

Intro Page

Person Name	Email	Phone Number	Committee Personnel	Committee Personnel Phonenumber
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Court Name	Judicial Circuit Court	Primary Program Accountability Court	Secondary Program Accountability Court	Courtlevel	Implementation Court
Hall County DUI Court	Northeastern	DUI Court		State	

Total Requested Funds

Sources	Requested Funds	Matched Funds	Total Budget Amount
Personnel	48,887	17,935	66,822.47
Contract Services	33,360	0	33,360.00
Drug Testing Supplies	36,296	0	36,295.89
Other Costs	0	0	0.00
Equipment	0	0	0.00
Training and Travel	1,025	0	1,024.80
Transportation	0	0	0.00
Total CACJ funds	119,568	17,935	137,503.16

## Budget Priority

Priority level	Budget Priority	Priority Reason
Personnel	First	The personnel position we are asking for in this grant is vital to the continued operations and growth opportunities for the program. The case manager maintains the caseload of over 70 participants for the DUI Court program and is responsible for the tracking of participant progress.
Contract Services	Second	Regular surveillance visits by our community policing officers is an integral part of program success and effectiveness. Treatment Services shares a pool of officers who conduct home visits on a weekly basis for all programs in our county. We apply for funding for each program and share these resources to best maximize the number of visits conducted during each shift. We request funds to assist indigent DUI Court participants with treatment costs.
Drug Testing Supplies	Third	Treatment Services operates an in-house drug testing lab which serves all of the programs in our judicial circuit. We divide our funding request for reagents among all of the programs in our county to better utilize funding and sharing of resources. Continued funding to purchase reagents is vital to the operation of all programs as this ensures compliance with program rules and treatment effectiveness.
Training and Travel	Fourth	We require all staff to attend the annual CACJ Conference along with various other trainings throughout the year. grant funding to cover travel expenses directly related to the CACJ Conference will allow us to ease the financial burden to team members and further incentivize attendance.
Transportation	Fifth	N/A - No request made in this category.
Equipment	Sixth	N/A - No request made in this category.
Other Costs	Seventh	N/A - No request made in this category.

## Current Fiscal Year Other Funding Sources

Other Sources	Total Funds	Funds Used	Annual Fundsource	No End Date
Byrne-JAG Funding	0			
Community Service Boards	0			
Date Fund	10242	Drug Testing Treatment	Equipment Office Supplies Travel Training	Yes 1/1/2024

Financial Donations	0						
Governors Office of Highway Safety	0						
Independent 501(c)3	500	Other			Yes	1/1/2024	
Juvenile Justice Incentive Grant	0						
Local Government (Municipal or County)	139917	Equipment	Office Supplies	Personnel	Other	Yes	1/1/2024
Competitive BJA Grant	0						
Participants Fees	16424	Drug Testing	Travel Training	Treatment		Yes	1/1/2024
Private Foundation Grant	0						
Revenue from Lab	30750	Drug Testing	Travel Training	Other		Yes	1/1/2024
SAMHSA	0						
All other non-CACJ Funds	0						

Please use the provided space to provide any additional details regarding Curent Fiscal Year Other Funding Sources.

Treatment Services is the agency umbrella encompassing all accountability court programs in our judicial circuit including Hall County DUI Court Program. Treatment Services utilizes various revenue streams to generate an operating budget which is shared among all programs under our umbrella. Our budget is generated from county funds, DATE funds, participant fees, lab revenue, and grant funding. By utilizing a combined operating budget, we are better able to share resources and provide services to program participants. Our agency experienced an increase in enrollments by 6% in 2023 with projections to continue such growth in 2024-25. This increase will require greater funding and continued financial collaboration amongst all our program budgets for optimal efficiency as an agency.

