



AGENDA ITEM

Consent Agenda

REPORT TO: Work Session (05/20/24)

REPORT TO: Voting Meeting (05/23/24)

ITEM NO: 241/2024

SUBJECT: Approve the renewal of the annual contract for IFB #006-44 Office Supplies for various County departments to Perimeter Office Products of Lawrenceville, GA and Advanced Office Solutions of Gainesville, GA. The estimated annual cost is \$161,818.00.

Meetings:

Work Session Date: 05/20/24

Voting Meeting Date: 05/23/24

Executive Summary:

Presenter: TS
Recommendation: Approve.

Purpose of Request: Approve the renewal of the annual contract for IFB #006-44 Office Supplies for various County departments to Perimeter Office Products of Lawrenceville, GA and Advanced Office Solutions of Gainesville, GA. The estimated annual cost is \$161,818.00.

History: Both vendors are in good standing with the County.

Facts and Issues: This is year two (2) of a possible three (3) year contract.

Options:

Funding Requested	\$ 161,818.00
Are funds within current budget?	Yes
Source of Funds	Various
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	

Approvals:

Buyer	Submit	Purchasing	Budget
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Buyer	Submit	Purchasing	Budget
JD	JD	AP	EW
Finance	Attorney	Administration	Clerk
TS	WLI	CR	JR

Attachments:

Financial Supplement
Contract



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 241/2024

Funds Requested: \$ 161,818.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Various

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2025	TBD	TBD	531100-GENERAL SUPPLIES AND MATERIALS	\$161,818.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: TS

Phone: 770-531-3900