



**HALL COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES**

**Hall County Government Center 2nd Floor
2875 Browns Bridge Road
Gainesville, GA 30504**

**Streamed Live on Hall County Government's Website - www.hallcounty.org
Monday, June 19, 2023 - 03:00 PM**

Call to Order

Chairman Higgins at 3:00 p.m.

Present:

Chairman Richard Higgins, Vice-Chairman Billy Powell, and Commissioners Kathy Cooper, Gregg Poole, and Jeff Stowe

Also present were County Administrator Zach Propes, Assistant County Administrators Katie Crumley and Casey Ramsey, Commission Clerk Jennifer Rivera, and County Attorney William Linkous III

Appointments for Consideration

- 1 Appointment to the Library Board to serve an unexpired term from July 1, 2023 to June 30, 2026. Commission District 2.

Appointment of Jennifer Helfrich - Consent

Corrections and Maintenance

Dennis Udzenski, Deputy Warden, addressed the Board.

- 2 Approve the renewal of the annual contract for IFB #038-42 HVAC Repair Services for Building Maintenance to Ace Comfort Mechanical of Gainesville, GA. The estimated annual cost is \$170,000.00.

Consent

- 3 Approve the renewal of the annual agreement for an inmate work detail consisting of one (1) full-time correctional officer and four (4) inmates with the Georgia Department of Transportation (GDOT) of Atlanta, GA, in the amount of \$79,468.11.

Consent

- 4 Approve the renewal of the annual agreement for an inmate work detail consisting of one (1) full-time correctional officer and eight (8) to ten (10) inmates with the Georgia Department of Transportation (GDOT) of Atlanta, GA, in the amount of \$61,157.10.

Consent

County Attorney

Mr. Linkous addressed the Board.

- 5 Approve the extension of the Employment Agreement for Special Assistant County Attorney.

Consent

- 6 Approve the resolution regarding a land exchange with the City of Gainesville, pursuant to O.C.G.A. Section 36-9-3 (a)(3)(A), of two tracts of real property each totaling 0.278 acres in order to obtain land necessary for the Hall County Sheriff's Office Training Center facility on Allen Creek Road, and to authorize the Chairman to sign all documents, agreements, and deeds necessary to effectuate the land exchange, subject to review and approval of the County Attorney.

Consent

- 7 Approval and authorization for the Chairman to execute a master lease agreement between the Georgia Properties Commission and Hall County to lease rooms 105-114 of 1195 Jesse Jewell Parkway, Gainesville, GA for use as the Conflict Defenders' Office, and authorization for the Chairman to execute any and all additional documents necessary to effectuate the lease, subject to review and approval by the County Attorney.

Consent

- 8 Approval and authorization for the Chairman to execute an Amendment to the Intergovernmental Agreement with the Chicopee Woods Area Park Commission dated September 11, 1989, so as to place responsibility for procurement of insurance coverage with the Chicopee Woods Area Park Commission, and authorization for the Chairman to execute any and all additional documents necessary to effectuate the Amendment, subject to review and approval by the County Attorney.

Consent

Court Administration

Jason Stephenson, Court Administrator, addressed the Board.

- 9 Approve the ratification of the amended application and award of the 2023 Judicial Council American Rescue Plan Act Grant funding for the Northeastern Judicial Circuit to address case backlogs in the amount of \$512,000.00 and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related application and award documents. No match is required.

Consent

- 10 Approve the single source purchase of an Audio/Video Streaming System for Court Administration to S&L Integrated Systems, LLC of Thomasville, GA, in the amount of \$565,656.19.

Consent

- 11 Approve the award of RFQ/P #43-022 Owner's Representative for Judicial Complex Space Study and Consultant Services for Court Administration to CGL Companies of Atlanta, GA, in the amount of \$414,696.00.

Financial Services

- 12 Approve the award of IFB #012-44 Vehicle Fuels Delivery Annual Contract for various County departments to Mansfield Oil Company of Gainesville, Inc. of Gainesville, GA. The estimated annual cost is \$200,000.00.

Consent

- 13 Approve the Fiscal Year 2024 Budget Resolutions: (1) Fiscal Year 2024 Budget Resolution and (2) Victim Witness Program.
- 14 Approve the Tax Levy Resolution setting the millage rates for 2023.
- 15 Approve the Fiscal Year 2023 Budget Adjustment Resolution.

Human Resources

Dr. LisaRae Jones, Director of Human Resources, addressed the Board.

- 16 Approve the FY 2024 annual contract renewal for property and casualty insurance brokers (Gallagher Bassett Services, Inc. and Arthur J. Gallagher Company), insurance program coverages, fees, and third party administrator (TPA) services in the amount of \$1,557,905.00; and authorize the Chairman to execute all related documents.

Consent

Northeastern Judicial Circuit

Mr. Geddings addressed the Board.

- 17 Approve the ratification of the application, award, a twelve (12) month Memorandum of Understanding with Evidence Based Associates, LLC and any further supplemental funding of the FY 2024 Juvenile Justice Incentive Grant for the Hall County Juvenile Court for \$697,945.00, and appoint the Grants Manager as the Program Designee and authorize the Chairman to execute all related application and award documents. No match is required.

Consent

Planning and Development

Randi Doveton, Director of Planning and Development, addressed the Board.

