



HALL COUNTY
G E O R G I A

Sole Source/Brand and Single Source Justification

Request Submitted By

Name:	Trey Garcia
Job Title:	Animal Services Director
Department:	Animal Services
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Date of Request:	04/24/2025

Request Details

Sole Source: Any contract entered into without a competitive solicitation process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements of the County.

Sole Brand: A purchasing situation in which only one brand of equipment/supply, etc. will meet the requirements of the County.

Single Source: Any contract entered into without a competitive solicitation process, based on a justification that two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but one vendor is selected over the others for reasons such as expertise or previous experience with similar contracts.

For Sole Source or Sole Brand, identify efforts made to locate other possible sources.

Jackson Creek specializes in custom built mobile adoption units and animal control truck body boxes. Jackson Creek is also the closest manufacture of these type of units to Georgia.

Desired Supplier Name: Jackson Creek Manufacturing Inc.

Desired Supplier Email: wbrown@jacksoncreekmfg.com

Desired Supplier Phone Number: 888-221-7823

Scope of Work

Provide a detailed description of commodities/services to be provided. Also, include the following details: exact or estimated quantity, per unit price, and the total estimated cost.

The adoption unit will allow Animal Services to take more animals to adoption events in the community for more life saving measures.

The estimated cost of the adoption unit is \$80,250.00 and will be purchased with grant funds awarded from Petco Love that must be used for life saving measures.

Justifying a Sole Source/Brand

Provide an explanation why only a particular style, model, type or manufacturer is required (i.e. why the commodity is the only commodity which will meet the County needs).

This particular adoption unit offers Adoption/Rescue Trailer; 8' x 24'; 7' Inside Height; Tandem Axle; Electric Brakes; Spare Tire and Wheel; Electric Tongue Jack; Rear Ramp Door; White Aluminum Exterior; Side Wall Vents; Side Walk-In Door w/Slide Out Step on Street Side; Dual Side Awning Doors on Street Side; Triple Side Awning Doors on Curb Side; Insulated Body; Gas Commercial Generator; 20 Gallon Fuel Tank; Two (2) 13.5 BTU AC Units with 5.5 BTU Heat, Roof Mounted; Two (2) 12-Volt Roof Exhaust Fans; Stabilizer Jacks on Rear Corners; One (1) Outside 110-Volt Receptacle; 25' Shoreline Cord; Automatic Transfer Switch for Shoreline and Generator; 30 Gallon Fresh Water Tank; 35 Gallon Waste Water Tank with Dump Valve; Waste Water Hose; Pressure Pump; Stainless Steel Sink; Aluminum Sink Cabinet; Garden Hose Connector built in to Sink Cabinet; Hot Water Heater; Smooth Aluminum Interior Walls and White Aluminum Ceiling; One Piece Rubber Floor and Ramp; 110-Volt Interior Lights; 12-Volt Interior Lights; Two (2) 110-Volt Interior Receptacles; 38 Animal Compartments expandable to 43 Compartments; Animal Compartments have floor drains that drain into waste water tank; Animal Compartments are Stainless Steel interior; Aluminum Tubing Interior Doors on large compartments and punched aluminum doors on small compartments for excellent ventilation, Lexan front for viewing by the public while protecting the animals; Storage Area under Animal Compartments

Provide a detailed description of proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.

Adoption/Rescue Trailer; 8' x 24'; 7' Inside Height; Tandem Axle; Electric Brakes; Spare Tire and Wheel; Electric Tongue Jack; Rear Ramp Door; White Aluminum Exterior; Side Wall Vents; Side Walk-In Door w/Slide Out Step on Street Side; Dual Side Awning Doors on Street Side; Triple Side Awning Doors on Curb Side; Insulated Body; Gas Commercial Generator; 20 Gallon Fuel Tank; Two (2) 13.5 BTU AC Units with 5.5 BTU Heat, Roof Mounted; Two (2) 12-Volt Roof Exhaust Fans; Stabilizer Jacks on Rear Corners; One (1) Outside 110-Volt Receptacle; 25' Shoreline Cord; Automatic Transfer Switch for Shoreline and Generator; 30 Gallon Fresh Water Tank; 35 Gallon Waste Water Tank with Dump Valve; Waste Water Hose; Pressure Pump; Stainless Steel Sink; Aluminum Sink Cabinet; Garden Hose Connector built in to Sink Cabinet; Hot Water Heater; Smooth Aluminum Interior Walls and White Aluminum Ceiling; One Piece Rubber Floor and Ramp; 110-Volt Interior Lights; 12-Volt Interior Lights; Two (2) 110-Volt Interior Receptacles; 38 Animal Compartments expandable to 43 Compartments; Animal Compartments have floor drains that drain into waste water tank; Animal Compartments are Stainless Steel interior; Aluminum Tubing Interior Doors on large compartments and punched aluminum doors on small compartments for excellent ventilation, Lexan front for viewing by the public while protecting the animals; Storage Area under Animal Compartments

Justifying a Single Source

Provide an explanation why the recommended vendor is being selected over other vendors that can provide the requested commodity, technology, and/or perform the services required.

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Letter from Original Equipment Manufacturer (required):

☒ Attached

Purchasing Use Only

Buyer:

Buyer E-Mail Address:

Buyer Telephone:

Contract #:

Contract Name:

If publicly solicited, number of protests:

Outcome:

Awarded Single Source

Bid # (if competitively bid):

Purchase Order #: