



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (03/10/25)

**REPORT TO:** Voting Meeting (03/13/25)

**ITEM NO:** 104/2025

**SUBJECT:** Approve the award of ITB #036-45 for FY 2025 Community Housing Improvement Program (CHIP) Grant Single-Family Home Repairs for Financial Services to Smoothe Stroke Contracting of Gainesville, GA, in the amount of \$72,135.46.

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#### Meetings:

**Work Session Date:** 03/10/25

**Voting Meeting Date:** 03/13/25

#### Executive Summary:

**Presenter:** TS

**Recommendation:**  
Approval

#### Purpose of Request:

Approve the award of ITB #036-45 for FY 2025 Community Housing Improvement Program (CHIP) Grant Single-Family Home Repairs for Financial Services to Smoothe Stroke Contracting of Gainesville, GA, in the amount of \$72,135.46.

#### History:

The CDBG Community Housing Improvement Program (CHIP) was granted to Hall County in 2019. In 2024, Hall County undertook repairs on two residences, amounting to \$ 222,704. The leftover funds from the CHIP Grant will be allocated to cover ITB #036-45 along with administrative expenses totaling \$ 77,296.59. This approach will allow Hall County to meet all grant obligations and fully utilize the entire funding of \$ 300,000.

#### Facts and Issues:

ITB #036-45 was competitively bid with four (4) contractor bids. Smoothe Stroke Construction was the lowest responsible and responsive bidder. The lowest bidder "4SYT Industries" failed to include a correction per the Addendum #1, which stated to "include an additional line item at the bottom of the Cost Proposal Worksheet for rot on siding, rot on corners of trim, and front porch decking." Smoothe Stroke was the only responsive bidder to respond to Addendum #1.

#### Options:

**Funding Requested**

\$ 72,135.46

**Are funds within current budget?**

Yes

**Source of Funds**

CHIP Grant

**Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?**

No

**Has it been reviewed by the County Attorney?**

Yes

**Is there a deadline for this item?**

**Approvals:**

<b>Grants</b>	<b>Submit</b>	<b>Purchasing</b>	<b>Budget</b>
PS	AP	AP	JM
<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>	<b>Clerk</b>
TS	WLI	CR	JR

**Attachments:**

Financial Supplement

Bid Tab Summary

Contract Signature Request

Contract

CHIP Mandatory Cost Proposal Worksheet

CHIP ITB Solicitation



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 104/2025**

**Funds Requested:** \$ 72,135.46

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

CHIP Grant

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2025	250-MULTIPLE GRANT FUND	7323 - CHIP PROGRAM	523850-CONTRACT LABOR	\$72,135.46

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** SG

**Phone:** 770-297-5503