



AGENDA ITEM

Consent Agenda

REPORT TO: Work Session (07/21/25)

REPORT TO: Voting Meeting (07/24/25)

ITEM NO: 429/2025

SUBJECT: Approve the Amendment #1 to the existing Credit Card Processing Service Agreement for Parks & Leisure Services with CSG Forte Payments, Inc. of Allen, TX. The estimated cost is \$50,000.00.

Meetings:

Work Session Date: 07/21/25

Voting Meeting Date: 07/24/25

Executive Summary:

Presenter: BH

Recommendation: Approve.

Purpose of Request:

Approve the Amendment #1 to the existing Credit Card Processing Service Agreement for Parks & Leisure Services with CSG Forte Payments, Inc. of Allen, TX. The estimated cost is \$50,000.00.

History:

Under the current processing fee model, a minimum \$2 transaction fee is passed directly to consumers. The new processing fee model which is 2.85% of total transactions, will be absorbed by the County. This cost will be offset by changes in the fee schedule approved in the FY 2026 budget and will yield a net positive in revenue vs. expenditure for the County.

We are recommending this change in preparation for the department's transition to a cashless payment model.

Facts and Issues:

The Amendment changes from the customer transaction fee model to the absorbed fee model.

Options:

Funding Requested	\$ 50,000.00
Are funds within current budget?	Yes
Source of Funds	Parks & Leisure
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes

Is there a deadline for this item?

2025-07-07

Approvals:

Submit	Approve	Purchasing	Budget
BH	BH	AP	JM
Finance	Attorney	Administration	Clerk
TS	JL	CR	JR

Attachments:

- Financial Supplement
- Contract Execution Signature Request Cover Sheet
- Amendment 001
- Original Agreement



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 429/2025

Funds Requested: \$ 50,000.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Parks & Leisure

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2026	273-PARKS & LEISURE SERVICES FUND	6210-PARKS AND LEISURE SERVICES	523900-OTHER OPERATING SERVICES	\$50,000.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions:

Phone: