



PERMITS & INSPECTION SERVICES
PARK ENTERPRISES LTD.
“Inspections by People Who Care!”

Building Mounted Sustainable Technologies - Building Permit Application Checklist

Note: All applications must provide sufficient information to show that the proposed work will conform to the National Building Code-Alberta Edition and whether or not it may affect adjacent properties.

Please submit the following:

- Permit Application
 - Signature
 - Mailing Address
 - Contact Number
 - Email Address
 - Payment Method
 - Blue sign/fire number, civic address, legal description and/or land location
 - Building Use
 - Detailed description of work
- Development Permit *if required by the Municipality. Check with your local jurisdiction*
- Site Plan including property lines, north arrow and any other existing buildings or structures
- Information about the building where the system will be installed including use and occupancy
- Information about the type of system to be installed including technical specifications from the manufacturer, mounting or racking details, locations of the system components (modules, meters, disconnect switches, tanks, etc), CSA/ULC standards and documentation for professional involvement if applicable
- Structural Details if structural modifications are being done
- Professional Involvement documentation where applicable
- Additional information as required

Noteworthy Items

- ★ Plumbing an/or electrical permits may be required in addition to your building permit
- ★ Includes Green Roofs, Solar Hot Water, Photovoltaics, Cogen, Wind Turbines, Geexchange Systems
- ★ For more information see the Safety Tip Brochures provided by the Safety Codes Council at www.safetycodes.ab.ca/permits-inspections/safety-tips/