- 18 Approve Change Order #1 under RFQ/P #41-001 Demand Services for Civil Engineering Services for Planning & Development to CPL Architects, Engineers, Landscape Architect & Surveyor, D.P.C. (P.C.) of Suwanee, GA. The estimated cost is \$217,000.00.

Consent

- 19 **3724 Roy Parks Road | Use Subject to County Commission Approval |** on an 87.38± acre tract located on the north side of Roy Parks Road approximately 829 feet from its intersection with Talmo Road | Zoned AR-IV; Tax Parcel 15024 000019 | **Proposed use: equestrian center |** Commission District 3 | **Patricia M. Egan, applicant.**
- 20 **5182 Odum Smallwood Road | Use Subject to County Commission Approval |** on a 27.40± acre tract located on the east side of Odum Smallwood Road approximately 480 feet from its intersection with Jess Helton Road | Zoned AR-IV; Tax Parcel 12004 000019 | **Proposed use: telecommunications facility |** Commission District 3 | **Verizon Wireless, applicant.**
- 21 **6084 Highway 52 | Use Subject to County Commission Approval |** on a 53.96± acre tract located on the south side of Highway 52 approximately 456 feet from its intersection with Hooper Road | Zoned AR-IV; Tax Parcel 15004 000034 | **Proposed use: telecommunications facility |** Commission District 3 | **Mattaniah S. Jahn P.A. obo VB BTS II, LLC, applicant.**
- 22 **6034 Lanier Islands Parkway | Rezone |** from Agricultural-Residential-III (AR-III) to Light Industrial (I-I) on a 7.67± acre tract located on the west side of Lanier Islands Parkway approximately 592 feet from its intersection with North Waterworks Road | Zoned AR-III; Tax Parcel 07330 001005 | **Proposed use: enclosed boat & RV storage |** Commission District 2 | **Over Under Storage, LLC, applicant.**
- 23 **6515 New Bethany Road | Rezone |** from Highway-Business (H-B) to Light-Industrial (I-I) on a 1.86± acre tract located on the east side of New Bethany at its intersection with Old Lanier Islands Drive | Zoned H-B; Tax Parcel 07330 001006B | **Proposed use: Light Industrial |** Commission District 2 | **Genuine Mapping & Design, LLC, applicant.**
- 24 **3675 & 3745 Friendship Road | Rezone |** from Agricultural-Residential-III (AR-III) & Highway-Business (H-B) to Light Industrial (I-I) on a 2.11± acre tract located on the east side of Friendship Road approximately 628 feet from its intersection with Swansey Road | Zoned H-B & AR-III; Tax Parcel 15048 000025D & 000025B | **Proposed use: landscape supply business |** Commission District 1 | **Yelitza Ossa-OSAS Concrete, applicant.**
- 25 **3675 & 3745 Friendship Road | Use Subject to County Commission Approval |** on a 2.11± acre tract located on the east side of Friendship Road approximately 628 feet from its intersection with Swansey Road | Zoned H-B & AR-III; Tax Parcel 15048 000025D & 000025B | **Proposed use: outdoor storage within Gateway Corridors Overlay District |** Commission District 1 | **Yelitza Ossa-OSAS Concrete, applicant.**

Public Works and Utilities

Jorge Gomez, Assistant Director of Public Works and Utilities, addressed the Board.

- 26 Approve the award of IFB #004-44 Guardrail Installation and Maintenance Services for Public Works & Utilities to Bagwell Fence Company, Inc. of Spartanburg, SC. The estimated annual cost is \$110,750.00.

Consent

- 27 Approve the renewal of the annual contract for RFP #42-002 Demand Services for Resurfacing, Paving & Full Depth Reclamation for Public Works & Utilities to Allied Paving Contractors, Inc. of Pendergrass, GA and Pittman Construction Company of Conyers, GA. The estimated annual cost is \$13,953,289.00.

Consent

- 28 Approve the award of RFQ #44-004 Demand Services for On-Call Public Works Contractors for Public Works & Utilities to Allied Paving Contractors, Inc. of Pendergrass, GA, Strickland & Sons Pipeline, Inc. of Gainesville, GA, Multiplex, LLC of Duluth, GA, and Simpson Trucking & Grading, Inc. of Gainesville, GA. The estimated annual cost is \$2,400,000.00.

Consent

Sheriff's Office

Captain Casey Ivey, Sheriff's Office, addressed the Board.

- 29 Approve the award of RFQ/P #44-007 Inmate Food Service Annual Contract for the Hall County Jail to Trinity Services Group, Inc. of Oldsmar, FL. The estimated annual cost is \$950,000.00.

Consent

Treatment Services

Heather Herrington, Director of Treatment Services, addressed the Board.

- 30 Approve the annual contract with the State of Georgia Department of Human Services for Treatment Services to provide drug screening services and appoint the Treatment Services Director as the Program Designee and authorize the Chairman to execute all related award documents.

Consent

County Administrator

Mr. Propes addressed the Board. He stated the following:

- *The Board of Commissioners Voting Meeting for this week will be held on Wednesday, June 21, 2023 at 6:00 pm.*

Public Comments

The following people addressed the Board:

- *Barry Colbaugh, 1060 Riverside Terrace, Gainesville*

Commission Time

The Commissioners did not have any items to report.

Adjourn

Chairman Higgins adjourned the meeting at 3:47 p.m.