



AGENDA ITEM

Consent Agenda

REPORT TO: **Work Session (04/10/23)**

REPORT TO: **Voting Meeting (04/13/23)**

ITEM NO: 176/2023

SUBJECT: Approve Change Order #2 under RFP #40-015 Spatial Needs Planning Study for Hall County Buildings for Professional Design Services related to continued Hall County Government Center phased interior renovation conceptual design work for Facilities Management to Precision Planning, Inc. of Lawrenceville, GA, in an additional amount not to exceed \$47,860.00.

Meetings:

Work Session Date: 04/10/23

Voting Meeting Date: 04/13/23

Executive Summary:

Presenter: WD

Recommendation:

Approve.

Purpose of Request:

To continue phased interior renovations at the HCGC based on the Hall County Spatial Needs Assessment report completed by PPI at the end of 2022. Conceptual design was previously completed for the first level and portions of the fourth level, followed by full design and construction of portions of the fourth level work. In order to evaluate future projects in terms of staging and budgeting, the Department is requesting additional conceptual designs of the Lower Level (Board of Elections/Marshals' Office), Second Level (Shared Conference Center), Third Level (Community Development and Infrastructure), a portion of the Fourth Level (future Human Resources space).

History:

Change order to PO #413124-2 for CPI Spatial Needs Assessment Master Plan in the amount of \$175,000.00.

Facts and Issues:

The Facilities Management Division is the new department name for the recent combination of Construction Management and Building and Maintenance Division into one (1) division.

Options:

Funding Requested \$ 47,860.00

Are funds within current budget?

Yes

Source of Funds

Capital Projects

Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?

No

Has it been reviewed by the County Attorney?

Yes

Is there a deadline for this item?

2023-04-20

Approvals:

Buyer	Submit	Purchasing	Budget
AP	WD	AP	EW
Finance	Attorney	Administration	Clerk
WG	WLI	CR	JR

Attachments:

Financial Supplement

First Change Order

Second Change Order



HALL COUNTY BOARD OF COMMISSIONERS FINANCIAL SUPPLEMENT REPORT

AGENDA ITEM 176/2023

Funds Requested: \$ 47,860.00

Request Budgeted: Yes

Proposed Source of Funding:

Capital Projects No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2023	005 - CAPITAL PROJECTS	587 - CONST MGMT - CAP PROJECTS	4488 - REMODEL/RENOVATIONS	\$47,860.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: KI **Phone:** 678-617-4517