

Required Application Document	Applicant Checklist (Y/N)
Proposal Narrative:	✓
A. Statement of Need/Summary	✓
B. Administration	✓
C. Target Population	✓
D. Methods and Procedures	✓
E. Goals, Objectives, and Evaluation	✓
F. Sustainability	✓
G. Previous Accomplishments	✓
Application Attachments:	
A-1 Application Face Sheet	✓
A-2 Program Timeline	✓
A-3 Grant Subagreements/Contracts	✓
A-4 Job Descriptions	✓
A-5 Budget Detail Worksheet	✓
A-6 Budget Narrative	✓
A-7 Juvenile Justice Incentive Grant Mileage Log Sample (only submit if receiving funding for transportation services).	✓

JUVENILE JUSTICE INCENTIVE GRANT PROGRAM 2024 REQUEST FOR PROPOSALS (RFP) - HALL COUNTY

Proposal Narrative

1. Statement of Need/Summary

a. Statement of the community problem.

Hall County is seeking funding to reduce the number of youth who are currently at risk of involvement in or who are already part of the juvenile justice system, including approximately:

- At-risk population: **47,319**
- New instances of secure detention (RYDC): **211**
- Cases resulting in commitment to DJJ: **42**
- New instances of confinement in secure juvenile correctional facilities (YDC): **30**
- Adjudicated Offense: **182**
- PDRA Scores: **99 (2 or higher)**
- Gender: **24 Female, 75 Male**
- Age: **14-18 year olds**
- Race/Ethnicity: **57 White, 13 Black, 29 Other**

b. A description of how the problem relates to the mission of the implementing agency.

The Hall County Juvenile Court continually aspires to achieve excellence by providing quality services for the positive development of youth, protecting public safety and preserving the family unit. Given the clear evidence that Hall County's Juvenile Court programs, when implemented with strict fidelity, reduce recidivism and improve youth development and family functioning, it is a clear mandate of the Court's mission to continue to effectively provide these alternatives to detention and commitment practices.

c. Overview of the target population to be served.

The target population as described above in part 1.a. includes an at risk population of 47,319 youth. Any youth that is at risk of out of home placement with a PDRA score of 2 or higher may be served with preference given to those with higher PDRA scores. The proposed treatment models can serve youth 11-18 years old. Many of the youth are non-English speaking or have limited English understanding. Parents of these youth also have limited English abilities. Thus, the need for a bi-lingual counselor is mandatory to complete the mission of the program.

d. Name and description of the chosen evidence-based intervention(s) for proposal and reason for selection. Please include why this particular program was chosen and how it will benefit your community.

Hall County Juvenile Court will continue its partnership with Evidence Based Associates (EBA) and EBA's selected provider, Grace Harbour, Inc., to continue providing Multisystemic Therapy (MST). Hall County has selected MST because it is a top tier, evidence-based diversionary program for medium to high-risk youth who are at risk of commitment to the custody of the Department of Juvenile Justice (DJJ). The MST program will benefit Hall County by reducing felonies, Short Term Programs (STP) and total commitments to DJJ as well as reducing new instances of secure detention admissions.

In addition, Hall County Juvenile Court is selecting to continue its partnership with Evidence Based Associates (EBA) and its selected provider Grace Harbour, Inc. and will continue providing Functional Family Therapy (FFT). Hall County has chosen the FFT program because it is also a top-tier evidenced based program designed to serve youth and families as a diversionary service for youth at-risk of commitment to DJJ custody with the goal of reducing felony, STP, and total commitments to DJJ and reducing new instances of secure detention admissions.

e. Brief description of the activities requiring CJCC funds.

Hall County Juvenile Court is requesting funds to serve 46 youth and families in the Multisystemic Therapy program. MST helps troubled youth and their families to overcome delinquency, substance abuse and violence by increasing family engagement, reducing negative peer association, increasing prosocial activities, and leveraging the support of the community. A crucial aspect of MST is its emphasis on promoting behavior change in the youth's natural environment. Identified problems throughout the family are explicitly targeted for change, and the strengths of each system are used to facilitate such change. It is a treatment strategy that is built on a foundation of respect for individuals, families and cultures that includes effective treatment strategies that pave the way for motivating individuals and families to become more adaptive and successful in their functioning.

Hall County Juvenile Court is requesting funds to serve 17 youth and families in the Functional Family Therapy program. FFT consists of five major components: engagement, motivation, relational assessment, behavior change and generalization. Each of these components has its own goals, focus and intervention strategies, and techniques that target problem behaviors such as delinquency, substance abuse and violence. It is a treatment strategy that is built on a foundation of respect for individuals, families and cultures that includes effective treatment strategies that pave the way for motivating individuals and

families to become more adaptive and successful in their functioning. FFT is an empirically grounded intervention with documented success for a wide array of youth and families.

In addition, Hall County Juvenile Court is requesting funds to refer youth ages 12-16 that receive MST and FFT services for education tutorial and enrichment services. By providing tutorial services to youth, we will focus and provide tutoring to meet the needs of all learning styles. Hall County's tutoring caters to individual learning experiences. When it comes to learning, one size doesn't fit all. Every youth is different and Hall County will ensure every that every youth learn through either visual, auditory, kinesthetic and/or reading/writing. Hall County's tutoring will provide one-on-one engagement that is needed to excel academically. Research has shown that tutoring is proven to increase grades and test scores for 8-10 school age youth, while boosting test scores by 12 percentage points. Tutoring also increases graduation rates by 30 percent. Hall County's tutoring will also focus on improving youths' attitudes towards learning and school attendance. Lastly, tutoring will emphasize improving social and behavioral skills which are desperately needed by Hall County's youth population.

2. Administration

- a. Name and brief description of the implementing agency. Name the applicant and fiscal agents, if these agencies are different from the implementing agency.

The implementing agency is the Hall County Juvenile Court. The Court is responsible for hearing cases involving juvenile offenders and to make determinations regarding the most appropriate disposition balancing issues of both public safety and individual treatment needs of the young offender. The applicant and the fiscal agent is the Hall County Board of Commissioners.

The Hall County Juvenile Court has been administering funding and programs associated with the CJCC supported Juvenile Justice Incentive Grant Program since its inception: beginning in fiscal year (FY) 2013-14 through FY 21-22 and continuing through the current FY 22-23. During each of the previous years, the Hall County Juvenile Court has successfully partnered with Evidence Based Associates to serve as Managing Entity.

Funding for Hall County provided MST to 40 youth and their families in FY 2021/2022 and 31 youth and families during the current 2022/2023 year. FFT was funded to serve 15 youth and families during FY 2021/2022 and 15 youth and families in the current 2022/2023 year.

- b. List the agency's qualifications and experiences with managing grants.

Hall County Juvenile Court has been administering funding and programs associated with the CJCC supported Juvenile Justice Incentive Grant Program since its inception; beginning in fiscal year 2013 to the present 2023. Hall County follows their federally and state based grant policies and procedures along with the procurement guidelines to be certain the County's grants division qualifies for federal and state funding.

c. List the community partners and their description and contribution, if any, to the proposed program.

