



AGENDA ITEM

Consent Agenda

REPORT TO: Work Session (06/19/23)
REPORT TO: Meeting (06/21/23)
ITEM NO: 313/2023
SUBJECT: Approve the extension of the Employment Agreement for Special Assistant County Attorney.

Meetings:

Work Session Date: 06/19/23

Voting Meeting Date: 06/21/23

Executive Summary:

Presenter: WJLICA
Recommendation: Approval.

Purpose of Request:

Approve the extension of the employment agreement for Special Assistant County Attorney Van Stephens from July 1, 2023 to December 31, 2023.

History:

Van Stephens has been employed on a part time basis as a Special Assistant County Attorney since his recent retirement and has provided valuable assistance. Without an extension, his current contract will expire on June 30, 2023.

Facts and Issues:

The Law Department is seeking to hire an additional attorney. Once that attorney is hired, Mr. Stephens will need time to bring him or her up to speed on various complex departmental legal matters.

Options:

Approve or deny the extension to the contract.

Funding Requested	\$ 84,267.00
Are funds within current budget?	Yes
Source of Funds	Legal Services - General Fund Budget
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	2023-06-30

Approvals:

Submit	Budget	Finance	Attorney
WLI	TS	WG	WLI
Administration		Clerk	
CR		JR	

Attachments:

Financial Supplement

Extension to Employment Agreement for Special Assistant County Attorney

FY 2024 Cost Worksheet



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 313/2023

Funds Requested: \$ 84,267.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Legal Services - General Fund Budget

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2024	100-GENERAL FUND	1530-LEGAL SERVICES	511101-PART-TIME SALARIES	\$78,000.00
2024	100-GENERAL FUND	1530-LEGAL SERVICES	512200-FICA	\$5,967.00
2024	100-GENERAL FUND	1530-LEGAL SERVICES	523201-COMMUNICATIONS	\$300.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: WJLICA

Phone: (770) 297-2686