



Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

May 15, 2025

SUSAN CARPENTER, MCP, CBO
Municipal Services Manager
NOVA USA
3900 Kennesaw 75 Parkway, Suite 100
Kennesaw, GA 30144
Phone: 678-543-4567
Email: scarpenter@usanova.com

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andy Penick

Subject: Contract #45-008 Demand Services for On-Call
Contractors for Building Permit Services, Inspections, and Plan
Review Renewal

Hello Susan,

Hall County requests to renew Contract #45-008 for one (1)
additional year, which will be year two (2) of five (5).

If you agree with the renewal, please sign, notarize and return the
attached agreement to me at apenick@hallcounty.org. The
County accepts digital signatures.

Please note that we have a new Project Manager for this service.
Please coordinate all services with the following contact.
Kristie Turner, Director of Development Services
Third Floor, Hall County Government Center
2875 Browns Bridge Road, Gainesville, GA 30504
Phone: 770-297-6853, Email: kturner@hallcounty.org

Additionally, we desire to modify the Contract term period from
the original contract term dates of September 10, 2024, through
September 09, 2025, to align with the County's Fiscal Calendar
Year of July 1st, 2025, through June 30th, 2026. Please respond by
May 22, 2025.

Andy Penick, Purchasing Manager
Hall County, Georgia
Email: apenick@hallcounty.org
Phone: (770) 531-4939

Contract Renewal
Year Two (2) of Five (5)

**Demand Services for On-Call Contractors for
Building Permit Services, Inspections, and Plan Review
And Amendment #001**

Whereas Contract #45-008 remains in force between Hall County, Georgia located at 2875 Browns Bridge Road, Gainesville, Georgia 30504 and NOVA USA, located at 3900 Kennesaw 75 Parkway, Suite 100, Kennesaw, GA 30144, and

Whereas the Parties agree to extend the Contract by one (1) additional year and do also desire to modify the Contract term period via this Amendment #001, from the original contract's term dates of September 10, 2024 through September 09, 2025, to align with the County's Fiscal Calendar Year of July 1, 2025 through June 30, 2026 in accordance with the same terms and conditions of Contract #45-008, and

Whereas Contractor thereby agrees to this renewal to provide the same services as previously supplied in accordance with the original Scope of Work, and

Therefore, With the above change to the original Contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their seals the day and year first above written.

NOVA USA

By: _____

Print Name: Adam D. Marr, PE

Title: Vice President - Regional Manager

Sworn to and subscribed before me this;

20th Day of May, 2025

Notary Public: Patricia J. Neal

Notary commission expires: _____

HALL COUNTY, GEORGIA

By: _____

David Gibbs, Chairman
Hall County Board of Commissioners

Date: _____

Attestation: _____

Board of Commissioners' Clerk



APPROVED AS TO FORM

Nathanial R. Anderson
Nathanial R. Anderson,
Senior Assistant County Attorney