The Hall County Juvenile Court has a multitude of community partners that support this program and other programs that are implemented to reduce youth recidivism in Hall County. The following community partners have provided support on various levels: Department of Juvenile Justice, Avita Community Partners, Hall County Public Defender's Office, Hall County District Attorney's Office, Hall County Family Connection, Hall County School System, Centerpoint Counseling, Impact Counseling, Gainesville City School System, Center for Hope and Healing, 3C Tutorial Services, Grace Harbour, Inc., and Evidence Based Associates (EBA).

For the past two decades, EBA has been actively helping states and other public systems on these transformational activities – namely, to identify, adopt, and implement high-quality (i.e., Well-Supported) EBPs for children, youth, young adults, and families at highest risk of serious system consequences such as child removal or incarceration (i.e., in the juvenile or criminal justice systems). Utilizing its scientifically grounded implementation support tools and resources, EBA guides states and large systems through stages of exploration, preparation, implementation, and sustainability that address barriers to achieving optimal program quality, clinical and programmatic fidelity, and positive outcomes. By focusing exclusively on implementation support (i.e., not engaging simultaneously in the delivery of clinical services), EBA is able to focus on the key systemic factors that drive successful and high-fidelity EBP implementation.

EBA and Grace Harbour are currently serving our youth and families today and are prepared to continue for the next fiscal year with no interruption if awarded a new contract.

d. After the initial allotment, this grant will transition to a reimbursement-only grant. Does the fiscal agent have the ability to maintain a positive cash-flow once reimbursements are provided on a quarterly or monthly basis?

Yes, Hall County has planned for this funding and will be able to maintain a positive cash flow once reimbursements are provided.

3. Target Population

a. Target group/age range:

Both middle and high school aged youth

b. How and why target population was selected:

Hall County Juvenile Court is prioritizing the target population of youth who are determined to be eligible for commitment to DJJ custody due to a felony commitment or STP admission. Secondly, the target group also includes all new youth who receive secure confinement as well as those placed in secure detention. The majority of these youth are Hispanic or African American. Reducing reliance on residential placement for these priority populations is consistent with the Court's mission to safeguard both long-term public safety and youth development outcomes and provides a research-based low-cost, high benefit intervention for improving outcomes for Hall County youth.

c. Number of projected youth to be served:

Hall County projects 46 youth/families to be served by MST and projects 17 youth/families to be served by FFT which would also include up to 600 hours of tutoring services in FY 2024.

d. Gender:

Both male and female youth

e. County or counties to be served (please only apply for counties you are able to serve):

Hall County

f. Other demographics, including at-risk population(s):

The demographics and referral behaviors of youth served in MST/FFT are likely to reflect similar demographics as youth who have a PDRA of 2 or higher:

- **13% Black, 58% White, 29% other**
- **Majority 14–18-year-olds**
- **Delinquency and related at-risk behaviors that may include substance abuse, truancy, negative peer groups, youth and family involvement in child welfare and mental health systems and lacking effective parental control.**

g. List assessment instruments to be used for selected target population and how they will be used to screen youth (described more extensively in Section 4.e).

In accordance with the intent of this CJCC funding opportunity, only those youth assessed as medium to high risk on the Pre-Disposition Risk Assessment (PDRA) tool and their families will be eligible for referral to Multisystemic Therapy and Functional Family Therapy programs. Both interventions will serve male and female youth and families referred to the Hall County Juvenile Court scoring 2 or higher on the Pre-Disposition Assessment Instrument.

4. Methods and Procedures

a. Service Delivery

State and the proposed primary curriculum or evidence-based interventions that will be employed during this grant period. Describe how this will be implemented. State and describe any other developmental activities program participants will receive in addition to the curriculum or intervention listed above. Explain how each of these developmental activities will be implemented.

Hall County plans to continue current interventions of Functional Family Therapy (FFT) and Multisystemic Therapy (MST) in FY 2024.

At the family level, MST interventions aim to remove barriers to effective parenting (e.g., parental substance abuse, parental psychopathology, low social support, high stress, and marital conflict), to enhance parenting competencies, and to promote affection and communication among family members. Interventions might include introducing systematic monitoring, reward, and discipline systems; prompting parents to communicate effectively with each other about adolescent problems; problem solving day-to-day conflicts; and developing social support networks. At the peer level, interventions frequently are designed to decrease affiliation with delinquent and drug-using peers and to increase affiliation with prosocial peers. Interventions in the school domain may focus on establishing positive lines of communication between parents and teachers, parental monitoring of the adolescent's school performance, and restructuring after-school hours to support academic efforts. Individual level interventions generally involve using cognitive behavioral therapy to modify the individual's social perspective-taking skills, belief system, or motivational system, and encouraging the adolescent to deal assertively with negative peer pressure.

FFT focuses on treating youth aged 11-18 ranging from at-risk preadolescents to youth with very serious problems such as conduct disorder, violent acting-out, and substance abuse. Few

youth are ineligible for FFT services other than primarily youth with severe mental or physical handicaps. The FFT clinical model identifies specific treatment phases that organize the intervention in a coherent manner so that clinicians maintain focus in the context of family and individual disruption.

Both MST and FFT will be implemented in-person or virtually using telecommunication technologies.

b. Describe the overall format and design of the program, addressing the following:

- Program type (i.e., Youth Reporting Center, community-based, school-based, or other); include the name of the selected evidence-based program. Please list materials associated with the program (i.e., for ART® – Third Edition, Glick & Gibbs, 2011)
- If applicable, number of cohorts expected during the grant year. Please include a detailed program schedule that includes specific dates (see Appendix B) and reflects appropriate dosage according to the selected evidence-based program

Program Type: Multisystemic Therapy (MST) and Functional Family Therapy (FFT)

Multisystemic Therapy:

MST is an intensive family- and community-based treatment that addresses the multiple causes of serious antisocial behavior across key settings, or systems within which youth are embedded (family, peers, school, and neighborhood). Because MST emphasizes promoting behavior change in the youth's natural environment, the program aims to empower parents with the skills and resources needed to independently address the inevitable difficulties that arise in raising teenagers, and to empower youth to cope with the family, peer, school, and neighborhood problems they encounter.

Within a context of support and skill building, the therapist places developmentally appropriate demands on adolescents and their families to reduce problem behavior. Initial therapy sessions identify the strengths and weaknesses of the adolescent, the family, and their transactions with extra-familial systems (e.g., peers, friends, school, parental workplace). Problems identified by both family members and the therapists are explicitly targeted for change by using the strengths in each system to facilitate such change. Treatment approaches are derived from well-validated strategies such as strategic family therapy, structural family therapy, behavioral parent training, and cognitive behavioral therapy.

Interventions might include introducing systematic monitoring, reward, and discipline systems; prompting parents to communicate effectively with each other about adolescent problems; problem solving day-to-day conflicts; and developing social support networks.

Interventions in the school domain may focus on establishing positive lines of communication between parents and teachers. Individual level interventions generally involve using cognitive behavioral therapy.

Functional Family Therapy:

FFT focuses on treating youth aged 11-18 with very serious problems such as conduct disorder, violent acting-out, and substance abuse. The FFT clinical model identifies specific treatment phases that organize the intervention in a coherent manner so that clinicians maintain focus in the context of family and individual disruption.

The FFT clinician serves between 8-12 youth and families at one time. Interventions range from 15-20 1-hour, intensive therapy sessions for mild cases to up to 30 sessions for more difficult families. Treatment duration is approximately 1-3 sessions a week for 3-4 months; home-based and scheduled when convenient for families.

