



## AGENDA ITEM

### Consent Agenda

**REPORT TO:** Work Session (06/05/23)

**REPORT TO:** Voting Meeting (06/08/23)

**ITEM NO:** 295/2023

**SUBJECT:** Approve the award of IFB #017-44 Drug Screen Kits & Services Annual Contract for various County departments to Redwood Toxicology Laboratory, Inc. of Santa Rosa, CA. The estimated annual cost is \$80,000.00.

#### Meetings:

**Work Session Date:** 06/05/23

**Voting Meeting Date:** 06/08/23

#### Executive Summary:

**Presenter:** WG

**Recommendation:**  
Approve the award of IFB #17-044 to Redwood Toxicology Laboratory, Inc. of Santa Rosa, CA.

#### Purpose of Request:

Approve the award of IFB #017-44 Drug Screen Kits & Services Annual Contract for various County departments to Redwood Toxicology Laboratory, Inc. of Santa Rosa, CA. The estimated annual cost is \$80,000.00.

#### History:

A bid was issued in FY 2023 to two (2) vendors. One (1) vendor dropped out mid-year, and Treatment Services asked to have this rebid for FY 2024. We had four (4) vendors respond. Treatment Services selected Redwood Toxicology Laboratory Inc. for FY 2024. They are a good vendor and in good standing within the County.

#### Facts and Issues:

Redwood Toxicology Laboratory, Inc., Santa Rosa, CA offers the widest selection for specialty/confirmation testing and indicates that there would be no cost for collection cups and biohazard bags. They also have a robust confirmation testing lab for overall operations.

#### Options:

<b>Funding Requested</b>	\$ 80,000.00
<b>Are funds within current budget?</b>	Yes
<b>Source of Funds</b>	Various
<b>Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?</b>	Yes
<b>Has it been reviewed by the County Attorney?</b>	No
<b>Is there a deadline for this item?</b>	2023-06-30

**Approvals:**

<b>Buyer</b>	<b>Submit</b>	<b>Purchasing</b>	<b>Budget</b>
DH	WG	JR	TS
<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>	<b>Clerk</b>
WG	WLI	JR	JR

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**Attachments:**

- Financial Supplement
- Signature Request and Contract
- #017-44 Vendor list
- #017-44 Exhibits A and C bid price proposals
- #017-44 Department selection email
- #017-44 Bid opening info



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 295/2023**

**Funds Requested:** \$ 80,000.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

Various

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2024	TBD	TBD	521000- PROFESSIONAL SERVICES	\$80,000.00

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** JE

**Phone:** 770-532-1895