



# Hall County Government

FINANCIAL SERVICES  
PURCHASING DIVISION

## CONTRACT EXECUTION SIGNATURE REQUEST

Date: April 29, 2025

To: David Gibbs, Chairman, BOC

From: Julie Dorough, Buyer

Your signature is requested to execute the attached Contract:

Bid/Contract Number: 012-44-2

Bid/Contract Name: Vehicle Fuels Delivery Annual Contract

Department(s) Requesting Contract: Fire Rescue and Landfill

Award Recipient Name: Mansfield Oil Company of Gainesville, Inc.

Contract Description:

☒ Annual Contract ☐ New ☒ Renewal

FY 2025 Projected Spend: \$180,000

☐ Price Increase Requested Increase Percentage: 0%

☒ Project/Service Contract FY 2026 Estimated Amount: \$180,000

☐ Product Contract Estimated Amount: \$0

Comment:

Year three (3) of a three (3) year contract.

Mansfield Oil Company of Gainesville, Inc. is a vendor in good standing with the County and is the current contract holder.

The FY 2026 Estimated amount has been reviewed against the projected FY 2026 budget by Finance.

POST OFFICE DRAWER 1435  
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR  
**Taylor Samples, CPA**

ASSISTANT FINANCE DIRECTOR  
**Elizabeth White**

PURCHASING MANAGER  
**Andy Penick**

Contract Renewal #2

Vehicle Fuels Delivery Annual Contract

March 21, 2025

**Whereas**, the County desires to Renew the Contract period for a one year period through June 30, 2026, in accordance with the terms and conditions of Bid #012-44, Vehicle Fuels Delivery Annual Contract for dated June 21, 2023; and

**Whereas**, the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

**Whereas**, with both parties agreeing to the Renewal as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the Contract Term through June 30, 2026.
2. Allow for price adjustments as agreed to and recorded in Attachment A,
3. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved in writing prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

**Therefore**, With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

Mansfield Oil Company of Gainesville, Inc.

HALL COUNTY, GEORGIA

By: [Signature]

By: \_\_\_\_\_

Print Name: David Zarfoss

David Gibbs, Chairman

Title: Director of Pricing

Board of Commissioners

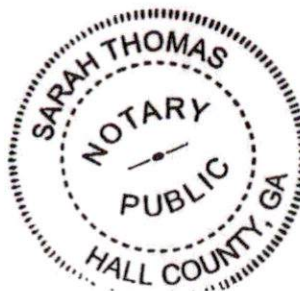
Date: \_\_\_\_\_

Sworn to and subscribed before me this

26th Day of March, 2025

Notary Public: [Signature]

Notary commission expires: 2/17/29



APPROVED AS TO FORM

[Signature]  
Nathaniel R. Anderson,  
Senior Assistant County Attorney