



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (12/09/24)

**REPORT TO:** Voting Meeting (12/12/24)

**ITEM NO:** 603/2024

**SUBJECT:** Approve the annual contract renewal for RFQ/P #43-015 EMS Billing and Collection Services for Fire Rescue to Digitech Computer, LLC, of Chappaqua, NY. The estimated annual cost is \$268,353.00.

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#### Meetings:

**Work Session Date:** 12/09/24

**Voting Meeting Date:** 12/12/24

#### Executive Summary:

**Presenter:** JS  
**Recommendation:** Approve.

#### Purpose of Request:

Approve the annual contract renewal for RFQ/P #43-015 EMS Billing and Collection Services for Fire Rescue to Digitech Computer, LLC, of Chappaqua, NY. The estimated annual cost is \$268,353.00.

#### History:

The contract was awarded as Agenda Item #664/2022 on January 12, 2023 and renewed January 11, 2024. This renewal will be for an additional year from January 12, 2025 - January 12, 2026. Fire Rescue is pleased with Digitech Computer, LLC and their services. They are a vendor in good standing with the County.

#### Facts and Issues:

This is a revenue generating contract. Digitech is a third-party collection company that collects EMS transportation fees on our behalf. We pay them 3.59% commission on the net received. In the first year of the contract, they collected \$6,492,961.56.

Digitech projects that they will collect \$7,350,000 in FY 2025 and \$7,600,000 in FY 2026. The estimated amount is based on these projections, but may vary if they are more successful in collections.

#### Options:

**Funding Requested**

\$ 268,353.00

**Are funds within current budget?**

Yes

**Source of Funds**

EMS Fund

**Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?** Yes

**Has it been reviewed by the County Attorney?** Yes

**Is there a deadline for this item?**

**Approvals:**

<b>Buyer</b>	<b>submit</b>	<b>approve</b>	<b>Purchasing</b>
JD	JS	JS	AP
<b>Budget</b>	<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>
JM	TS	WLI	CR
<b>Clerk</b>			
JR			

**Attachments:**

Financial Supplement

Signature Request

Contract Renewal

Revenue Projection Summary



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 603/2024**

**Funds Requested:** \$ 268,353.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

EMS Fund

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2025	271-EMERGENCY SERVICES FUND	3630-EMS	521000-PROFESSIONAL SERVICES	\$134,176.50
2026	271-EMERGENCY SERVICES FUND	3630-EMS	521000-PROFESSIONAL SERVICES	\$134,176.50
2025	271-EMERGENCY SERVICES FUND	3630-EMS	342600-EMS FEES	\$-3,737,000.00
2026	271-EMERGENCY SERVICES FUND	3630-EMS	342600-EMS FEES	\$-3,738,000.00

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** JS

**Phone:** 404-597-0084