



County Commission District:



**AUTHORIZATION OF PROPERTY OWNERS**


*Note: If the applicant is the property owner, please disregard this form.*

Name of owner(s) Love Your Story Co.  
Address Executive Director - Abigail Burle  
3292 Thompson Bridge Rd, Mail Box 320  
Gainesville, Ga 30506  
Phone Number 770) 547-9713  
Name of applicant(s) Abigail Burle  
Address 3327 Partridge Lane  
Gainesville, Ga 30506  
Phone Number 770) 547-9713

I swear that I am the owner of the property which is the subject matter of the attached applications as shown in the records of Hall County, Georgia.

I authorize the person named above to act as applicant in the pursuit of a rezoning, permissive use, or variance of this property.


Signature of Owner(s)

Abigail Burle 

Personally appeared before me

Penny C. McGee

who swears that the information contained in this authorization is true and correct to the best of his/her knowledge and belief.

  
PENNY CAIN MCGEE  
NOTARY PUBLIC  
Hall County  
State of Georgia  
My Comm. Expires October 29, 2027

1-15-2025  
Date



# GEORGIA CORPORATIONS DIVISION

GEORGIA SECRETARY OF STATE  
**BRAD RAFFENSPERGER**

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## BUSINESS SEARCH

### BUSINESS INFORMATION

Business Name:	<b>Love Your Story Co</b>	Control Number:	<b>22094495</b>
Business Type:	<b>Domestic Nonprofit Corporation</b>	Business Status:	<b>Active/Compliance</b>
NAICS Code:	<b>Unknown</b>	NAICS Sub Code:	
Principal Office Address:	<b>3327 Partridge Lane, Gainesville, GA, 30506, USA</b>	Date of Formation / Registration Date:	<b>4/21/2022</b>
State of Formation:	<b>Georgia</b>	Last Annual Registration Year:	<b>2025</b>

### REGISTERED AGENT INFORMATION

Registered Agent Name: **Abigail Burle**  
 Physical Address: **3327 Partridge Lane, Gainesville, GA, 30506, USA**  
 County: **Hall**

### OFFICER INFORMATION

Name	Title	Business Address
Abigail Burle	CEO	3327 Partridge Lane, Gainesville, GA, 30506, USA
Beverly Filson	CFO	954 Memorial Drive, Gainesville, GA, 30501, USA
Brithzy Briones	Secretary	3810 Corinth Drive, Gainesville, GA, 30506, USA

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Love Your Story Co

Domestic Non-Profit

BYLAWS 2022

## ARTICLE I. NAME OF ORGANIZATION

Love Your Story Co

## ARTICLE II. CORPORATE PURPOSE

### Section 1. Nonprofit Purpose

Love Your Story Co is organized exclusively for charitable, educational, and medical purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### Section 2. Specific Purpose

Love Your Story Co provides respite for families impacted by disabilities, special needs, and medical events. This service includes the use of care packages, housing, and support in providing safe spaces for healing.

The specific objectives and purpose of this organization shall be:

- a. To provide a house for respite
- b. To provide care for families through care packages
- c. To provide resources that will assist in healing for families

## ARTICLE III. MEMBERSHIP

The membership of Love Your Story Co shall consist of the members of the Board of Directors.

## ARTICLE IV. BOARD OF DIRECTORS

### Section 1. General Powers

The affairs of Love Your Story Co shall be managed by its Board of Directors. The Board of Directors shall have control of and be responsible for the management of the affairs and property of Love Your Story Co.

### Section 2. Number, Tenure, Requirements, and Qualifications

a. The number of Directors shall be fixed from time-to-time by the Directors but shall consist of no less than three and no more than ten including the following officers: President, Vice-President, Secretary, and Treasurer.

b. The members of the Board of Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified. All members of the Board of Directors and Advisory Council must be approved by a majority vote of the members present and voting. No vote on new members of the Board of Directors shall be held unless a quorum of the Board of Directors is present.

c. Each member of the Board of Directors shall be a member of Love Your Story Co and shall hold office for minimum one-year term.

d. Each member of the Board of Directors shall attend at least bi-annual meetings of the Board per year.