The Court will continue to partner with EBA and Grace Harbour for the provision of MST and FFT to youth and families deemed to be at-risk of commitment to DJJ and or STP, or short-term program admission.

Number of Cohorts: A total of 46 youth and their families will be served in MST during FY 23/24. A total of 17 youth and their families will be served in FFT during FY 23/24.

Tutoring:

In addition, Hall County Juvenile Court is requesting funds to refer youth ages 12-16 that receive MST and FFT services for education tutorial and enrichment services. By providing tutorial services to youth, we will focus and provide tutoring to meet the needs of all learning styles. The Tutorial Services Program will deliver services to youth that are that are diverted from the Juvenile Justice System as a means of prevention. The Hall County Juvenile Court system staff has a good working relationship with the public school board and staff and will communicate through meetings and emails about the program and its goals. Youth will be identified and referred by the juvenile court system personnel and public school staff for the program. Each child will receive up to 2 hours of tutoring a week and additional hours as needed. This program will provide a much needed service with the support of trained facilitators and tutors. This program will address the specific needs of Hall County youth with the major goal of reducing the risk of their being involved in the juvenile justice system in the future. The program will have incentives and goals for the students to achieve to secure their commitment to attending and completing the program.

c. List the specific site(s) where programming will occur (i.e., the site name and the street address including the zip code; in-person or virtual).

Both Multisystemic Therapy and Functional Family Therapy will be provided in the homes and communities of those served.

d. Complete the Program Timeline (Attachment A-2). Provide a detailed timeline from July 1, 2023 through June 30, 2024 of planned grant activities including, but not limited to, program start and end dates for each cohort (for each evidence-based program), special events, and planning period activities.

Please see Attachment A-2

e. Describe any educational support identified for youth. This would include how the support service works within the program, how it addresses an identified gap, and how it positively affects youth outcomes.

The Hall County Juvenile Court and its Probation Staff have a productive ongoing partnership with both the Hall County Public Schools and the Gainesville Public School Systems. The Director of Student Services for Hall County Public School System is in regular communication with the Court's Child In Need Of Services (CHINS) Coordinator. This working relationship involves monitoring all services provided to youth with truancy issues, IEP concerns, and poor academic performance. The Juvenile Court Probation Department has CHINS reviews three times a month with all community agencies and both school systems are actively engaged while attending the meetings. During the meetings each youth is reviewed and the school systems provide updates on attendance, IEP evaluations, and overall school performance. The CHINS Coordinator and the Hall County Director of Student Services are currently in the process of gathering data for the truancy cases that are referred to the court.

Hall County Juvenile Court further provides educational support to youth in Hall County through our partnership with 3C Tutoring which is located at 701 Medical Park Ln in Gainesville, GA 30501. The judges and probation staff make referrals for tutoring services for youth in grades 7-12 who have been placed on probation or CHINS probation throughout the school year. The court refers youth for tutoring on an ongoing bases and currently provides approximately 750 hours of one on one tutoring for youth that are identified by a judge and/or probation officer. Youth are referred to the tutoring program if they have poor academic performance at school and are failing to attend school regularly. Tutoring is also recommended for youth that could benefit from additional educational support. In addition, this program services youth that are referred for Multisystemic Therapy (MST) and Family Functional Therapy (FFT) services and have scored a 2 or higher on the Pre Disposition Risk Assessment (PDRA). The 3C Tutoring Program is co-owned and operated by Ms. Katie Boswell and Ms. Tricia Sexton. This program is located within a 3700 sq. ft. building that can accommodate up to 15 youth and 4 tutors. Tutoring occurs twice a

week on Tuesdays and Thursdays for one hour tutoring sessions. If a further need for additional tutoring arise, youth are required to attend additional days for tutoring but only on an as needed bases with the approval of the probation officer and the youth's parent. The Juvenile Probation Officers also meets weekly with the youth and parent to discuss the youth's tutoring and academic progress. Juvenile Court, 3C Tutoring, Hall County Public School officials, and the Gainesville Public School System continue to track all of the academic performance data that results from the tutoring efforts.

f. Describe any mental health support identified for youth. This would include how the support service works within the program, how it addresses an identified gap, and how it positively affects youth outcomes.

The Hall County Juvenile Court has a very strong ties with several community partners that provide mental health services to youth within the Hall County community. As youth are brought to the attention of Juvenile Court with trauma related issues that may include a misdiagnosis, sexual abuse, family dysfunction, substance abuse and mental health issues a referral is forwarded to one of the various community mental health providers: Avita Community Partners, Centerpoint Counseling, Center for Hope and Healing, Family Ties, Inc., Georgia Hope, Brenau University Counseling Services, New Hope, Family Promise, Chestatee Counseling Pathways, and Chattahoochee Children's Psychiatric and Psychological Services. Each of the identified providers listed offer counseling, gender specific programs, and treatment services for youth and/or the entire family unit to assist in providing and managing adequate mental health services. The providers offer a wide range of services from medication management to individual and family counseling. The services provided also include programs for emotional support, guidance, and information to help families resolve whatever personal or interpersonal difficulties they are experiencing. Referrals are also forwarded as appropriate to the above listed providers when there is a need for a complete psychological evaluation to aide in obtaining an accurate diagnosis or for recommendations to be made for the youth and/or their family. Referrals for psychological evaluations are often made to the Department of Behavioral Health and Developmental Disabilities (DBHDD), Health Connect America, Georgia Psychological Associates, Dr. Augustine Psychological Services and to Chattahoochee Children's Psychiatric and Psychological Services. Hall County Juvenile Court Probation Officers follow up with each mental health provider on a weekly basis to confirm the progress of their assigned youths' engagement and progress. The Probation Department also conducts monthly staffing's with individual providers to discuss challenges, the youths 'progress, barriers, concerns and/or accomplishments during treatment. Local Interagency Planning Team (LIPT) referrals are made when a youth is receiving multiple services and still encountering ongoing challenges. The LIPT panel is made up of different community service providers who ensure that there are no gaps in services and to ensure that accountability is being upheld. If a youth is in crisis or in need of a more structured residential services the main service provider will make a PTRF referral and/or the probation officer will

assist the parents in acquiring services through their insurance, if applicable. Upon completion of all of the services outlined, youth also receive transition services based on the recommendations from the service providers discharge summary. Once all services have been completed a transition plan will be developed and the youth will be referred to Intensive Family Intervention Services (IFI), Multisystemic Therapy (MST) or Family Functional Therapy (FFT) for services.

g. Please list any transportation services or assistance needed.

Hall County does not request transportation assistance.

h. Fully describe the intake and referral process. List the criteria to determine which individuals will be offered program services. Applicants must provide a detailed description of how the DJJ's DAI and PDRA will be utilized to ensure consistency and uniformity in decision-making.

All youth determined to be eligible for consideration for Multisystemic Therapy and Functional Family Therapy will be assessed using the Pre-Disposition Risk Assessment (PDRA) instrument with only those scoring medium to high risk considered for referral. Since both MST and FFT services are being provided, those with the highest risk, depending on availability, will be served by MST first. The tutoring program will receive referrals from the courts.

i. State which entities (e.g., service providers, contractors) will provide these services. Attach any Memorandum(s) of Understanding for sites not under the jurisdiction of the applying or implementing agency (Attachment A-3)

Evidence-Based Associates (EBA) will contract with Hall County for the role of managing entity, and EBA will sub-contract with Grace Harbour, Inc. to deliver FFT and MST.

