



Hall County Government  
FINANCIAL SERVICES

CONTRACT EXECUTION SIGNATURE REQUEST

Date: 5/3/2023

To: Richard Higgins, Commission Chairman

From: Debra Howington, Buyer

Your signature is requested to execute the attached bid/contract award documents for:

Bid/Contract No: RFP/Q #42-007-2

Bid/Contract Name: Reappraisal & Equalization Assistance for Certain Real Property

Department(s) Requesting Contract: Tax Assessor's Office

Award Recipient Name: GMASS

Date of BOC Approval: 5/10/2023

Contract Description: Reappraisal & Equalization Assistance for Certain Real Property

Annual Contract       New       Renewal

Prior Year's Spend: \$ 270,000.00

Price Increase Requested      Percentage Increase:

Project/Service Contract      Awarded Amount: OPEN

Commodity Contract      Awarded Amount:

Comments: This is year three (3) of a five (5) year bid.

POST OFFICE DRAWER 1435  
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

DIRECTOR  
Wesley Geddings

Supplement Agreement #2

Reappraisal and Equalization Assistance for Certain Real Property

April 12, 2023

Whereas, the County desires to extend the contract period for a one year period through June 30, 2024, in accordance with the terms and conditions of Bid #42-007, Reappraisal and Equalization Assistance for Certain Real Property, dated September 9, 2021 and

Whereas the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

Whereas, with both parties agreeing to the extension as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the contract coverage for a one year period through June 30, 2024,
2. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved per the County's Purchasing Policies through the Contract Administrator prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

Subscribed and sworn to in our presence this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Hall County, Georgia

\_\_\_\_\_  
Notary Public  
Commission expires: \_\_\_\_\_

By: \_\_\_\_\_  
Richard Higgins  
Commission Chairman

Subscribed and sworn to in our presence this 21<sup>st</sup> day of April, 2023

GMASS

Melanie Ann Land  
Notary Public  
Commission expires: June 22, 2026

Kristi Reese  
\_\_\_\_\_  
Kristi Reese



**RFP 42-007 Reappraisal and Equalization Assistance for Certain Real Property**

|  | Estimated quantities | <b>GMASS<br/>Norwood, GA</b> | GMASS ext.   |
|--|----------------------|------------------------------|--------------|
| <b>Services Cost</b>                           |                      |                              |              |
| On Site Reviews (per parcel)                   | 1600                 | \$32.00                      | \$51,200.00  |
| Limited Field Reviews (per parcel)             | 8000                 | \$19.00                      | \$152,000.00 |
| New Construction (per parcel)                  | 800                  | \$42.00                      | \$33,600.00  |
| Desk Audit (per audit)                         | 900                  | \$5.00                       | \$4,500.00   |
| Appeal Assistance                              | 45                   | \$125.00                     | \$5,625.00   |
| Market Models (estimated 6 models)             | 6                    | \$25,000 / per model         | \$150.00     |
| Technical Support                              | 35                   | \$90.00 / per hour           | \$3,150.00   |
| Assistance & Expertise in Mass Appraisal Tasks | 35                   |                              |              |

**Services Cost - Ancillary Items**

|  |   |          |            |
|--|---|----------|------------|
| Per Diem rate (includes expenses)                  |   | \$650.00 | \$3,250.00 |
| Superior Court and Hearing Officer cases (per day) | 5 | \$850.00 | \$4,250.00 |

**All requested items in bid combined** **\$257,725.00**

**Recommended Award to: GMASS**

**Budgeted Amount: \$353,227**  
**Total Award: \$257,725.00**  
**Bids Mailed: 18 (Hall - 1)**  
**Bids Received: 2 (Hall - 0)**