### Section 3. Regular and Annual Meetings

An annual meeting of the Board of Directors shall be held at a time and day in the month of September of each calendar year and at a location designated by the Executive Committee of the Board of Directors. The Board of Directors may provide by resolution the time and place, for the holding of regular meetings of the Board. Notice of these meeting shall be sent to all members of the Board of Directors no less than thirty (30) days, prior to the meeting.

### Section 4. Quorum

The presence, in person of a majority of current members of the Board of Directors shall be necessary at any meeting to constitute a quorum to transact business, but a lesser number shall have power to adjourn to a specified later date without notice. The act of majority of the members of the Board of Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these by-laws.

### Section 5. Forfeiture

Any member of the Board of Directors who fails to fulfill any of his or her requirements as set forth in Section 2 of this Article by September 1st shall automatically forfeit his or her seat on the Board. The Secretary shall notify the Director in writing that his or her seat has been declared vacant, and the Board of Directors may forthwith immediately proceed to fill the vacancy. Members of the Board of Directors who are removed for failure to meet any or all of the requirements of Section 2 of this Article are not entitled to vote at the annual meeting.

### Section 6. Vacancies

Whenever any vacancy occurs in the Board of Directors it shall be filled without undue delay by a majority vote of the remaining members of the Board of Directors at a regular meeting. Vacancies may be created and filled according to specific methods approved by the Board of Directors.

### Section 7. Compensation

Members of the Board of Directors shall not receive any compensation for their services as Directors.

#### Section 8. Informal Action by Directors

Any action required by law to be taken at a meeting of the Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by two-thirds (2/3) of all of the Directors following notice of the intended action to all members of the Board of Directors.

#### Section 9. Confidentiality

Directors shall not discuss or disclose information about Love Your Story Co or its activities to any person or entity unless such information is already a matter of public knowledge, such person or entity has a need to know, or the disclosure of such information is in furtherance of Love Your Story Co's purposes, or can reasonably be expected to benefit the Corporation. Directors shall use discretion and good business judgment in discussing the affairs of Love Your Story Co with third parties. Without limiting the foregoing, Directors may discuss upcoming fundraisers and the purposes and functions of Love Your Story Co, including but not limited to accounts on deposit in financial institutions. Each Director shall execute a confidentiality agreement consistent herewith upon being voted onto and accepting appointment to the Board of Directors.

#### Section 10. Advisory Council

An Advisory Council may be created whose members shall be elected by the members of the Board of Directors annually, but who shall have no duties, voting privileges, nor obligations for attendance at regular meetings of the Board. Advisory Council members may attend said meetings at the invitation of a member of the Board of Directors. Members of the Advisory Council shall possess the desire to serve the community and support the work of Love Your Story Co by providing expertise and professional knowledge. Members of the Advisory Council shall comply with the confidentiality policy set forth herein and shall sign a confidentiality agreement consistent therewith upon being voted onto and accepting appointment to the Advisory Council.

#### Section 11. Parliamentary Procedure

Any question concerning parliamentary procedure at meetings shall be determined by the President by reference to Robert's Rules of Order.

#### Section 12. Removal

Any member of the Board of Directors or members of the Advisory Council may be removed with or without cause, at any time, by vote of three-quarters (3/4) of the members of the Board of Directors if in their judgment the best interest of Love Your Story Co would be served thereby. Each member of the Board of Directors must receive written notice of the proposed removal at least thirty (30) days in advance of the proposed action. An officer who has been removed as a member of the Board of Directors shall automatically be removed from office. Members of the Board of Directors can be removed for failure to meet the minimum requirements in Section 2 of this Article.