## Next Fiscal Year Other Funding Sources

Other Sources	Total Funds	Funds Used	Annual Fundsource	No End Date	Status
Byrne-JAG Funding	0				
Community Service Boards	0				
Date Fund	9,869	Drug Testing Equipment Office Supplies Travel Training Treatment	Yes	1/1/2025	Pending
Financial Donations	0				
Governors Office of Highway Safety	0				
Independent 501(c)3	500	Other	Yes	1/1/2025	Pending
Juvenile Justice Incentive Grant	0				
Local Government (Municipal or County)	153,905	Equipment Office Supplies Personnel Other	Yes	1/1/2025	Pending
Competitive BJA Grant	0				
Participants Fees	25,113	Drug Testing Travel Training Treatment	Yes	1/1/2025	Pending
Private Foundation Grant	0				
Revenue from Lab	32,250	Drug Testing Travel Training	Yes	1/1/2025	Pending
SAMHSA	0				
All other non-CACJ Funds	0				

Please use the provided space to provide any additional details regarding Next Fiscal Year Other Funding Sources.

We anticipate a similar operating budget in FY25 as to our approved FY24 budget. The FY25 budget has not yet been reviewed or approved by our Board of Commissioners so all figures are based on FY24 budgets and are subject to reductions per Board review. Our local non-profit, Friends of Recovery (FOR), provides some financial assistance to our programs for such services as trainings but financial donations also experienced a decline over the past calendar and fiscal years. DUI Court has maintained similar enrollment numbers compared to 2023 and has also maintained a consistent program census of nearly 70 participants.

How many years of service does the coordinator position have as of March 31st of 2024? Please, use 0 (zero) if the coordinator has less of one year of service

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Will the certified court coordinator program be completed by March 31st of 2024?

Yes

## Sustainability Plan

How would your program maintain operations in the event state funds were lost and your state grant were reduced or eliminated?

Treatment Services is the agency umbrella encompassing all accountability court programs in our judicial circuit including Hall County DUI Court. We utilize various revenue streams to generate an operating budget which is shared among all programs under our umbrella. Our budget is generated from county funds, DATE funds, participant fees, lab revenue, and grant funding. By utilizing a combined operating budget, we are better able to share resources and provide services to program participants. Hall County DUI Court collects weekly participant fees at the rate of \$10 to help offset operational costs. While these funds are helpful, they are not lucrative enough to sustain our program independently which is why operating from a shared budget is crucial to our agency operations.

How much funding have you requested from your county and how much have they approved?

Treatment Services requests funding annually to support salaries/fringe benefits, building maintenance costs, and operational costs. By sharing a combined operational budget, our agency is able to stretch funds further to provide needed services to participants and maintain staff necessary to operate the various programs. We consider program census to calculate overall percentage for each program's operational budget. No operating budget for FY25 has yet been approved by our local Board of Commissioners at the time of this application submission. We are hopeful to receive a similar budget as approved for FY24.

Have you experienced any barriers in obtaining local funds from the counties within your circuit? If so, what are they?

DATE fund collections continue to show decline from pre-pandemic collections which has a large impact on our overall operating budget. We have made strides to increase lab revenue this year but have no control over local DATE fund collections as these are generated from legal cases which are not directly linked to our programs. Additionally, our local BOC has not been amendable to absorbing additional personnel positions at this time which is why continued grant funding is imperative.

## Court Narrative

Please describe in detail how state grant funds are budgeted and this funding sources work together to create a comprehensive program.

We are requesting funding for 12 hours per week of our Case Manager's salary and fringe benefits. The Case Manager position is currently funded in part from this grant and county funds. This position is vital to the operations of the DUI Court program and cannot be supported in the county's current budget. We are requesting funding for community policing, drug testing supplies and services, and training. Requested grant funds will support field surveillance visits conducted by off-duty Sheriff's Department officers. Funding will also assist in purchasing drug testing reagents for our in-house lab and costs associated with confirmation and specialty testing.

If you are not using a CSB please explain why.

We have a local treatment provider who provides all therapeutic services to program participants.

Please explain your court's current drug testing methods and why your court chose those methods.

