



**HALL COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES**

**Hall County Government Center 2<sup>nd</sup> Floor  
2875 Browns Bridge Road  
Gainesville, GA 30504**

**Streamed Live on Hall County Government's Website - [www.hallcounty.org](http://www.hallcounty.org)  
Monday, May 22, 2023 - 03:00 PM**

**Call to Order**

*Chairman Higgins at 3:03 p.m.*

*Present:*

*Chairman Richard Higgins, Vice-Chairman Billy Powell, and Commissioners Kathy Cooper, and Gregg Poole*

*Also present were County Administrator Zach Propes, Assistant County Administrators Katie Crumley and Casey Ramsey, Commission Clerk Jennifer Rivera, and County Attorney William Linkous III*

**Appointments for Consideration**

- 1 Appointment to the Keep Hall Beautiful Board to serve a term from June 1, 2023 to May 31, 2026. Commission Districts 1, 2, 3 & 4.  
*Re-appointment of Bobby Purdum- Consent*
- 2 Appointment to the Keep Hall Beautiful Board to serve a term from June 1, 2023 to May 31, 2026. Commission Districts 1, 2, 3 & 4.  
*Re-appointment of Commissioner Gregg Poole - Consent*
- 3 Appointment to the Avita Community Partners Board to serve a term from July 1, 2023 to June 30, 2026. Commission Districts 1, 2, 3 & 4.
- 4 Appointment to the Chicopee Woods Greens Committee to serve a term from July 1, 2023 to June 30, 2024. Commission Districts 1, 2, 3 & 4.  
*Re-appointment of Keith Morris - Consent*
- 5 Appointment to the Library Board to serve a term from July 1, 2023 to June 30, 2024. Commission Districts 1, 2, 3 & 4.  
*Re-appointment of Commissioner Kathy Cooper - Consent*
- 6 Appointment to the Northeast Georgia Region 2 Emergency Medical Services Advisory Council to serve a term from July 1, 2023 to June 30, 2026. Commission Districts 1, 2, 3 & 4.

*Re-appointment of Christie Grice - Consent*

- 7 Appointment to the GA Department of Behavioral Health and Development Disabilities (DBHDD) Region 1 Advisory Board to serve a term from July 1, 2023 to June 30, 2024. Commission Districts 1, 2, 3 & 4.
- 8 Appointment to the Georgia Mountains Regional Commission (GMRC) as a Private Sector Member to serve a term from July 1, 2023 to June 30, 2024. Chairman Higgins and City Mayors Appointment.

*Re-appointment of Deborah Mack - Consent*

- 9 Appointment to the Convention & Visitor's Bureau (CVB) to serve a term from June 12, 2023 to June 11, 2024. Chairman's Appointment.

*Re-appointment of Commissioner Billy Powell - Consent*

- 10 Appointment to the Department of Family and Children's Services (DFACS) to serve a term from July 1, 2023 to June 30, 2028. Chairman's Appointment.
- 11 Appointment to the Citizens Advisory Board of the Gainesville-Hall Metropolitan Planning Organization (MPO) to serve a term from July 1, 2023 to June 30, 2026. Commission District 1.
- 12 Appointment to the Citizens Advisory Board of the Gainesville-Hall Metropolitan Planning Organization (MPO) to serve a term from July 1, 2023 to June 30, 2026. Commission District 1.

*Re-appointment of Patrick O'Rourke - Consent*

- 13 Appointment to the Library Board to serve a term from July 1, 2023 to June 30, 2026. Commission District 2.

*Appointment of Alexis Koch - Consent*

- 14 Appointment to the Citizens Advisory Board of the Gainesville-Hall Metropolitan Planning Organization (MPO) to serve a term from July 1, 2023 to June 30, 2026. Commission District 3.

*Appointment of Adrienne Rice - Consent*

- 15 Appointment to the Convention & Visitor's Bureau (CVB) to serve a term from June 12, 2023 to June 11, 2024. Administrator's Appointment.

*Appointment of Christine Cove - Consent*

**Community Services and Parks**

*Brent Holloway, Director of Community Services and Parks, addressed the Board.*

- 16 Approve the renewal of the annual contract for IFB #001-43 Athletic Uniforms for Parks and Leisure Services to Hobbs Sporting Goods of Gainesville, GA. The estimated annual cost is \$60,000.00.

*Consent*

## **County Attorney**

*Mr. Linkous addressed the Board.*

- 17 Approve the Stipulation and Settlement Agreement in the workers compensation case of former employee Lester Harris, and authorize the Chairman to execute any and all documents necessary to effectuate the settlement, subject to the review and approval by the County Attorney.

*Consent*

- 18 Approval and authorization for the Chairman and District Commissioners to execute a resolution objecting to the annexation by The City of Lula of tax parcel number 15006D000005 owned by Meden Montano located on 6538 County Line Road, and authorize the Board to execute any and all documents in relation to such objection, subject to review and approval by the County Attorney.

*Consent*

## **Emergency Management**

*Zach Brackett, Director of Emergency Management (EMA), addressed the Board.*

- 19 Approve the Facility Use Agreement between the American Red Cross and Hall County for the purpose of providing disaster relief sheltering services at the North Hall, East Hall, and Mulberry Creek Community Centers, subject to review and approval by County Attorney.

*Consent*

## **Financial Services**

*Wes Geddings, Director of Financial Services, addressed the Board.*

- 20 Approve the renewal of the annual contract for RFQ #43-007 Demand Services for On-Call Electrical Contractors for various County departments to Capital City Electrical Services, LLC of Norcross, GA, and DeHart & Hill Electric, Inc. of Cumming, GA. The estimated annual cost is \$78,774.00.

