



## Sole Source/Brand and Single Source Justification

### Request Submitted By

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Department:	Public Works and Utilities
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### Request Details

**Sole Source:** Any contract entered into without a competitive solicitation process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements of the County.

**Sole Brand:** A purchasing situation in which only one brand of equipment/supply, etc. will meet the requirements of the County.

**Single Source:** Any contract entered into without a competitive solicitation process, based on a justification that two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but one vendor is selected over the others for reasons such as expertise or previous experience with similar contracts.

*For Sole Source or Sole Brand, identify efforts made to locate other possible sources.*

We are requesting that Burns & McDonnell be considered a single source based on their in-depth experience and in-depth understanding of Hall County Landfills.

Desired Supplier Name: Burns & McDonnell

Desired Supplier Email: [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com)

Desired Supplier Phone Number: 612 240-2094

## Scope of Work

Provide a detailed description of commodities/services to be provided. Also, include the following details: exact or estimated quantity, per unit price, and the total estimated cost.

Please see attached "Scope of Services - Exhibit A" for detailed description breakdown of each task.

Task 1: Minor Permit Modification, Phase 2 Cell 3 and 4	\$91,000
Task 2: Phase 2 Cell Design Services	\$153,000
Task 3: Major Permit Modification Phase 2, Cell 2	\$59,000
Task 4: Bid Administration Support	\$14,000
Task 5: Financial Analysis and Support for Allen Creek	\$10,500
Task 6: Meetings with Regulators for Allen Creek Landfill	\$19,500
	Total \$347,000

### **Justifying a Sole Source/Brand**

**Provide an explanation why only a particular style, model, type or manufacturer is required (i.e. why the commodity is the only commodity which will meet the County needs).**

-N/A (not sole source)

**Provide a detailed description of proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.**

-N/A (not sole source)

## Justifying a Single Source

Provide an explanation why the recommended vendor is being selected over other vendors that can provide the requested commodity, technology, and/or perform the services required.

The best-positioned firm to perform this work and maintain continuity is Burns & McDonnell. Burns and McDonnell spent over a year researching the history of the Allen Creek and Candler Road landfills' operations, permits, maintenance practices, construction stages, tonnage volumes, types of waste, compaction results, and overall fundamental knowledge of these facilities as part of preparing the County's comprehensive Solid Waste Master Plan. With this information and as part of the Solid waste master plan, Burns & McDonnell initiated critical and complicated discussions with EPD regulators about these specific design approaches. Specifically, this would offer additional expected value in the overall quality of the project's timing and results.

Letter from Original Equipment Manufacturer (required):

Attached

Purchasing Use Only	
Buyer:	
Buyer E-Mail Address:	
Buyer Telephone:	
Contract #:	
Contract Name:	
If publicly solicited, number of protests:	
Outcome:	Awarded Single Source
Bid # (if competitively bid):	
Purchase Order #:	