We utilize our in-house lab which is shared among all accountability court programs in our circuit. We currently use Thermofisher reagents on our Mindray BA800 analyzer and test for the following assays: Amphetamine, Benzodiazepine, Cocaine, Heroin, Creatinine, THC, EtG, Methadone, Opiate, Fentanyl, Spice, and Tramadol. We have five lab technicians who work 40 hours each week for collections, analysis, and reporting of all tests. In 2023, we collected and analyzed over 50,600 urine drug screens for our programs and outside providers. Our lab is operational seven days per week with collections hours of 7 am - 6:30 pm on weekdays and 7 am - 12 pm on weekends/holidays. In addition to urine screens, we utilize sweat patch and oral fluid testing methods. We utilize Abbott/Redwood for all confirmation and specialty testing. We established our lab in 2007 and continue to find that it is the most efficient platform for drug testing, given our volume.

What Resources does your court share with other accountability court programs or agencies within your circuit

Drug Lab  
Drug Tests  
Surveillance Officer Time  
Treatment providers  
Office Space  
Lab Technicians  
Transportation/Vehicles for Participants

If your court is requesting an increase of 10% or more than the total amount of state funds awarded in the fiscal year 2024

Our request this year reflects a 37% increase from our FY24 award. Our Case Manager, Nathan Strong has made changes to his benefits which adds additional fringe benefits costs to be covered in FY25. Nathan has been in the case manager role for our program for 11 years. In the past and in this current grant application, we are conservative with our funding requests for our Case Manager position by only requesting 30% of the salary and 100% of fringe be covered through grant funding. Requests in other categories remain similar to FY24 with the only increase requested in Personnel.

If your court has de-obligated state funds within the past two fiscal years, please explain the circumstances and the plan to prevent a de-obligation from occurring in the future.

Any past de-obligation was in response to personnel/staffing issues. While we make every effort to stay fully staffed, this situation is sometimes out of our control and vacancies or changes in pay rate/benefits from old to new staff is not something that can projected exactly. Since we are not allowed to move funds from Personnel to other areas in the grant, they are returned to CACJ if not utilized. We make concerted efforts to spend all funds as approved and awarded and will ensure that future grant funds are spent.

If your court received a note/comment from the CACJ Funding Committee on your fiscal year 2024 grant award, please describe how your court addressed the Committee's note/comment.

No comment received.

Please provide any additional information below.

None.

## Participants Fees

How much did your court collect in participant fees in the previous fiscal year?	Please explain why your court does or does not collect participant fees.	How do those fees support the operations of the court?
30792	Our program collects weekly participant's fees at the rate of \$10. We have found that this financial investment by participants helps foster more engagement in treatment and program requirements.	Participant fee collections for the the DUI Court are utilized to help offset costs associated with drug testing. Our lab collected over 50,600 urine drug screens in 2023 and operates 7 days per week. The operational costs of our lab include supplies, personnel time, and contract officers to collect screens during morning/evening hours and weekend shifts. Participants fees directly contribute to funds needed for purchasing reagents, drug testing collection supplies, breathalyzers, and other materials needed for daily lab operation. While these funds are helpful, they are not lucrative enough to adequately sustain program operations.

## Personnel Request

Are you requesting funds for personnel?

Yes

Position Title	Hourly Rate	Hours Per Week	Weeks Requested	New Position	Total Salary Requested
Program Case Manager	26.12	12	52		16,299
Total Personnel Salary Requested					16,299

Please detail what the personnel funds requested will be used for in the box below.

The Case Manager position maintains the caseload of nearly 70 participants for the DUI Court program and is responsible for the tracking of participant progress, data collection, data dissemination, and accurate and timely maintenance of all spreadsheets. We have 28 hours/week of the salary budgeted in our operating budget and are requesting the additional 12 hours per week and full fringe benefits to keep the position full-time. DUI Court maintained a steady active census in 2023 and census numbers have returned to pre-pandemic levels. With a caseload of 70 participants, this position is critical to program operations.



Fringe Benefits

Position Title	Benefit Requested 1	Benefit Amount 1	Benefit Requested 2	Benefit Amount 2	Benefit Requested 3	Benefit Amount 3	Benefit Requested 4	Benefit Amount 4	Total Anticipated Cost
Program Case Manager	FICA	3,636.10	Health Insurance	26,632.58	Worker's Compensation	146.64	401K/Pension	2,173.08	32,588.40
Total Fringe Benefits Anticipated Cost									32,588.40

Please use the provided space to provide any additional details regarding fringe benefits requested.

