



Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

CONTRACT EXECUTION SIGNATURE REQUEST

Date: July 8, 2025

To: David Gibbs, Chairman, BOC

From: Andy Penick, Purchasing Manager

Your signature is requested to execute the attached Contract:

Bid/Contract Number: Single Source

Bid/Contract Name: Card Payment Processing Services

Department(s) Requesting Contract: Parks & Leisure

Award Recipient Name: CSG Forte Payments, Inc.

Contract Description:

☐ Annual Contract ☒ New ☐ Renewal

FY 2025 Projected Spend: \$ N/A

☐ Price Increase Requested Increase Percentage: N/A

☒ Project/Service Contract Estimated Amount: \$50,000.00

☐ Product Contract Estimated Amount:

Comment:

The Amendment changes from the customer transaction fee model to the absorbed fee model. Under the current model, a minimum \$2 transaction fee is passed directly to consumers. The new fee, 2.85% of total transaction, will be absorbed by the County. This cost will be offset by changes in the fee schedule approved in the FY 2026 budget and will yield a net positive in revenue vs. expenditure for the County.

We are recommending this change in preparation for the department's transition to a cashless payment model. The FY 2026 Estimated amount has been reviewed against the projected FY 2026 budget by Finance.

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andy Penick