



Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

'CONTRACT EXECUTION SIGNATURE REQUEST

Date: April 30, 2025

To: David Gibbs, Chairman, BOC

From: Julie Dorough, Buyer

Your signature is requested to execute the attached Contract:

Bid/Contract Number: 006-44-2

Bid/Contract Name: Office Supplies Annual Contract

Department(s) Requesting Contract: Multiple

Award Recipient Name: Perimeter Office Products and Advanced Office Solutions

Contract Description:

☒ Annual Contract ☐ New ☒ Renewal

FY 2025 Projected Spend: \$123,149

☐ Price Increase Requested Increase Percentage: 0%

☒ Project/Service Contract FY 2026 Estimated Amount: \$125,612

☐ Product Contract Estimated Amount: \$0

Comment:

Year three (3) of a three (5) 3-year contract.

Perimeter Office Products and Advanced Office Solutions are both vendors in good standing with the County. There are no price increases requested by either vendor for FY 2026.

The FY 2026 Estimated amount has been reviewed against the projected FY 2026 budget by Finance.

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andy Penick

State of Georgia
County of Hall

Contract #006-44-2

Contract Renewal #2

Office Supplies Annual Contract

March 17, 2025

Whereas, the County desires to Renew the Contract period for a one year period through June 30, 2026, in accordance with the terms and conditions of Bid #006-44, Office Supplies Annual Contract for dated May 9, 2023; and

Whereas, the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

Whereas, with both parties agreeing to the Renewal as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the Contract Term through June 30, 2026.
2. Allow for price adjustments as agreed to and recorded in Attachment A,
3. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved in writing prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

Therefore, With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

PERIMETER OFFICE PRODUCTS

HALL COUNTY, GEORGIA

By: James Gibbons

By: _____

Print Name: James Gibbons

David Gibbs, Chairman

Title: President

Board of Commissioners

Date: _____

Sworn to and subscribed before me this

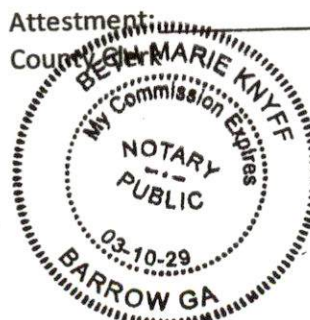
Attestment: _____

County of Hall

19 Day of March, 2025

Notary Public: Bar Marie Knyff

Notary commission expires: 3/10/29



APPROVED AS TO FORM

Nathaniel R. Anderson
Nathaniel R. Anderson,
Senior Assistant County Attorney

State of Georgia
County of Hall

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ADVANCED OFFICE SOLUTIONS

By: Billy Perry
Print Name: Billy Perry
Title: Owner

HALL COUNTY, GEORGIA

By: _____
David Gibbs, Chairman
Board of Commissioners

Date: _____

Sworn to and subscribed before me this

25 Day of March, 2025

Notary Public: [Signature]

Notary commission expires: 12.13.2027

Attestment: _____
County Clerk



APPROVED AS TO FORM

[Signature]
Nathaniel R. Anderson,
Senior Assistant County Atton