All Case Manager fringe benefits are based on current employee expenses.

**Contracts & MOUs**

Are you requesting funding for Contracts and MOUs?  
 Yes

Position Title	Rate Unit	Rateperunit	Total Units Requested	Anticipated Numbers	Provider Type	Total Requested Cost
Law Enforcement Surveillance Officer	Per hour	65.00	384	15.00	Sheriff's Department	24,960
Treatment Provider	Per Session	1,400.00	6	6.00	Non-CSB	8,400
Total Contracts & MOUs Requested Cost						33,360

Please use the provided space below to describe how the contracts & MOUs requested will be work with your court program.

We wish to continue our surveillance presence by sending two Community Policing officers out into the field for at least 3 hours per week. Our current budget allows for the officers (who work in pairs and average three-hour shifts at \$65/hour) to make visits for all five of Hall County's accountability court programs. Additionally, we have indigent participants who cannot afford the \$25/week treatment fee for New Hope Counseling. We wish to continue providing treatment for these participants without it costing New Hope. Including individual treatment sessions, the rate would be \$1,400/year for 6 participants for at total of \$8,400.

County Drug Labs

Do you have a fixed-rate, per test contract with a county drug lab for which you are requesting funds?  
No

Rate Per Test	Number of Panels Tested per Rate	Number of Tests Requested	Total
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Please describe how your contract with the county for drug lab services breaks down the cost per test in terms of personnel, testing supplies, and reagents.

Drug Testing Supplies Consummables

Are you requesting funds for Drug Testing supplies?
Yes

Consummables	Units	Cost Per Unit	Total Units Requested	Total Amount Requested
			Total Consummables Amount Requested	0.00

Drug Testing Supplies Monitoring

Monitoring Equipment	Units	Cost Per Unit	Total Units Requested	Total Amount Requested
Total Monitoring Equipment Amount Requested				0.00

Drug Testing Supplies Confirmation or Lab Test

Confirmation Test or In-House Lab	Average Cost Per Test	Numberof Tests Requested	Total Amount Requested
Redwood	14.00	150	2,100.00
Redwood	50.00	150	7,500.00
Redwood	33.00	150	4,950.00
	Total Confirmation or Lab Amount Requested		14,550.00

### Drug Testing Supplies Onsite Devices

Onsite Devices	Company Used	Panel Tested	Cost per Unit	Units	Total Unit Requested	Total Amount Requested
				Total Onsite Devices Amount Requested		0.00

Does Court utilize or Operate Local Lab?

County Run Lab

Please use the provided space to provide any additional details regarding drug testing supplies. If you selected 'other' as an option on this section of the grant, please indicate what 'other' is.

We operate an in-house lab utilizing Thermofisher reagents on our Mindray BA800 analyzer. We pay for consumable supplies such as latex gloves and cups from our county operating budget and are only requesting grant funds for confirmation and specialty testing with Abbott/Redwood and reagents (in the next section). DUI Court sends off close to 300 confirmation and specialty testing requests to Abbott Labs. Grant funding will allow us to be better equipped to respond to illicit drug use which is currently being undetected in our lab and serve more participants as census continues to grow.

# Reagents Drug Testing Supplies

Are you requesting funds for reagents?  
 Yes

## Typical Drugs

Drugs	Company Used	Cost Per test	Total Units Requested	Total Requested Amount
Burprenorphine	ThermoFisher	0.29	9,027	2,617.83
Cocaine/Crack	ThermoFisher	0.29	9,027	2,617.83
ETG	ThermoFisher	0.29	9,027	2,617.83
Methadone	ThermoFisher	0.29	9,027	2,617.83
Methamphetamine	ThermoFisher	0.29	9,027	2,617.83
Optiates	ThermoFisher	0.29	9,027	2,617.83
Oxycodone	ThermoFisher	0.29	9,027	2,617.83
THC	ThermoFisher	0.29	9,027	2,617.83
			Total Reagents Supplies Requested Amount	20,942.64

## Synthetic Drugs

Drugs	Company Used	Cost Per test	Total Units Requested	Total Requested Amount
Fentanyl	ThermoFisher	0.89	400	356.00
Synthetic Cannabinoids (K2/Spice)	ThermoFisher	0.95	425	403.75
Tramadol	ThermoFisher	0.29	150	43.50
			Total Reagents Supplies Requested Amount	803.25



Supplies

Are you requesting funds for supplies?  
No

Cost Type	Cost Per Unit	Total Units Requested	Total Requested Amount
		Total Supplies Requested Amount	0.00

Please use the provided space to provide any additional details regarding the supplies and other costs you are requesting.

