



AGENDA ITEM

Consent

REPORT TO: Work Session (02/05/24)

REPORT TO: Voting Meeting (02/08/24)

ITEM NO: 717/2023

SUBJECT: Approve the ratification of the annual contract for GovOS Comprehensive Records Management System for the Clerk of Courts' Real Estate Division to GovOs Inc. of Dallas, TX, in the amount of \$175,000.00.

Meetings:

Work Session Date: 02/05/24

Voting Meeting Date: 02/08/24

Executive Summary:

Presenter: BP

Recommendation:
Approve.

Purpose of Request:

History:

Discussions began in 2017 regarding moving away from CJIS (in-house case management/financial receipting program)

Due to this upcoming change, Clerk made decision to go ahead with changing the Real Estate receipting program separately from the case management system, as the proposed vendor did not have a Real Estate option.

Agreement with Kofile/County Fusion for Real Estate indexing/financial receipting was signed by Clerk on October 8, 2019. (Agreement stated valid for 12 months from date of go-live, then four 1-year auto-renewals. Exp. 8.3.24)

“Go Live” date for Kofile/County Fusion was August 3, 2020.

“GovOS, Inc.” press release February 1, 2021. New Company under umbrella of Kofile.

Contract with ICON for case management/financial receipting software program signed September 28, 2021.

Request by Clerk’s Office to add Real Estate conversion and support to ICON contract presented at work session June 2, 2022.

Approved ICON Real Estate contract addendum signed June 9, 2022.

“Go Live” date for ICON case management/financial receipting was November 14, 2022.

GovOS ratification of agreement dated August 3, 2023. Confirms details of agreement from October of 2019. Clarifies “go-live” date. Clarifies that Kofile was predecessor of GovOS.

As of January 17, 2024, Clerk’s Office has not started formal process of converting from County Fusion to ICON/Catalyst.

Kofile/County Fusion Budget Information:

FY24 (July 2023-June 2024)

Clerk’s Office requested \$129,650 for account 100-280-52100 (General Funds-technical and professional services). Included in this total was a one-time amount of \$47,600 which was requested for a conversion from Kofile/County Fusion to Catalyst/ICON. This conversion cost was approved on 6.2.22. As of 1.17.24 this conversion has not taken place. Additionally, \$26,400 of the original request has not been used either, as this is for ICON monthly maintenance fees.

Amount approved for 100-2180-52100 \$139,021

Clerk’s Office requested \$151,700 for account 203-280-52100 (Restricted Funds-technical and professional services).

Amount approved for 203-280-52100 \$151,700

Approve the Annual Renewal of the GovOS Comprehensive Records Management System for the Clerk of Courts' Real Estate Division to GovOs Inc. of Dallas, TX, in the amount of \$175,000.00

Facts and Issues:

Options:

Agreement needs Ratification

Clerk of Court Real Estate Division

The Real Estate division records all land transactions for Hall County. The records begin in the year 1819 and go through the current year. Document can be searched in the indexes by year and name. Land plats are recorded in this division and are indexed by years under the name of the person that hired the surveyor.

Uniform Commercial Code Records

Uniform Commercial Code records can be found and filed here and electronically filed through the Georgia Superior Court Clerks Cooperative Authority. Uniform Commercial Codes are liens placed on personal property used as collateral, such as liens on boats, TVs, computers, and items in a business inventory.

General Execution Dockets

General Execution Dockets are found in this division. These dockets contain liens placed against an individual including hospital liens, federal and Georgia income tax liens, pending suits, Preliminary Notice of Lien Rights, and Materialman's Liens. Most information in the Real Estate division from 2003 to current can be found on the Georgia Superior Court Clerks Cooperative Authority website by purchasing an account at www.gscca.org/

Funding Requested	\$ 175,000.00
Are funds within current budget?	Yes
Source of Funds	Restricted / General Funds
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	2024-01-08

Approvals:

Buyer	Submit	Approve	Purchasing
AP	BP	BP	AP
Budget	Finance	Attorney	Administration
EW	WG	WLI	CR
Clerk			
AO			

Attachments:

- Financial Supplement
- Executed Ratification Document - GovOS
- Signed Agreement - Dated October 2019
- Most Recent GovOS Invoice
- Cost Worksheet



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 717/2023

Funds Requested: \$ 175,000.00 **Request Budgeted:** Yes

Proposed Source of Funding: **Budget Transfer Requested:**
 Restricted / General Funds No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2024	203-RESTRICTED PROGRAMS FUND	2180-CLERK OF COURT	521000-PROFESSIONAL SERVICES	\$75,000.00
2024	100-GENERAL FUND	2180-CLERK OF COURT	521000-PROFESSIONAL SERVICES	\$100,000.00

Budget Transfer Items:

Additional Information/Comments:

Real Estate Division, Hall County Clerk of Courts

Contact for Questions: CHS **Phone:** 770-531-7058