*Consent*

- 21 Approve the renewal of the annual contract for IFB #023-42 Waste-Refuse Collection Services for various County departments to Waste Pro of GA, Inc. of Athens, GA. The estimated annual cost is \$165,760.00.

*Consent*

## **Fire Rescue**

*Chris Armstrong, Fire Chief, addressed the Board.*

- 22 Approve the renewal of the annual contract for IFB #023-43 for Fire & EMS Uniform Supply for Fire Rescue to S.T.A.R. Apparel & Plastics, Inc. of Oakwood, GA and North America Fire Equipment Co. of Decatur, AL. The estimated annual cost is \$536,900.00.

*Consent*

- 23 Approve the award of IFB #054-43 Concrete Repair Services at Fire Stations 5, 8, 12 and 13 for Fire Rescue to Chattahoochee Group, Inc. of Clermont, GA, in the amount of \$70,145.12.

*Consent*

- 24 Approve the Master Subscription and License Agreement for a new Record Management System (RMS) for Fire Rescue with EPR Systems USA, Inc. of Jacksonville, FL in the amount of \$74,195.00, subject to review by the County Attorney.

*Consent*

- 25 Approve the sole source contract for Fleet Maintenance and Repair Services for Fire Rescue Vehicles and Apparatus Equipment for Fire Rescue to Ten-8 Fire & Safety LLC, of Bradenton, FL; and approval and authorization for the Chairman to execute a lease agreement with Ten-8 Fire & Safety LLC for the leasing of one (1) maintenance bay located at 2801 Allen Creek Road, subject to review and approval by County Attorney. The estimated annual cost is \$951,777.00.

*Consent*

## **Planning and Development**

*Randi Doveton, Director of Planning and Development, addressed the Board.*

- 26 Public Hearing to transmit Hall County's updated short-term work program and capital improvement element to the Georgia Mountains Regional Commission.
- 27 **Public Hearing: Section 17.180 | Text Amendment |** Proposed amendment to Section 17.180. A copy of the proposed amendment is available from the Hall County Planning office | All Commission Districts | **Hall County Planning, applicant.** NOTE: Tabled at the April 13, 2023 Voting Meeting until the May 25, 2023 Voting Meeting.
- 28 **4240 Winder Highway | Amend Conditions |** of a Planned Office Development (POD) on a 7.03± acre tract located on the west side of Winder Highway approximately 975 feet from its intersection with Martin Road | Zoned POD; Tax Parcel 15044B000009 | **Proposed use: mixed offices |** Commission District 1 | **Maroun Aoun, applicant.**

## **Public Works and Utilities**

*Bill Nash, Director of Public Works and Utilities, addressed the Board.*

- 29 Approve the award of IFB #057-43 Tree Cutting, Removal and Stump Grinding Services for forty-five (45) trees located in Chicopee Village for the Road Maintenance Division to AKA Tree Service of Oakwood, GA, in the amount of \$66,510.00.

*Consent*

- 30 Approve Change Order #2 to Task Order #2022-034 under RFP/Q #42-002 Demand Services for Resurfacing, Paving, and Full Depth Reclamation of various County roads for the FY 2023 resurfacing program for Public Works & Utilities to Allied Paving Contractors, Inc. of Pendergrass, GA. The estimated cost is \$99,000.00.

*Consent*

- 31 Approve the award of RFQ/P #43-021 Construction Manager at Risk for Hall County Health Department Campus Renovations for Public Works & Utilities to Hogan Construction Group, LLC of Peachtree Corners, GA. The estimated cost is \$1,048,337.67.

*Consent*

- 32 Approve the renewal of the annual contract for RFQ/P #43-001 Demand Services for Professional Architectural Services for Public Works & Utilities to Precision Planning, Inc. of Lawrenceville, GA, CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. (P.C.) of Suwanee, GA, and Hussey, Gay, Bell & DeYoung International, Inc. of Duluth, GA. The estimated annual cost is \$400,000.00.

*Consent*

- 33 Approve the renewal of the annual contract for RFQ/P #41-001 Demand Services for Civil Engineering for Public Works & Utilities to Atlas Technical Consultants, LLC of Duluth, GA, CPL Architects, Engineers, Landscape and Surveyor, D.P.C (P.C.) of Suwanee, GA and Hussey, Gay, Bell, & DeYoung International of Duluth, GA. The estimated annual cost is \$150,000.00.

*Consent*

- 34 Approve the renewal of the annual contract for RFQ/P #43-004 Sewer System Operation Services for Public Works & Utilities to ClearWater Solutions, LLC of Auburn, AL. The estimated annual cost is \$1,149,652.00.

*Consent*

- 35 Approve the renewal of the annual contract for RFP/Q #41-006 Demand Services for Hall County Sewer System for Public Works & Utilities to AECOM Technical Services, Inc. of Atlanta, GA, Civil Engineering Consultants, Inc. of Marietta, GA and Tetra Tech, Inc. of Atlanta, GA. The estimated annual cost is \$1,800,000.00.

*Consent*

## **County Administrator**

*Mr. Propes addressed the Board. He stated that Hall County Offices will be closed on Monday, May 29, 2023 in observance of the Memorial Day holiday. Mr. Propes presented a video success story featuring Davis Wallis of Road Maintenance. Thanked the Board for their leadership and vision.*

## **Public Comments**

*There were no comments from the public.*

## **Commission Time**

*The Commissioners did not have any items to report.*

## **Adjourn**

*Chairman Higgins adjourned the meeting at 3:33 p.m.*