



## AGENDA ITEM

### Consent Agenda

**REPORT TO:** Work Session (06/10/24)

**REPORT TO:** Voting Meeting (06/13/24)

**ITEM NO:** 231/2024

**SUBJECT:** Approve Change Order #2 for additional professional service hours for Reappraisal & Equalization Assistance of Certain Real Property for the Tax Assessor's Office to Georgia Mass Appraisal Solutions and Services, Inc. (GMASS) of Norwood, GA, in the amount of \$149,658.00.

#### Meetings:

**Work Session Date:** 06/10/24

**Voting Meeting Date:** 06/13/24

#### Executive Summary:

**Presenter:** SW

**Recommendation:**  
Approve.

#### Purpose of Request:

Approve Change Order #2 for additional professional service hours for Reappraisal & Equalization Assistance of Certain Real Property for the Tax Assessor's Office to Georgia Mass Appraisal Solutions and Services, Inc. (GMASS) of Norwood, GA, in the amount of \$149,658.00.

#### History:

This bid will utilize data collection and verification/confirmation of information, provide assistance and expertise in mass appraisal tasks, provide assistance in the residential appeal process, and offer technical support. As the County grows, this information is vital to perform the many functions involved in estimating the value of properties.

#### Facts and Issues:

The main reason for the change order is to cover the high volume of appeals received.

Change Order # 1 was previously issued to add an additional \$95,000 to the original \$250,000 Purchase Order.

#### Options:

|  |               |
|--|---------------|
| <b>Funding Requested</b>   | \$ 149,658.00 |
| <b>Are funds within current budget?</b>  | No            |
| <b>Source of Funds</b>   | General Fund  |
| <b>Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?</b> | No            |
| <b>Has it been reviewed by the County Attorney?</b>                                | Yes           |

**Is there a deadline for this item?**

**Approvals:**

|               |                |                 |                       |
|---------------|----------------|-----------------|-----------------------|
| <b>Buyer</b>  | <b>Submit</b>  | <b>Approve</b>  | <b>Purchasing</b>     |
| EW            | JS             | RW              | AP                    |
| <b>Budget</b> | <b>Finance</b> | <b>Attorney</b> | <b>Administration</b> |
| EW            | TS             | WLI             | CR                    |
| <b>Clerk</b>  |                |                 |                       |
| JR            |                |                 |                       |

**Attachments:**

- Financial Supplement
- Reconciliation Summary
- FY 2024 GMASS Invoices
- February Invoice
- March Invoice



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 231/2024**

**Funds Requested:** \$ 149,658.00

**Request Budgeted:** No

**Proposed Source of Funding:**

**Budget Transfer Requested:**

General Fund

Yes

**Funding Source Items:**

| Fiscal Year | Fund             | Division          | Account                             | Amount       |
|-------------|------------------|-------------------|-------------------------------------|--------------|
| 2024        | 100-GENERAL FUND | 1550-TAX ASSESSOR | 521000-<br>PROFESSIONAL<br>SERVICES | \$149,658.00 |

**Budget Transfer Items:**

| Fiscal Year | Fund             | Division                 | Account                             | Amount        |
|-------------|------------------|--------------------------|-------------------------------------|---------------|
| 2024        | 100-GENERAL FUND | 1500-GENERAL<br>SERVICES |                                     | \$-149,658.00 |
| 2024        | 100-GENERAL FUND | 1550-TAX ASSESSOR        | 521000-<br>PROFESSIONAL<br>SERVICES | \$149,658.00  |

**Additional Information/Comments:**

Funds will be moved from General Fund Contingency to fund this change order. The PO to be adjusted, if approved, is 20240505.

**Contact for Questions:** SW

**Phone:**

770-531-6733