



Hall County Government

FINANCIAL SERVICES

CONTRACT EXECUTION SIGNATURE REQUEST

Date: 1/18/2024

To: Richard Higgins, Chairman, Board of Commissioners

From: Andy Penick, Purchasing Manager

Your signature is requested to execute the attached Agreements.

Bid/Contract No: IGA with City of Gainesville and Oakwood.

Contract Name: ACCELA Record/permit Management System

Department(s) Requesting Contract: Planning and Development

Award Recipient Name: Accela, Inc. of San Ramon, CA

Date of Next BOC Vote: 1/25/2024

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Price Increase Requested | Percentage Increase: n/a |
| <input type="checkbox"/> Demand Service Contract | Previous Spend: \$202,923.21 |
| <input type="checkbox"/> Commodity Contract | Requested Amount: \$359,920.66 |
| <input checked="" type="checkbox"/> Cloud based subscription | |

Comments:

To approve the hosting and reporting of the Planning and Development permitting and licensing database software. This is an annual subscription and hosting agreement. This agreement is based on a calendar year and splits fiscal years. This is year four (4) of the original agreement and years two (2) and three (3) of the additional user agreements. The additional user agreements also need to be signed by the Chairman. One licenses twenty-five (25) additional users and one licenses an additional ten (10) users.

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DIRECTOR
Wesley Geddings

PRICE INCREASE DETAILS

Bid/Contract No: IGA

Bid/Contract Name: ACCELA Record/permit Management System

The Board of Commissioners approved a contract with ACCELA, INC to replace TIDEMARK as the Planning and Development permitting and records maintenance software. City of Gainesville was onboarded in June 2022, Hall County transitioned between December 2022 and February 2023, and the City of Oakwood is currently in the process of transitioning. The original implementation and Phase 2 are capital projects while this request pertains to the ongoing hosting and maintenance.

Hall County has an IGA with the City of Gainesville and Oakwood. Both municipalities contribute to the cost of the licenses. This amount is invoiced to the municipalities annually based on the IGA amounts.

MIS has a dedicated staff member who assists the implementation team and who will be charged with providing ongoing support.