### ARTICLE V. OFFICERS

The officers of this Board shall be the President, Vice-President, Secretary and Treasurer. All officers must have the status of active members of the Board.

#### Section 1. President

The President shall preside at all meetings of the membership. The President shall have the following duties:

- a. He/She shall preside at all meetings of the Executive Committee.
- b. He/She shall have general and active management of the business of this Advisory Board.
- c. He/She shall see that all orders and resolutions of the Advisory Board are brought to the Advisory Board.
- d. He/She shall have general superintendence and direction of all other officers of this corporation and see that their duties are properly performed.
- e. He/She shall submit a report of the operations of the program for the fiscal year to the Advisory Board and members at their annual meetings, and from time to time, shall report to the Board all matters that may affect this program.
- f. He/She shall be Ex-officio member of all standing committees and shall have the power and duties usually vested in the office of the President.

#### Section 2. Vice-President

The Vice-President shall be vested with all the powers and shall perform all the duties of the President during the absence of the latter. The Vice-President's duties are:

- a. He/She shall have the duty of chairing their perspective committee and such other duties as may, from time to time, be determined by the Advisory Board.

#### Section 3. Secretary

The Secretary shall attend all meetings of the Advisory Board and of the Executive Committee, and all meetings of members, and assisted by a staff member, will act as a clerk thereof. The Secretary's duties shall consist of:

- a. He/She shall record all votes and minutes of all proceedings in a book to be kept for that purpose. He/She, in concert with the President, shall make the arrangements for all meetings of the Advisory Board, including the annual meeting of the organization.
- b. Assisted by a staff member, he/she shall send notices of all meetings to the members of the Advisory Board and shall take minutes for the meetings.
- c. He/She shall perform all official correspondence from the Advisory Board as may be prescribed by the Advisory Board or the President.

#### Section 4. Treasurer

The Treasurer's duties shall be:

- a. He/She shall submit for the Finance and Fund Development Committee approval of all expenditures of funds raised by the Advisory Board, proposed capital expenditures (equipment and furniture), by the staff of the agency.
- b. He/She shall present a complete and accurate report of the finances raised by this Advisory Board.
- c. He/She shall have the right of inspection of the funds resting with Love Your Story Co including budgets and subsequent audit reports.
- d. It shall be the duty of the Treasurer to assist in direct audits of the funds of the program according to funding source guidelines and generally accepted accounting principles.
- e. He/She shall perform such other duties as may be prescribed by the Advisory Board or the President under whose supervision he/she shall be.

#### Section 5. Election of Officers

The committee shall submit at the meeting prior to the annual meeting the names of those persons for the respective offices of the Advisory Board. Nominations shall also be received from the floor after the report of the Nominating Committee. The election shall be held at the annual meeting of the Advisory Board. Those officers elected shall serve a term of one (1) year, commencing at the next meeting following the annual meeting.

#### Section 6. Removal of Officer

The Advisory Board with the concurrence of 3/4 of the members voting at the meeting may remove any officer of the Board of Directors and elect a successor for the unexpired term. No officer of the Board of Directors shall be expelled without an opportunity to be heard and notice of such motion of expulsion shall be given to the member in writing thirty (30) days prior to the meeting at which motion shall be presented, setting forth the reasons of the Board for such expulsion.

#### Section 7. Vacancies

The committee shall also be responsible for nominating persons to fill vacancies which occur between annual meetings, including those of officers. Nominations shall be sent in writing to members of the Advisory Board at least thirty (30) days prior to the next meeting at which the election will be held. The persons so elected shall hold membership or office for the unexpired term in respect of which such vacancy occurred.

### ARTICLE VI. COMMITTEES

#### Section 1. Committee Formation

The board may create committees as needed, such as fundraising, housing, public relations, data collection, etc. The board chair appoints all committee chairs.

