



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (04/10/23)

**REPORT TO:** Voting Meeting (04/13/23)

**ITEM NO:** 176/2023

**SUBJECT:** Approve Change Order #2 under RFP #40-015 Spatial Needs Planning Study for Hall County Buildings for Professional Design Services related to continued Hall County Government Center phased interior renovation conceptual design work for Facilities Management to Precision Planning, Inc. of Lawrenceville, GA, in an additional amount not to exceed \$47,860.00.

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#### Meetings:

**Work Session Date:** 04/10/23

**Voting Meeting Date:** 04/13/23

#### Executive Summary:

**Presenter:** WD

**Recommendation:**

Approve.

#### Purpose of Request:

To continue phased interior renovations at the HCGC based on the Hall County Spatial Needs Assessment report completed by PPI at the end of 2022. Conceptual design was previously completed for the first level and portions of the fourth level, followed by full design and construction of portions of the fourth level work. In order to evaluate future projects in terms of staging and budgeting, the Department is requesting additional conceptual designs of the Lower Level (Board of Elections/Marshals' Office). Second Level (Shared Conference Center), Third Level (Community Development and Infrastructure), a portion of the Fourth Level (future Human Resources space).

#### History:

Change order to PO #413124-2 for CPI Spatial Needs Assessment Master Plan in the amount of \$175,000.00.

#### Facts and Issues:

The Facilities Management Division is the new department name for the recent combination of Construction Management and Building and Maintenance Division into one (1) division.

#### Options:

**Funding Requested**

\$ 47,860.00

**Are funds within current budget?**

Yes

**Source of Funds**

Capital Projects

**Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?**

No

**Has it been reviewed by the County Attorney?**

Yes

**Is there a deadline for this item?**

2023-04-20

**Approvals:**

<b>Buyer</b>	<b>Submit</b>	<b>Purchasing</b>	<b>Budget</b>
AP	WD	AP	EW
<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>	<b>Clerk</b>
WG	WLI	CR	JR

**Attachments:**

Financial Supplement  
First Change Order  
Second Change Order



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 176/2023**

**Funds Requested:** \$ 47,860.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

Capital Projects

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2023	005 - CAPITAL PROJECTS	587 - CONST MGMT - CAP PROJECTS	4488 - REMODEL/RENOVATIONS	\$47,860.00

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** KI

**Phone:** 678-617-4517