



AGENDA ITEM

Human Resources

REPORT TO: Work Session (05/19/25)

REPORT TO: Voting Meeting (05/22/25)

ITEM NO: 318/2025

SUBJECT: Approve the Employment Agreement for the Assistant County Administrator.

Meetings:

Work Session Date: 05/19/25

Voting Meeting Date: 05/22/25

Executive Summary:

Presenter: DLJ

Recommendation:

Department recommends approval of the Employment Agreement.

Purpose of Request:

Purpose of this agenda item is to seek approval of the Employment Agreement for the Assistant County Administrator.

History:

Facts and Issues:

Options:

Funding Requested

\$ 285,344.54

Are funds within current budget?

Yes

Source of Funds

General Fund

Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?

Yes

Has it been reviewed by the County Attorney?

Yes

Is there a deadline for this item?

Approvals:

Submit	Approve	Budget	Finance
LJ	LJ	JM	TS
Attorney	Administration	Clerk	
WLI	CR	JR	

Attachments:

Financial Supplement
Employment Agreement
Personnel Cost Breakdown



HALL COUNTY BOARD OF COMMISSIONERS FINANCIAL SUPPLEMENT REPORT

AGENDA ITEM 318/2025

Funds Requested: \$ 285,344.54

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

General Fund

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2025	100-GENERAL FUND	1320-ADMINISTRATION	511100-SALARIES	\$22,646.16
2025	100-GENERAL FUND	1320-ADMINISTRATION	512200-FICA	\$1,732.50
2025	100-GENERAL FUND	1320-ADMINISTRATION	512400-RETIREMENT	\$3,170.46
2025	100-GENERAL FUND	1320-ADMINISTRATION	512100-HEALTH INSURANCE	\$4,151.14
2025	100-GENERAL FUND	1320-ADMINISTRATION	512103-CONTRACT EE INSURANCE	\$195.88
2025	100-GENERAL FUND	1320-ADMINISTRATION	512102-LIFE INSURANCE	\$75.12
2025	100-GENERAL FUND	1320-ADMINISTRATION	512902-TRAVEL/CAR USE ALLOWANCE	\$800.00
2025	100-GENERAL FUND	1320-ADMINISTRATION	523201-COMMUNICATIONS	\$125.00
2026	100-GENERAL FUND	1320-ADMINISTRATION	511100-SALARIES	\$173,620.56
2026	100-GENERAL FUND	1320-ADMINISTRATION	512200-FICA	\$13,282.50
2026	100-GENERAL FUND	1320-ADMINISTRATION	512400-RETIREMENT	\$24,306.88
2026	100-GENERAL FUND	1320-ADMINISTRATION	512100-HEALTH INSURANCE	\$29,116.34
2026	100-GENERAL FUND	1320-ADMINISTRATION	512103-CONTRACT EE INSURANCE	\$1,371.13
2026	100-GENERAL FUND	1320-ADMINISTRATION	512102-LIFE INSURANCE	\$575.88
2026	100-GENERAL FUND	1320-ADMINISTRATION	512902-TRAVEL/CAR USE ALLOWANCE	\$8,800.00
2026	100-GENERAL FUND	1320-ADMINISTRATION	523201-COMMUNICATIONS	\$1,375.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: DLJ

Phone:

770-531-6712