Please see Attachment A-3 for the MOU.

j. Describe policies that ensure appropriate relationships between youth and adults, including any mandated reporting requirements. If awarded, grantees will be expected to show said policy during the fiscal review.

EBA's Maintaining Appropriate Professional Relationships Policy provides guidance and expectations to EBA employees and contracted service provider agency employees regarding appropriate and professional relationships between adults and clients. The primary

responsibility of all persons involved with serving clients is to respect the dignity and promote the welfare of clients.

k. Staffing

- Describe the primary roles and responsibilities for each grant-funded position. Attach a job description for each position discussed (Attachment A-4).

Not applicable - this is a contract.

- Explain training history for staff associated with service delivery.

All assigned therapists and supervisors receive required ongoing training in their assigned evidence-based program model (FFT or MST) from the national dissemination organization, or program developer, to ensure all components of the service to Hall County youth and families are delivered in accordance with required fidelity measures.

Grace Harbour, Inc. FFT teams (program therapists and supervisors) will receive all required initial training (for any new therapist) and ongoing training (if an incumbent therapist is hired) from the national dissemination organization, FFT, LLC. to ensure model adherence. EBA will continue to broker this training and engage with Grace Harbour, Inc. in providing readiness, addressing any concerns, providing technical assistance and on-going support services for effectiveness.

Grace Harbour, Inc. MST teams (program therapists and supervisors) will continue to receive all required initial training (for any new therapists) and ongoing training (for incumbent therapists) from the national dissemination organization, MST Services, Inc. to ensure model adherence. EBA will continue to broker this training and engage with Grace Harbour, Inc. in providing readiness, addressing any concerns, providing technical assistance and on-going support services for effectiveness.

- Explain the plan for orientation and training of grant-funded staff.

Not applicable - this is a contract.

5. Goals, Objectives, and Evaluation

- a. List the required program goals as outlined in the RFP. List any additional program goals in a clearly defined and measurable manner.

1. **Reduce felony commitments to DJJ and STP admissions in the target county.**
2. **Increase the use of evidence-based practices in Georgia's juvenile justice system by initiating community-based juvenile justice programs.**
3. **Reduce the recidivism rate of youth involved with Georgia's juvenile justice system.**
4. **Reduce annual secure detention rate of target county.**
5. **Reduce annual secure confinement rate of target county.**
6. **Demonstrate a cost-savings to Georgia citizens through provision of research-informed services to youth in juvenile justice system.**
7. **To increase a youth's ability to be successful in a regular school setting**
8. **To increase a youth ability to improve their grades, receive the required 23 credits for graduation, and increase graduation rate while enhancing employment opportunities.**

b. List the required program objectives as outlined in the RFP. List any additional program objectives in a clearly defined and measurable manner.

1. **The DAI and PDRA will be used on all youth considered for grant funding with all scores reported in JTS or the Juvenile Data Exchange (JDEX). Additionally, when available, grantees are encouraged to use the Juvenile Needs Assessment (JNA) on all youth considered for grant funding.**
2. **All participants will score medium to high on the PDRA.**
3. **At least 75% of participants will complete program requirements.**
4. **At least 55% of youth completing services will not re-offend as calculated using this recidivism definition below:**

A new charge (within three years of the initial post-adjudication community placement) which results in a juvenile court delinquency adjudication OR adult criminal court conviction.
5. **Each project will report cost-savings per youth by calculating average cost to provide targeted intervention subtracted from average cost to detain youth. (Selected projects will be provided with a marginal cost rate in order to perform this calculation).**
6. **At least 75% of youth referred to tutorial services will increase their academic performance and school attendance.**

c. Explain fully how all stated goals and objectives will be reached and evaluated.

Hall County Juvenile Court will continue to collaborate with Evidence Based Associates in ensuring the state goals and objectives of the Juvenile Justice Incentive Grant Program are met and exceeded. EBA will utilize two of its proprietary management systems:

EBAanalytics™ and EBAccountability™. The EBAccountability™ system complements the analytics system by providing the Court with a structured, field proven project management system, including evaluation tools, template and procedures for actually using collected data to develop improvement plans to address poor performance and stakeholder concerns. EBA regularly provides information from this system to:

- **Conduct a comprehensive evaluation of treatment and case outcomes on an agency, team and therapist level, and**
- **Develop written improvement plans for all agencies to address areas of concern.**

Hall Juvenile Court will continue to work with the Hall County Public Schools and the Gainesville Public School Systems to monitor academic performance and school attendance. Juvenile Court will work with 3C Tutoring, Hall County Public Schools, and the Gainesville Public Schools to maintain weekly communication among all entities to closely monitor the ingenuity Database and the E2020 School Database. Both databases provides communication effort with teachers, obtain homework assignments, and obtain week progress reports and missing assignments.

d. Explain how you currently collect data on youth served and how you plan to expand this collection to include source of referral information.

EBAanalytics™ is a system of web-based dashboards, data and information management systems and performance applications that support collection, analysis and sharing of case model adherence, clinical and public safety measures. By having this system in place, EBA, Grace Harbour, Inc and the County Juvenile Court will be able to:

- **Identify program strengths and weaknesses to make data-driven decisions on how to improve policies, practices and systems that promote improved treatment outcomes;**
- **Monitor referral, utilization, treatment time, model fidelity and case outcomes in real time and troubleshoot and remediate any identified weaknesses; and**
- **Enable EBA to be held accountable to the County Juvenile Court for maintaining full transparency through regular sharing of data and outcomes with all key stakeholders.**

6. Sustainability

a. Describe the specific activities that will take place during this upcoming grant period to ensure sustainability, including any barriers for the program and how the organization intends to address said issues.

Efforts to sustain the initiative will be largely driven by the collaboration between the Hall County Juvenile Court and local community providers that are capable partners in providing adjunct services to MST and FFT, including mental health, substance abuse, life

skills, educational, vocational and mentoring needs of the youth and family members. Hall County and the Juvenile Court will continue to ensure MST and FFT provide an overall net benefit to the citizens of Hall County by illustrating an overall reduction in the costs of confinement through reduced criminal activity and at a greatly reduced cost to taxpayers.

- b. List the current juvenile related funding sources (state, federal, and/or private) and amount of funding for your organization.

The Hall County Juvenile Court continues to research all federal, state and private funding opportunities. Support from the Criminal Justice Coordinating Council will be utilized if and when such funds become available. Federal grant opportunities will be diligently monitored by the court direction. There are multiple other potential funding streams that will continue to be explored by Hall County staff. Notably, many of the youth and families to be served in this program are also likely to be ‘cross-over youth’, involved with other public systems such as child welfare (Department of Families and Children) as well as the Juvenile Court.

- c. Identify potential state, federal, and/or private funding streams for program support.

The Hall County Juvenile Court continues to research any and all funding opportunities. Support from the Criminal Justice Coordinating Council will be utilized if and when such funds become available. Federal grant opportunities will be diligently monitored by the court direction. There are multiple other potential funding streams that will continue to be explored by Hall County staff. Notably, many of the youth and families to be served in this program are also likely to be ‘cross-over youth’, involved with other public systems such as child welfare (Department of Families and Children) as well as the Juvenile Court.

- d. Identify potential ways to increase current evidence-based service capacity for target population.

Ongoing training of Hall County Juvenile Court staff will increase capacity for referrals as well as seek out alternative local, state and federal funding sources in order to provide program stability. The Hall County Juvenile Court continues to explore options that can lead to expansion and permanence of evidence-based programs to youth and families served by the Court. Most significantly, several top-tier, evidence-based model programs have been approved as ‘Medicaid eligible’, meaning a long-term sustainable funding base can be assured for several programs.

- e. Describe any local actions taken to specifically support evidence-based services.

Hall County Juvenile Court staff work with countywide community providers to ensure program sustainability. The Court has undertaken a vigorous community awareness effort engaging key stakeholders. As a result, there has been an enhanced understanding among local support systems of the value of evidence-based programming for youth and families coming to the attention of the Hall County Juvenile Court and of the value of sustaining efforts that produce positive outcomes.

Monthly staffing with the evidence-based program provider, use of the Detention Assessment Instrument, Pre-Dispositional Risk Assessment, submission of a Monthly Data report to The Carl Vinson Institute of Government, and Recidivism Reports have all supported the provision of evidence-based services in Hall County.

7. Previous Accomplishments

- a. Provide a detailed description of any previously successful interventions or grant funding received for similar programs. Applicants who received an Incentive Grant in previous years should include their accomplishments from this program.

Please refer to the Hall County Scorecard provided below. Note that recidivism and commitments remain low.

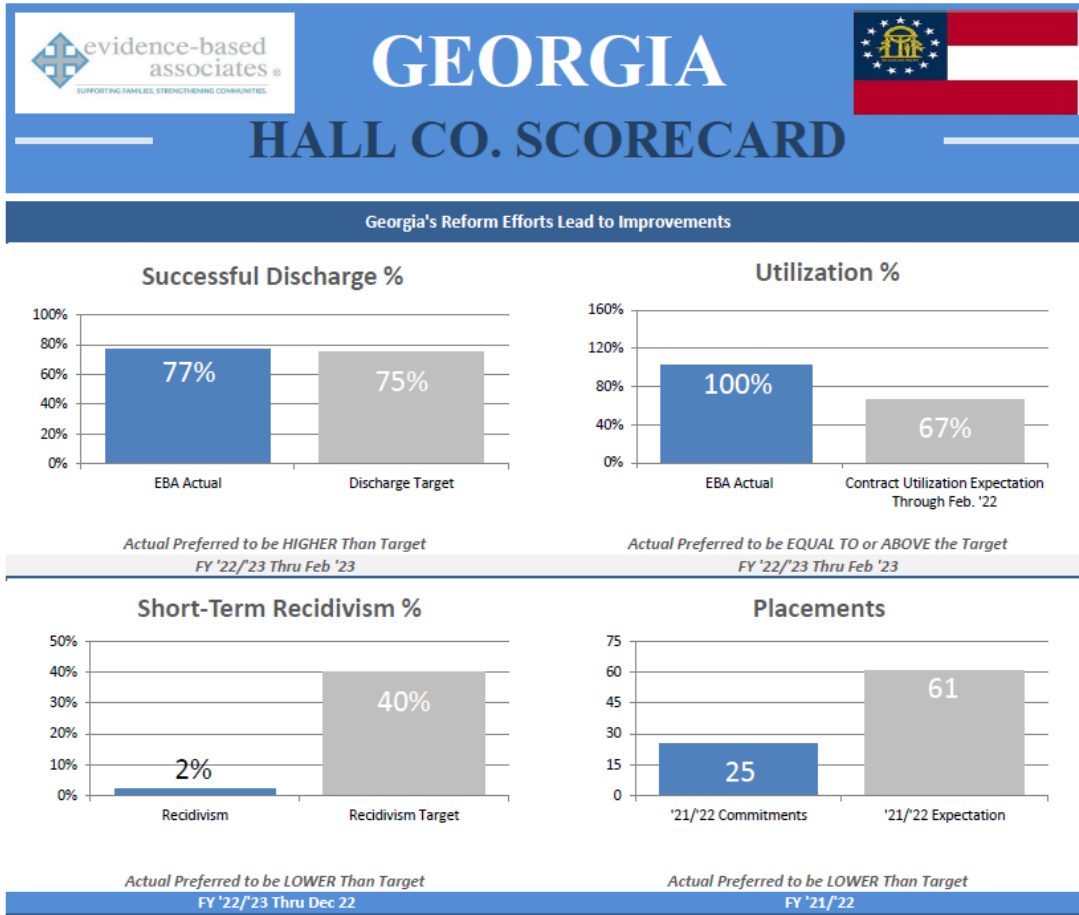
Applicants must include a detailed summary of activities:

- FY23 projected youth served compared to final number/percent of youth served to-date.

Hall County’s annual target for FY23 is to serve 15 youth and families in FFT. As of February 2023, 14 youth and families have been served in FFT, with an expected prorated utilization of 10 or 140% of target. For MST, the target is to serve 31 youth and families. As of February 2023, the number of youth served was already at 32, with an expected prorated utilization of 21 or 154% of target.

- Supporting data to demonstrate whether or not the project objectives and goals were met.

The Scorecard below provides a graphical representation of the outcomes attained during the 2022-2023 Juvenile Justice Incentive Grant program in Hall County. Note that the rates of successful discharge and utilization exceeded targets while recidivism and commitments remain low for youth and families served by MST and FFT.



b. If problems were encountered in previous grants or objectives were not fully achieved, please provide a full description detailing both the issues and corrective action(s) taken. This information is an essential component of all applications.

Barriers – Staffing was a problem encountered this fiscal year with Supervisor turnover, a therapist out on medical leave, and a bilingual therapist struggling with the MST model.

Correction Plan - Continue to widely advertise and offer a salary differential greater than before for a bilingual therapist. Use of translators who will be available for sessions. MST Expert and Supervisor will address the therapist’s needs in the developmental plan.

This year the funded number of youth and their families served will be exceeded by MST for what was contracted (31). The county has asked for additional funds so services would not have to be discontinued.

Attachment A-1

State of Georgia – Criminal Justice Coordinating Council Juvenile Justice Incentive Grant Program

Application Face Sheet

SECTION 1: APPLICANT AGENCY (for contracting purposes)

Applicant Agency (Legal Name): Hall County, Georgia

Legal Mailing Address: PO Drawer 1435

City: Gainesville County: Hall State: GA Zip: 30503

Federal Employer I.D. #: 58-6000836 DUNS #: 078124617 Congressional District #: 09

Executive Officer Name: Richard Higgins Title: Hall County Commission Chairman

Street Address: 2875 Browns Bridge Rd.

City: Gainesville State: GA Zip: 30504

Telephone: 770-535-8288 FAX: 770-531-3972 Email: rhiggins@hallcounty.org

SECTION 2: FISCAL AGENT (if not the applicant agency)

Applicant's Fiscal Agent (Legal Name): **SAME AS ABOVE**

Street Address:

City: __ State: __ Zip:

SECTION 3: FISCAL CONTACT

Fiscal Contact Name: Wesley Geddings Title: Hall County Financial Services Director

Street Address: 2875 Browns Bridge Rd.

