



Hall County Government

FINANCIAL SERVICES

CONTRACT EXECUTION SIGNATURE REQUEST

Date: 05/06/2024

To: Richard Higgins, Chairman, BOC

From: Cheryl Wright, Buyer

Your signature is requested to execute the attached bid/contract award documents for:

Bid/Contract No: 42-026-3

Bid/Contract Name: Public Works & Utilities Program Management

Department(s) Requesting Contract: Public Works

Award Recipient Name: Rochester & Associates

Contract Description:

Annual Contract New Renewal

Prior Year's Spend*: \$545,000

Price Increase Requested **Decrease** Percentage: -2.02%

Project/Service Contract Awarded Amount: \$545,000

Product Contract Awarded Amount: \$0

Comments: Year four (4) of a five (5) year contract.

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

INTERIM DIRECTOR
Taylor Samples, CPA

**CONTRACT EXECUTION SIGNATURE REQUEST
PRICE INCREASE DETAILS**

Bid/Contract No: 42-026

Bid/Contract Name: Public Works & Utilities Management - Renewal contract for FY25. Vendor held previous contract for the last four (4) years and is a vendor in good standing with the County. There is an average price decrease of -2.02% for FY25 *Anticipated annual spend once all invoices are in by end-of-year.

Contract Renewal #3

Public Works & Utilities Program Management Annual Contract

March 28, 2024

Whereas, the County desires to extend the contract period for a one year period through June 30, 2025, in accordance with the terms and conditions of Bid #42-026, Public Works & Utilities Program Management Annual Contract, dated April 14, 2022 and

Whereas, the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

Whereas, with both parties agreeing to the extension as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the contract coverage for a one-year period through June 30, 2025,
2. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved per the County's Purchasing Policies through the Contract Administrator prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

Therefore, With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

ROCHESTER & ASSOCIATES

HALL COUNTY, GEORGIA

By: 
 Print Name: Brian K. Rochester
 Title: President

By: _____
 Richard Higgins, Chairman
 Hall County Board of Commissioners

Date: _____

Sworn to and subscribed before me this

Attestment: _____

10 Day of April, 2024

County Clerk

Approved as to Form

Notary Public:  _____

Notary commission expires: 10/1/25


Exhibit A

SCHEDULE OF RATES

Hourly Rates:

Entitlement Specialist	375.00 per hour
Principal	270.00 per hour
Project Director	240.00 per hour
Director of Development Strategies	205.00 per hour
Senior Project Manager	210.00 per hour
Senior Surveyor	190.00 per hour
Senior Engineer	190.00 per hour
Senior GIS Enterprise Administrator	185.00 per hour
Senior Landscape Architect	175.00 per hour
Project Manager	190.00 per hour
Senior Designer	150.00 per hour
Project Surveyor	160.00 per hour
Project Engineer	160.00 per hour
Project GIS Developer	160.00 per hour
Project Landscape Architect	140.00 per hour
Project Designer	130.00 per hour
Staff Surveyor	140.00 per hour
Staff Engineer	140.00 per hour
Staff GIS Analyst	130.00 per hour
Staff Project Manager	155.00 per hour
Staff Landscape Architect	120.00 per hour
Staff Designer	120.00 per hour
Four Man Field Crew	220.00 per hour
Three Man Field Crew	200.00 per hour
Two Man Field Crew	190.00 per hour
One Man Field Crew	165.00 per hour
One Man Crew (GPS/RTK)	205.00 per hour
Two Man Crew (GPS/RTK)	220.00 per hour
CADD Technician	105.00 per hour
GIS Technician	120.00 per hour
Field Technician	80.00 per hour
Clerical	80.00 per hour

Hourly rate schedule for period from July 1, 2024 through June 30, 2025.

Reimbursable Expenses:

All reimbursable expenses, including, but not limited to, mileage, courier, photography, special equipment and materials, plan review fees and out of town travel will be invoiced at cost plus 15%. The cost of any fees to comply with special insurance requirements will be invoiced at cost plus 15%. Any progress prints, county review drawings, permit drawings or prints for other than in-house use of Rochester & Associates, LLC. shall be billed at \$0.35 per square foot for black line copies.