



AGENDA ITEM

Financial Services

REPORT TO: Work Session (05/19/25)

REPORT TO: Voting Meeting (05/22/25)

ITEM NO: 267/2025

SUBJECT: Approve the renewal of the annual contract for IFB #006-44 Office Supplies for various County departments to Perimeter Office Products of Lawrenceville, GA and Advanced Office Solutions of Gainesville, GA. The estimated annual cost is \$125,612.00.

Meetings:

Work Session Date: 05/19/25

Voting Meeting Date: 05/22/25

Executive Summary:

Presenter: TS

Recommendation:

Approve.

Purpose of Request:

Approve the renewal of the annual contract for IFB #006-44 Office Supplies for various County departments to Perimeter Office Products of Lawrenceville, GA and Advanced Office Solutions of Gainesville, GA. The estimated annual cost is \$125,612.00.

History:

Perimeter Office Products and Advanced Office Solutions of Gainesville, GA are the current contract holders and both are in good standing with the County. There are no requested price increases for FY 2026.

Facts and Issues:

Year three (3) of a possible three (3) year contract.

Options:

Funding Requested

\$ 125,612.00

Are funds within current budget?

Yes

Source of Funds

Various

Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?

Yes

Has it been reviewed by the County Attorney?

Yes

Is there a deadline for this item?

Approvals:

Buyer	Submit	Purchasing	Budget
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Buyer	Submit	Purchasing	Budget
JD	JD	AP	JM
Finance	Attorney	Administration	Clerk
TS	WLI	CR	JR

Attachments:

- Financial Supplement
- Bid Tab
- FY25 Price Increase - Advanced Office Solutions
- Contract



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 267/2025

Funds Requested: \$ 125,612.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Various

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2026	TBD	TBD	531100-GENERAL SUPPLIES AND MATERIALS	\$125,612.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: TS

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