City: Gainesville State: GA Zip: 30504

Telephone: 770-535-8270 FAX: 770-531-6711 Email: grants@hallcounty.org

SECTION 4: PROGRAM CONTACT

Program Contact Name: Natalie Booth

Title: Assistant Finance Director

Street Address: 2875 Browns Bridge Rd.

City: Gainesville State: GA Zip: 30503

Telephone: 770-535-8270 FAX: 770-531-6711 Email: grants@hallcounty.org

SECTION 5: GRANT AMOUNT REQUESTED: **\$697,944.60**

SECTION 6: AUTHORIZING SIGNATURES

I, the undersigned, an authorized representative of the applicant, have read, understand, and agree to all relative conditions specified in the Governor's Office for Children and Families Request for Proposal and having read all attachments thereto do submit this application on behalf of the applicant agency. If awarded a grant to implement the provision herein, I do certify that all applicable federal and state laws, rules, and regulations thereto will be followed.

APPLICANT AGENCY:


Signature, Executive Officer

4/27/2023
Date

Richard Higgins, Hall County BOC Chairman
Title

FISCAL AGENT (if not applicant agency)

Signature, Executive Officer Date

Title

SECTION 7: APPLICANT AGENCY FISCAL INFORMATION

1. Month of Fiscal Year End: June
2. Attach to the application, the applicant agency's financial statements as required by RFP Section 6, A-5.
<https://www.hallcounty.org/DocumentCenter/View/10633/2022-Annual-Comprehensive-Financial-Report-PDF>
3. Is applicant agency: Public Government Entity Non-Profit 501(c)(3) Entity
4. Is applicant agency delinquent on any federal debt? NO YES If yes, attach a detailed explanation.
5. Did applicant agency receive 80 percent or more of its annual gross revenue in federal awards in its preceding fiscal year; and \$25,000,000 or more in annual gross revenue from federal awards and in so doing is required to comply with "Federal Funding Accountability and Transparency Act"? NO YES If yes, attach names and total compensation of the five most highly compensated officers of the grantee.

SECTION 8: TARGET POPULATION

- Target group (check one): Middle School High School Middle and High School
- Gender served (check one): Male only Female only Male and Female
- Age range: Age 11 to age 18
- Number of youth to be served: 63

SECTION 9: SERVICE DELIVERY AREA

- Primary County to be served: Hall County
- List other counties to be served: N/A
- Congressional District(s) to be served: 09

SECTION 10: PROGRAM ACTIVITIES

Justice:

- | | |
|---|--|
| <input type="checkbox"/> Community Service /Restitution | <input checked="" type="checkbox"/> Other Evidence-based curriculum/Intervention |
| <input type="checkbox"/> Evening Report Center | (List Primary Intervention and secondary): |
| <input type="checkbox"/> Juvenile Drug Court | FFT, MST |
| <input type="checkbox"/> Diversion Services | |
| <input type="checkbox"/> Tutoring | |
| <input checked="" type="checkbox"/> Counseling Services | |

APPLICATION FACE SHEET- INSTRUCTIONS

GENERAL INSTRUCTION: Click on the gray highlighted areas to type responses. Do not press enter. To check boxes: double click box, select “Checked” under Default Value, and click “OK”.

SECTION 1: APPLICANT AGENCY (for contracting purposes)

Complete this section to provide legal information for contracting purposes.

1. Enter legal name, address, federal employer identification number, and DUNS number of the applicant agency. The address may include a sub-division of the applicant agency, but may not include the name of an individual.
2. Enter the number of the congressional district for the city/county of the applicant agency.
3. Enter contact information as indicated for the Executive Officer who has the legal authority to enter into contractual agreements on behalf of the applicant agency.

SECTION 2: FISCAL AGENT

Complete this section if the applicant agency has a fiscal agent that manages its financial resources. If applicant agent is also the fiscal agent, please note as “SAME”.

SECTION 3: FISCAL CONTACT

Enter the contact information of the person responsible for financial reporting. For entities that have a fiscal agent, indicate the fiscal agent’s financial contact person. For non-profit entities, enter the contact information for individual that manages the financial accounts for the applicant agency.

SECTION 4: PROGRAM CONTACT

Enter the contact information of the primary person responsible for managing the program. If the person is not known at time of application, enter contact information of interim person responsible for managing the program.

SECTION 5: GRANT AMOUNT REQUESTED

Using whole dollars enter the total grant amount requested for the grant award period.

SECTION 6: AUTHORIZING SIGNATURES

The application face sheet must be signed in **BLUE INK** by the Executive Officer who has the legal authority to enter into contractual agreements on behalf of the applicant agency and on behalf of the fiscal agent (if applicant has a fiscal agent).

SECTION 7: APPLICANT AGENCY FISCAL INFORMATION

1. Enter the month of the applicant agency’s fiscal year end;
2. Check one box to indicate if the applicant agency is a public government entity OR non-profit 501(c)3 entity;
3. Check one box to indicate if the applicant agency is delinquent on any federal debt. If the applicant agency is delinquent on federal debt, attach to the application the following: Federal Agency, Federal Program, CFDA number, Federal contact person’s name and phone number and detailed explanation; and
4. Attach to the application, a copy of applicant’s financial statements as required by RFP Section 6. If applicant agency is a non-profit entity attach to the application, a copy of the 501(c)3 non-profit letter issued by the Internal Revenue Service.
5. Check yes if applicant agency receives 80 percent or more of its annual gross revenue in Federal awards in its preceding fiscal year; and \$25,000,000 or more in annual gross revenue from Federal awards. If yes, the applicant agency is required to comply with “Federal Funding Accountability and Transparency Act” by attaching to the application, the names and total compensation of the five most highly compensated officers of the applicant agency.

SECTION 8: TARGET POPULATION

The target population is the youth who receive abstinence education and all youth development activities. Check one target group and gender served. Enter the age range for the target population. Enter the number of youth to be served during the grant period.

SECTION 9: SERVICE DELIVERY AREA

List the service area by: 1) Primary county; 2) Other counties; and 3) Congressional district for the primary county to be served.

SECTION 10: PROGRAM ACTIVITIES

Check the additional service you propose to add to your existing program through this grant opportunity.

Attachment A-2

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

Program Timeline

Applicant Agency: Hall County Juvenile Court

A detailed timeline of grant activities

Month	Grant Activities
July 2023	<ul style="list-style-type: none"> ● Implement evidence-based programs in Hall County ● Identify any new key jurisdiction stakeholders and implement stakeholder education ● Renew contract with Grace Harbour as a preferred qualified service provider to serving youth and families with the FFT program ● Renew contract with Grace Harbour as the preferred qualified service provider to continue serving youth and families with MST program ● Ensure referral eligibility criteria and process for ongoing services are in place ● Support staff member to assist county personnel in the administration of the Juvenile Justice Incentive Grant Program ● Renew Contract with 3C Tutoring for the 2023-2024 school year
Aug 2023	<ul style="list-style-type: none"> ● Finalize service contract with Grace Harbour with outcome, service, organizational, and accountability provisions; conduct comprehensive readiness assessments; and implement EBAssets™ solutions to help providers establish required policies, structures, and procedures needed to implement selected programs with fidelity; ● Coordinate with model dissemination organizations to arrange for licensure of providers, training for staff, supervisors, and ongoing consultation with providers to ensure fidelity to proven program models ● Provide ongoing training on selected evidence-based programs to probation and other case stakeholders, and develop joint case policies and collaboration structures ● Finalize EBA administrative structures, and stakeholder data-sharing agreements, and implement EBAnalytics™ ● Refer youth that are identified to 3C Tutoring.

<p>Sept 2023</p>	<ul style="list-style-type: none"> ● Continue established referral protocols ● Continue monitoring cases to ensure appropriate and sufficient referrals; stakeholder buy-in; and model fidelity ● Produce and disseminate first quarter outcome report summarizing qualitative and quantitative progress towards expected outcomes ● Review TYPE report
<p>Oct 2023</p>	<ul style="list-style-type: none"> ● Continuously monitor and support stakeholder engagement to ensure service utilization and satisfaction, and implement remediation strategies as needed ● Rigorously monitor and manage provider model fidelity, utilization, service, and public safety outcomes, and implement improvement plans, peer learning and mentoring, and accountability measures as part of the EBAccountability™ oversight package. ● Continuously monitor and adjust initiative policies and procedures, referral criteria, stakeholder engagement and system barrier remediation strategies, outcome targets, and service management as needed to produce the expected outcome ● Review the PIR report from MST on program outcomes ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>Nov 2023</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Produce and disseminate second-quarter report, conduct semi-annual process and outcome evaluation of progress to date; convene stakeholders; meet with MST/FFT program provider to share findings and identify strengths and weaknesses; adjust service, referral, and systems strategies to stay on track to meet or exceed outcome target ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>Dec 2023</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Develop funding sustainability and program expansion plan, and implement action steps

<p>Jan 2024</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Administer file review of open and closed files to ensure contract compliance as part of EBAccountability™ package. ● Conduct on-site supervisor observation and evaluation in support of MST/FFT programs fidelity monitoring. ● Review TYPE report for FFT ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>Feb 2024</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Produce and disseminate third quarter outcome report summarizing qualitative and quantitative progress towards expected outcomes ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>March 2024</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities and implement improvement strategies as needed. ● Review the PIR report for MST ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>April 2024</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.
<p>May 2024</p>	<ul style="list-style-type: none"> ● Continue identified systems and service monitoring and quality assurance activities, and implement improvement strategies as needed ● Review TYPE report for FFT ● Continue to monitor all youth that are referred to 3C Tutoring. Schedule meetings with teachers, school social workers, and tutoring for youth that are experiencing issues with identified subject areas.

**June
2024**

- Conduct year-end process and outcome evaluation to determine progress towards meeting final target benchmarks including service, diversion, and cost savings; convene stakeholders as well as meet with provider directors to share findings; identify project successes, challenges, and lessons learned; and implement improvement plan for the next year assuming continued funding

Attachment A-3

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

**Grant Sub-agreements/Contracts
Memorandum of Understanding**

See attached Evidence Based Associates, LLC (EBA) MOU

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is executed by and between Evidence Based Associates, LLC, a limited liability corporation, authorized to do business in Georgia, (hereinafter referred to as "EBA"), and the **Hall County** Board of Commissioners, a local governmental entity, (hereinafter referred to as "County").

EBA is an experienced and successful partner with many governmental entities across the United States. EBA serves as a managing entity on behalf of these governmental agencies to analyze the current investment in services for youth involved in or at risk of involvement in the juvenile justice system. EBA serves as the entity for the delivery of therapeutic services to juveniles and their families with the result of significantly reducing recidivism while optimizing governmental resources.

To this end, EBA and **the County** have agreed to work together in assembling a proposal to obtain grants for the implementation of juvenile justice system reforms. EBA brings to this effort a vast delivery of services, web-based performance tracking tools, grant writing resources, an array of evidence-based service options, valuable performance metrics, and a validated risk assessment tool that will result in a well-designed, and well-implemented program thereby significantly increasing **the County's** chances of the successful selection as a recipient of grant funds.

Based upon **the County's** ability and willingness to follow key EBA recommendations regarding program selection, service delivery procurement and contracting, and staffing, EBA will also collaborate closely with county juvenile court officials in meeting the goals of the Juvenile Justice Incentive Grant Program.


Upon receipt of grant funds, it is the intent of **the County** to move forward with EBA as a partner to implement evidence-based programs with EBA serving as the managing entity. EBA will assist with the selection and oversight of service providers, manage the training and quality assurance of the direct service providers, provide reports showing the results of the programs, and meet the goals established by the State and the County for the performance and delivery of services to the families.

Upon selection of grant recipients, EBA and **the County** will execute a contract for Managing Entity Services and immediately commence management of the Grant to meet grant deadlines and provision of services.

Executed this 16 day of March 2023.



Evidence Based Associates, LLC
As its: Authorized Agent



Hall County Board of Commissioners
As its: Chairman

Attachment A-4

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

Job Descriptions for Grant-Funded Staff

Not Applicable

Attachment A-5

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

Budget Detail Worksheet

Please see worksheet submitted separately.

CJCC Budget Detail Worksheet

Agency Name:	Hall County
Project Name:	FFT & MST Services for JJIP

Purpose: This Budget Detail Worksheet is used to verify all Subgrant Expenditure Requests (SERs) and to determine whether costs are allowable, reasonable and justified. Please fill it out completely with the Subgrant Adjustment Request (SAR) #1 in your award packet and for each subsequent SAR that requires a budget change. All required information must be present in the budget narrative, regardless of format.

NOTE - If you need extra lines in the spreadsheet under one of the categories: 1) Highlight an entire row or block of lines within the same category 2) Keeping your mouse over the highlighted row or block, right click and select the copy option by left clicking 3) Next, right click with your mouse again on the highlighted row or block and chose the option "insert copied cells" by left clicking If you selected only a block and not the entire row, a new tile will open up and select the option "Shift cells down" and click OK. Use of this technique will ensure that you don't change the formulas inserted in the spreadsheet.

A (1). Personnel-- List each position by title and name of employee, if available. In order to calculate the budget enter the annual salary and the percentage of time to be devoted to the program. Compensation of employees engaged in program activities must be consistent with that for similar work within the applicant agency.

Title	First and Last name	Salary Rate	% Time to Project	Select Pay Period Frequency	Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Title	First and Last name	Hourly wage	Hours per week on project	Weeks worked annually	Select Pay Period Frequency	Cost
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
PERSONNEL TOTAL						\$0

A (2). Fringe-- Amounts should be based on actual costs or a formula for personnel listed above, utilizing the percentage of time devoted to the program. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation and State Unemployment Compensation. Costs included within this category are: FICA (employer's portion of Social Security and Medicare taxes), employer's portion of retirement, employer's portion of insurance (health, life, dental, etc.), employer's portion of Worker's Compensation and State Unemployment Compensation.

Title	First and Last name	Total annual salary or wages	Select fringe type	Enter rate of each fringe benefit as a percentage of	% Time to Project	Cost
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
FRINGE TOTAL						\$0.00

PERSONNEL GRAND TOTAL \$0.00

B. Travel-- Funds must be budgeted in compliance with State of Georgia Statewide Travel Regulations. Itemize travel expenses of program personnel by category (e.g. mileage, meals, lodging, incidentals, and airfare) and purpose (e.g. training, field interviews, and advisory group meetings) and identify the location, if known. For training programs, list travel and meals for participants separately. Show the budget calculation (e.g. six people attending three-day training at \$X airfare, \$X lodging, \$X meals/ incidentals). **If selecting "airfare" enter 1 in the nights/days field and use the round-trip costs.** Please note that the maximum reimbursement rate is \$0.565 per mile, but if your agency's reimbursement rate is lower you must use that rate instead.

