

**Schedule 'A'**  
**Bylaw No. 2028 - Safety Code Permit Fees**

**\*All permit fees are subject to a 4% Safety Code Council fee with a minimum of \$4.50 and maximum of \$560**

**Building Permit Fee Schedule**

Residential Building Permit Fees	
Description	Permit Fee
Minimum Permit Fee	\$250.00
New Construction, Addition, Renovations: Single Family Residential Accessory Building / Shop – for personal use Garage (attached or detached) Renovations Additions	\$6.30 / \$1000 of Market Value
Basement Development <i>(not completed at time of new build)</i>	.28 / sq ft
RTM/Modular/Mobile/Older Home onto pilings, blocks or existing foundation or crawlspace	.35 / sq ft
RTM/Modular/Mobile/Older Home onto new crawlspace or undeveloped basement *Developed basement would be priced in addition	.39 / sq ft (placing home) .28 / sq ft (developed basement)
Solid or liquid fueled appliances Hot tub Above ground swimming pool Relocate shipping container Residential Demolition Roof Mount Solar  Uncovered Decks <i>(not constructed at the time of new build)</i>  Garden / storage sheet <i>(do-it-yourself assembly over 108 sq ft)</i>	\$200.00

Non-Residential & Multi-Family Building Permit Fees	
Non-Residential Minimum Permit Fee	\$300.00
New Construction up to \$1M	\$7.50 / \$1000 of Market Value
New Construction Over \$1M	\$6.50 / \$1000 of Market Value
Siting Relocatable Industrial Accommodations ie: ATCO trailers	\$0.45 / sq ft Minimum \$300

Residential & Farm Buildings Gas Permit Fees	
Number of Outlets	Permit Fee
1 - 2	145.00
3 - 5	\$190.00
6 - 10	\$250.000
11 and over	\$250.00 + \$10 / outlet

Misc. Gas Permit Fees	
Undertaking	Permit Fee
Temporary Service/Heat	\$145.00
Propane Tank Set Only	\$145.00
Propane Tank Set with Connection (Permitted on 1 permit)	Priced by outlet as above
Connection Only / Manufactured home / ready to move home on blocks or piles	\$145.00
Secondary Gas line	\$145 Appliance connection additional \$15/outlet

Non-Residential Gas Permit Fees	
BTU Input	Permit Fee
0 - 400,000	\$190.00
400,001 - 2,000,000	\$350.00
Greater than 2,000,000	350.00 + \$10/additional 1,000,000 BTU or portion thereof greater than 2,000,000 BTU

Plumbing Permit Fees (All Occupancy Types)	
Number of Fixtures	Permit Fee
1 - 5	\$165.00
6 - 20	\$250.00
21 and over	\$250 + \$5/fixture over 20

Private Sewage Treatment System Permit Fees (All Occupancy Types)	
Type of Installation	Permit Fee
Installation of soil-based treatment: Mound Treatment field Open Discharge	\$500.00
Septic tank replacement Holding Tank installation	\$250.00

### Homeowner Residential Electrical Permit Fees

New Single-Family Dwellings, Additions, Farm Buildings, Basement Developments, garages, renovations

*\*Square footage to be calculated according to developed/wired space*

Square Footage	Permit Fee
0 - 1,000	\$165.00
1,001-3,500	\$455.00
3,501 and over	\$455 + .10/sq ft

### Misc. Electrical Permit Fees

Type of Work	Permit Fee
Service Connection/Panel Change / Temp Service	\$165.00
Residential Roof Mounted Alternative Energy Installations ❖ Ground mounted solar installations priced by value of materials and labour	\$200.00
Annual Permit	\$400.00

### Contractors Electrical Permit Fees (residential and non-residential)

**Commercial, Multi-Family, Industrial, Public Institution, Renewables**  
*\*Permit must be obtained by Master Electrician with the exception of a residential single phase accessory building.*

Value of Materials & Labour	Permit Fee
0-5,000	\$200.00
5,001 - 10,000	\$390.00
10,001 - 20,000	\$525.00
20,001 - 30,000	\$725.00
30,001 - 40,000	\$900.00
40,001 - 50,000	\$1,000.00
50,001 - 100,000	\$1,350.00
100,001 - 250,000	\$2,000.00
250,001 - 500,000	\$2,900.00
500,001 - 1,000,000	\$2,900 + \$6.50 / \$1,000 of project value over \$500,000
Projects with values over 1,000,000	\$5,250.00 + \$4.00 / \$1,000 over \$1,000,000

<b>Misc. Permit Fees – All Disciplines Undertaking / Action Fee / Refund Bylaw No. 2027</b>	
Additional Inspections requested/required <i>(in excess of the inspections stipulated in MD of Willow Creek's QMP)</i>	\$125 / inspection
Revisions to Previously approved plans	\$125/Hour Minimum 2 hours
Re-opening file to add a Verification of Compliance (VOC) <i>(after 90 days from closure or after the permit expiry date as noted on the permit)</i>	\$125
Permit Extension <i>(as per the timeframe noted in MD of Willow Creek's QMP and permit conditions)</i>	\$150 / year
Alternative Solution/Variance	\$125/Hour Minimum 2 hours
Cancelled/Refused Permit Application Accepted	80% Refund Minimum \$70.00 Retained
Cancelled/Refused Permit Plan Review Complete/Permit Issued	50% Refund Minimum \$100 Retained
Cancelled Permit Any Inspection Complete	\$0 Refund
Permit Expiry	\$0 refund
Work started before a permit	Double Permit Fee (As per the MD of Willow Creek fees bylaw)

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560