#### Section 2. Finance Committee



The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with staff and other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board or the Executive Committee. The fiscal year shall be the calendar year, January to December. Annual reports are required to be submitted to the board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

## ARTICLE VII. CORPORATE STAFF

### Section 1. Executive Director

The Board of Directors shall hire an **Executive Director** who shall serve at the will of the Board. The Executive Director shall have immediate and overall supervision of the operations of Love Your Story Co, and shall direct the day-to-day business of Love Your Story Co, maintain the properties of the Love Your Story Co, hire, discharge, and determine the salaries and other compensation of all staff members under the Executive Director's supervision, and perform such additional duties as may be directed by the Executive Committee or the Board of Directors. No officer, Executive Committee member or member of the Board of Directors may individually instruct the Executive Director or any other employee. The Executive Director shall make such reports at the Board and Executive Committee meetings as shall be required by the Executive Director or the Board. The Executive Director shall be an ad-hoc member of all committees.

## ARTICLE VIII CONFLICT OF INTEREST AND COMPENSATION

### Section 1. Purpose

The purpose of the conflict of interest policy is to protect this tax-exempt Love Your Story Co interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of Love Your Story Co or might result in a possible excess benefit transaction. This policy is intended to supplement, but not replace, any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

### Section 2. Definitions

**Interested Person:** Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

**Financial Interest:** A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with Love Your Story Co has a transaction or arrangement,
- b. A compensation arrangement with Love Your Story Co or with any entity or individual with which Love Your Story Co has a transaction or arrangement, or

- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which Love Your Story Co is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

### Section 3. Procedures

#### Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

#### Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

#### Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether Love Your Story Co can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Love Your Story Co's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

#### Violations of the Conflicts of Interest Policy

- a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

#### Section 4. Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### Section 5. Compensation

- a. A voting member of the governing board who receives compensation, directly or indirectly, from Love Your Story Co for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from Love Your Story Co for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Love Your Story Co, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

#### Section 6. Annual Statements

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and



- d. Understands Love Your Story Co is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

#### Section 7. Periodic Reviews

To ensure Love Your Story Co operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to Love Your Story Co's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

#### Section 8. Use of Outside Experts

When conducting the periodic reviews, Love Your Story Co may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

### ARTICLE IX. INDEMNIFICATION

#### Section 1. General

To the full extent authorized under the laws of the District of Columbia, the corporation shall indemnify any director, officer, employee, or agent, or former member, director, officer, employee, or agent of the corporation, or any person who may have served at Love Your Story Co's request as a director or officer of another corporation (each of the foregoing members, directors, officers, employees, agents, and persons is referred to in this Article individually as an "indemnitee"), against expenses actually and necessarily incurred by such indemnitee in connection with the defense of any action, suit, or proceeding in which that indemnitee is made a party by reason of being or having been such member, director, officer, employee, or agent, except in relation to matters as to which that indemnitee shall have been adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of a duty. The foregoing indemnification shall not be deemed exclusive of any other rights to which an indemnitee may be entitled under any bylaw, agreement, resolution of the Board of Directors, or otherwise.

#### Section 2. Expenses

Expenses (including reasonable attorneys' fees) incurred in defending a civil or criminal action, suit, or proceeding may be paid by the corporation in advance of the final disposition of such action, suit, or proceeding, if authorized by the Board of Directors, upon receipt of an undertaking by or on behalf of the indemnitee to repay such amount if it shall ultimately be determined that such indemnitee is not entitled to be indemnified hereunder.

### Section 3. Insurance

Love Your Story Co may purchase and maintain insurance on behalf of any person who is or was a member, director, officer, employee, or agent against any liability asserted against such person and incurred by such person in any such capacity or arising out of such person's status as such, whether or not the corporation would have the power or obligation to indemnify such person against such liability under this Article.

### Section 4. Dissolution

Upon the dissolution of Love Your Story Co, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

## ARTICLE X. BOOKS AND RECORDS

Love Your Story Co shall keep complete books and records of account and minutes of the proceedings of the Board of Directors.