Equipment

Are you requesting funds for Equipment?  
No

Equipment Type	Total Units Requested	Cost Per Unit	Total Requested Amount
	Equipments Total Requested Amount		0.00

Please use the provided space to provide any additional details regarding your equipment request.

### Conference Training and Travel

Are you requesting funds to attend the CACJ Annual Training Conference?  
 Yes

Team Name	Mileage Total	Parking Request	Number Team Members	Total Hotel Nights Per Room	Number Hotel Rooms	Total Anticipated Cost
Hall County DUI Court	240		8	0	0	
Conference Training and Travel Total Anticipated Cost						0.00

Please use the provided space to provide any additional details regarding your court's request for funding to attend the CACJ Annual Conference

We are requesting funding for travel reimbursement to the annual CACJ conference scheduled for September 15- 18, 2024 in Athens. We are requesting funding for our 8 DUI Court team members. We are less than 51 miles from the conference center so would only be requesting RT mileage for each team member.

**In-State Travel**

Are you requesting additional training and travel funds for your court?  
No

Court Staff/Contractor Name	Training Cost	Mileage(roundtrip)	Numberof Trips	Total Requested
		All Attendee Total Amount Requested		0.00

Please use the provided space to provide any additional details regarding mileage use. If you are requesting mileage between counties, please list the distance between those counties and how many participants were served in each of those counties

## Transportation

Are you requesting funds to assist participants with transportation needs?

No

Mode of Transportation Cost Type	Rate Unit	Rate Unit Explanation	Rateper Unit	Total Units	Under Contract	Total
County Vehicle Mileage						
Driver time (County Vehicle)						
Public Transportation						
Private Transportation (Uber/Taxi)						
Bike Share						
Other						
					Total Transportation Cost	0.00

If you are applying for multiple courts, please list the courts.

How many participants do you anticipate will participate in your proposed transportation project (from July 1, 2024 - June 30, 2025)? If you are applying for multiple courts, please list the court name then the number of participants.

How many new participants will your court add if the proposed transportation project is funded? If you are applying for multiple courts, please list the court name and then the number of participants.

Please fully describe your proposed transportation project. Include why the project is needed and cannot be funded by other sources.

If there are additional items regarding your transportation program, please include them in the space below.

Which evidence-based curricula does your court offer?

Anger Management  
 Celebrating Families  
 Cognitive Behavioral Therapy (CBT)  
 Cognitive-Behavioral Interventions for Substance Abuse (CBI-SA)  
 Criminal and Addictive Thinking  
 Dialectical Behavioral Therapy (DBT)  
 Eye Movement Desensitization Reprocessing (EMDR)  
 Hazelden Co-Occurring Disorders Program  
 Hazelden Life Skills  
 Individual Therapy/Counseling  
 Individual-Trauma  
 Integrated Dual Disorders Treatment  
 Living in Balance (LIB)  
 Matrix Early Recovery Skills and Relapse Prevention  
 Moral Reconation Therapy (MRT)  
 Motivational Enhancement Therapy (MET)  
 Motivational Interviewing  
 MRT - Staying Quit  
 MRT - Untangling Relationships  
 MRT - Winning the Invisible War  
 Peer Support Services  
 Prime for Life

Seeking Safety  
Strengthening Families  
Thinking for a Change (T4C)  
Trauma Recovery and Enhancement Model (TREM)  
Wellness Recovery Action Plan (WRAP)

Which ancillary services do you court provides?

Resume's Writing Assistance  
Job Interviewing Preparation  
Life Skills Course  
Accountability Court Mentor/Mentee Program  
Accountability Court Alumni Program