Trainings and Conferences		**All trainings and conferences must be pre-approved by submitting an agenda to your Grant Specialist.					
Purpose of Travel	Staff member	Item	Cost	# Individuals	# Nights/Days	# Trips	Cost
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00

							\$0.00
							\$0.00

Mileage						
Purpose of Travel	Staff member	Location or Coverage Area	Cost per mile	Miles per grant year	Total Cost	
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TRAVEL TOTAL						\$0.00

C. Equipment-- List non-expendable items to be purchased. Applicants should analyze the benefit of purchased versus leased equipment, especially high cost and electronic or digital items. Explain how the equipment is necessary for the success of the program. Show the budget calculation. Attach a narrative describing the procurement method to be used. Please note that all items must be at least \$5,000 per unit to be considered equipment. Otherwise please list items in "Supplies."

Equipment Item	Cost per Unit	# Items	Vendor	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
EQUIPMENT TOTAL				\$0.00

D. Supplies-- List items by type (e.g. office supplies, postage, copier usage, training supplies, publications, audio/video (batteries, film, CD/DVD's, etc.), office furniture, computer software, educational/therapeutic supplies, uniforms, weapons (law enforcement and prosecution units only). Show budget calculation. For example, where an item is office supplies, enter \$100 for cost per unit; "month" for define unit; 12 for # units, and Office Palooza for Vendor. Leave "define unit" blank if not applicable.

Item	Cost per unit	# Units	Vendor	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
SUPPLY TOTAL				\$0.00

E. Printing-- List items by type (e.g. letterhead/envelopes, business cards, training materials). Show budget calculation. For example, where an item is business cards, enter \$15 for cost per unit; "box" for define unit; 2 for # units, and Print Mania for Vendor. Leave "define unit" blank if it is not applicable.

Item	Cost per unit	# Units	Vendor	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
PRINTING TOTAL				\$0.00

F. (1) Other Costs-- List items by type (e.g. real property lease, repairs/maintenance, utilities, copier rental/lease, postage meter, insurance & bonding, dues & subscriptions, advertising, registration fees, film processing, notary services, public relations, communication services - indicate if DOAS is provider). Show budget calculation. For example, provide the office space square footage and the lease rate or provide the monthly lease amount and the number of months leased. For unit enter time period as applicable (i.e., "month" for utility costs) or leave blank for items such as registration that require a one-time fee.

Item	Cost per unit	# of Units	% Charged to Grant	Vendor	Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
F. (1) Subtotal					\$0.00

F. (2) Consultant Fee: Enter the name, if known, and service to be provided. Show the budget calculation; for example, the hourly or daily rate (8 hours) multiplied by the estimated number of units (eg., 1 hour of therapy).

Name of Consultant	Service Provided	Cost per unit	Define Unit of Service	# Units	Cost
Evidence-Based Associates	FFT Implementation Support	\$5,794.20	Youth	17.00	\$98,501.40
Evidence-Based Associates	MST Implementation Support	\$12,379.20	Youth	46.00	\$569,443.20
3C Tutoring Services	Tutorial Services	\$50.00	Hours	600.00	\$30,000.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
F. (2)Subtotal					\$697,944.60

F. (3) Contracts: Provide a description of the product or service to be procured by contract and a cost estimate. Applicants are strongly encouraged to use a competitive procurement process in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Name of Consultant	Service Provided	Cost per unit	Define Unit of Service	# Units	Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
F. (2)Subtotal					\$0.00

F. OTHER TOTAL **\$697,945**

Budget Summary--When you have completed this budget worksheet, the totals for each category will transfer to the spaces below. The total costs and total project costs will be computed via Excel formula. Indicate the amount of grant funds requested and the amount of non-grant funds that will support the project.

Budget Category	Amount
A. Personnel and Fringe	\$0
B. Travel	\$0
C. Equipment	\$0
D. Supplies	\$0
E. Printing	\$0
F. Other	\$697,945
TOTAL PROJECT COSTS	\$697,945

Attachment A-6

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

BUDGET NARRATIVE

Total grant request for Hall County is: \$697,944.60

Hall County will continue its contractual relationship with Evidence Based Associates to serve as managing entity for providing Multisystemic Therapy (MST) to serve 46 youth and families at a case rate of \$12,379.20 per youth and family, equaling a subtotal cost of \$569,443.20.

Hall County will continue its contractual relationship with Evidence Based Associates to serve as managing entity for providing Functional Family Therapy (FFT) to serve 17 youth and families at a case rate of \$5,794.20 per youth and family, equaling a subtotal cost of \$98,501.40.

Hall County will provide over 600 hours of tutoring for an estimated 25 youth. Hall County Juvenile Court will contract with 3C Tutoring to provide tutoring services. Hall County has another grant program in which similar services are being provided by 3C Tutoring for the youth in Hall County.

This request for subcontract services includes a 5% increase over FY 2022 to 2023 because of overall inflation. Costs that have been affected are increased staff costs, mileage, and training costs. For the subcontracted service provider, it is necessary to increase starting pay to attract therapists and to allow for retention pay to insure a stable workforce.

70/30 Budget Breakdown

Below is the case rate breakdown for Multisystemic Therapy (MST):

EBA MST Case Rate Breakdown		
	Case Rate	%
County	\$12,379.20	

Subcontracted Provider	<u>\$8,913.02</u>	72%
MST Training	<u>\$618.96</u>	5%
MST Quality Assurance	<u>\$742.75</u>	6%
Project Management	<u>\$742.75</u>	6%
Travel	<u>\$742.75</u>	6%
Project Admin	<u>\$618.97</u>	5%
Total	\$12,379.20	100%

EBA intends to sub-contract again with Grace Harbour, Inc. as direct service provider of MST in Hall County.

Grace Harbour MST Case Rate Breakdown- Hall County		
	Case Rate	%
Case Rate	\$8,913.02	
Direct Services	<u>\$6,417.37</u>	72%
Admin & Related Expenses	<u>\$623.91</u>	7%
Therapist Travel (Mileage Reimburse)	<u>\$1,871.41</u>	21%
Total	\$8,913.02	100%

Below is the case rate breakdown for FFT:

EBA FFT Case Rate Breakdown		
	Case Rate	%
County	\$5,794.20	
Subcontracted Provider Agency (Grace Harbour)	<u>\$4,345.65</u>	75%
FFT Training and Licensing	<u>\$347.65</u>	6%
FFT Quality Assurance	<u>\$347.65</u>	6%
Project Management	<u>\$347.65</u>	6%
Travel	<u>\$173.83</u>	3%
Project Administrative	<u>\$231.77</u>	4%
Total	\$5,794.20	100%

Grace Harbour FFT Case Rate Breakdown- Hall County		
	Case Rate	%
Case Rate	\$4,345.65	
Direct Clinical Services	<u>\$3,085.41</u>	71%

Admin & Related Expenses	\$391.11	9%
Therapist Travel (Mileage Reimburse)	\$869.13	20%
Total	\$4,345.65	100%

Attachment A-7

**State of Georgia – Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program**

Juvenile Justice Incentive Grant Mileage Log Sample

Not Applicable