## ARTICLE XI. AMENDMENTS

### Section 1. Articles of Incorporation

The Articles may be amended in any manner at any regular or special meeting of the Board of Directors, provided that specific written notice of the proposed amendment of the Articles setting forth the proposed amendment or a summary of the changes to be effected thereby shall be given to each director at least three (3) days in advance of such a meeting if delivered personally, by facsimile, or by e-mail or at least five days if delivered by mail. All other amendments of the Articles shall require the affirmative vote of an absolute majority of directors then in office.

### Section 2. Bylaws

The Board of Directors may amend these Bylaws by majority vote at any regular or special meeting. Written notice setting forth the proposed amendment or summary of the changes to be effected thereby shall be given to each director within the time and the manner provided for the giving of notice of meetings of directors.

## ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the preceding pages, as the Bylaws of Love Your Story Co.

ADOPTED AND APPROVED by the Board of Directors on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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SIGNATURES





# GEORGIA CORPORATIONS DIVISION

GEORGIA SECRETARY OF STATE  
**BRAD RAFFENSPERGER**

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## BUSINESS SEARCH

### BUSINESS INFORMATION

Business Name:	<b>Love Your Story Co</b>	Control Number:	<b>22094495</b>
Business Type:	<b>Domestic Nonprofit Corporation</b>	Business Status:	<b>Active/Compliance</b>
NAICS Code:	<b>Unknown</b>	NAICS Sub Code:	
Principal Office Address:	<b>3327 Partridge Lane, Gainesville, GA, 30506, USA</b>	Date of Formation / Registration Date:	<b>4/21/2022</b>
State of Formation:	<b>Georgia</b>	Last Annual Registration Year:	<b>2025</b>

### REGISTERED AGENT INFORMATION

Registered Agent Name: **Abigail Burle**  
 Physical Address: **3327 Partridge Lane, Gainesville, GA, 30506, USA**  
 County: **Hall**

### OFFICER INFORMATION

Name	Title	Business Address
Abigail Burle	CEO	3327 Partridge Lane, Gainesville, GA, 30506, USA
Beverly Filson	CFO	954 Memorial Drive, Gainesville, GA, 30501, USA
Brithzy Briones	Secretary	3810 Corinth Drive, Gainesville, GA, 30506, USA

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PLANNING AND DEVELOPMENT DEPARTMENT 2875  
 BROWNS BRIDGE ROAD, GAINESVILLE, GA, 30504 MAILING  
 ADDRESS: PO BOX 1435, GAINESVILLE, GA 30503 t: 770-531-6809 f: 770-531-3902



### CAMPAIGN CONTRIBUTIONS DISCLOSURE FORM

This form must be completed by the applicant and property owner, or person representing the property owner, for all zoning actions.

OCGA § 36-67A-3[C] Disclosure of campaign contributions:

- (b) When any applicant for zoning action has made, within two years immediately preceding the filing of the applicant's application for the zoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:
- (3) The name and official position of the local government official to whom the campaign contribution was made; and
- (4) The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.
- (b) The disclosures required by subsection (a) of this Code section shall be filed within ten days after the application for the zoning action is first filed. (Code 1981, Section OCGA § 36-67A-3[C], enacted by GA L. 1986, page 1269, Section 1, GA L. 1991, page 1365, Section 1).

I hereby certify that I have read the above and that:

I have\*\* \_\_\_\_\_ I have not ☒

within the two years immediately preceding this date, made any contribution(s) aggregating \$250.00 or more to any local government official involved in the review or consideration of this application.

**\*\*If you have made such contributions, you must provide the data required below within ten (10) days of filing this application.**

Name of Official(s): \_\_\_\_\_ Office: \_\_\_\_\_

Dollar Amount: \_\_\_\_\_ Date of Contribution: \_\_\_\_\_

Applicant's/Owner's Signature: Abigail Burle SIGN HERE Date: 1/14/25

Applicant's/Owner's Name (Printed): Abigail Burle