



# Hall County Government

FINANCIAL SERVICES  
PURCHASING DIVISION

## Task Order #2026-023

October 8, 2025

### For the provision of Design & Engineering Services for New Entrance & Traffic Flow at Hall County Landfill

Demand Services for On-Call Civil Engineering Transportation Improvement  
Design Contract #46-001A and Construction Management Services  
Contract #46-001C

POST OFFICE DRAWER 1435  
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR  
**Taylor Samples, CPA**

ASSISTANT FINANCE DIRECTOR  
**Elizabeth White**

PURCHASING MANAGER  
**Andy Youngblood**

#### **PROJECT DESCRIPTION**

Hall County, Georgia Public Works Department is issuing this Task Order #2026-023 to Demand Services On-Call Civil Engineering Transportation Improvement Design Services and Construction Management Services to provide architectural design and engineering services for a new entrance at the Hall County Landfill that will also incorporate improved traffic flow in and out of the facility.

#### **SCHEDULE OF EVENTS**

**Issue Date:** Thursday, October 9, 2025

**Pre-bid Site Visit:** Wednesday, October 15, 2025, at 9:00am EST

**Bidder Questions Due Date:** Friday, October 24, 2025

**Response to Bidder Questions Due Date:** Tuesday, October 28, 2025

**Bid Due Date:** Thursday, November 6, 2025, by 2:00pm

**Bidding Process:** Bidders must respond with their Task Order proposals via e-mail to [andrew.youngblood@hallcounty.org](mailto:andrew.youngblood@hallcounty.org) by 2:00pm EST Thursday, November 6, 2025.

**Pre-Bid Meeting Address:** The pre-bid meeting will start promptly at 9:00am EST on Wednesday, October 15, 2025, located at the Hall County Landfill, 1700 Oakbrook Dr, Gainesville, GA 30507.

**Questions:** All communications must be directed solely to Andy Youngblood, Issuing Officer, at [andrew.youngblood@hallcounty.org](mailto:andrew.youngblood@hallcounty.org) for questions or clarifications of the TO requirements.

**Bid Response:** Complete the information below and return it to the Issuing Officer via email, by the date and time specified above. Electronic signatures are acceptable.



**Taxes:** The County is exempt from State of Georgia Local Sales and Use Tax. The Bidder understands and acknowledges that it is responsible for any sales and use taxes it may incur. The Bidder will not charge or invoice the County any sales and use tax as a separate line item. The Contractor may request a copy of the County's Georgia Sales and Use Tax Exemption Certificate.

### **Scope of Work**

Refer to attached conceptual illustration.

**The expectation is for the awarded bidder to submit final construction drawings to the County within 120 days from the issuance of a Notice to Proceed.**

#### **1. Access Road & Site Improvement**

- Develop a new entrance connection from Oakbrook Drive, considering a roundabout or other measures to optimize traffic circulation.
- Design access roads, queuing lanes, and parking to accommodate both passenger vehicles and heavy trucks.
- Provide site grading, base preparation, pavement design, and drainage systems in compliance with County stormwater and erosion control standards.
- Design a dedicated tire loading area with a reinforced concrete ramp engineered for 53-foot dry van trailers.
  - Ramp must allow safe backing, alignment, and loading/unloading of tires.
  - Provide adequate circulation space for maneuvering, separated from public drop-off and scale operations.
  - Ensure structural durability for repeated heavy trailer use, with proper drainage and erosion control.
- Incorporate landscaping, lighting, and wayfinding signage to support safe and efficient site navigation.

#### **2. Inbound Scale & Scale House Facility**

- Design a new inbound truck scale system with appropriate foundations and align the scale deck elevation with transaction windows for safe, ergonomic use.
- Provide a permanent scale house structure (stick-built or modular) with:
  - Stand-alone septic system
  - Restroom facilities
  - Kitchenette and compact break area.
  - HVAC (mini-split system).
  - Utility connections for water, power, and internet
- Interior layout should support efficient operations with space for software, transaction equipment, and security camera monitoring.
- Ensure ADA compliance and staff safety considerations.

#### **3. Public Drop-Off (Z-Wall) Facility**

- Design a sheltered Z-wall drop-off system serving approximately 16 vehicles simultaneously.
- Provide a railing-height loading wall for transferring waste into 40-yard containers.
- Include overhead canopy, reinforced concrete slabs for container movement, and protective railings/barriers.
- Separate public drop-off traffic from heavy equipment operations for safety.



4. Existing Scale House Conversion
  - Redesign the existing scale house for outbound-only operations.
  - Add a structural “bump-out” transaction window.
  - Allow for automated kiosks to allow account customers to complete outbound transactions without leaving their vehicles.
5. Signage, Traffic Control, and Safety
  - Develop a comprehensive wayfinding and signage plan reflecting new circulation patterns.
  - Include safety barriers, durable traffic control signs, and directional markings to improve efficiency and reduce conflicts.
6. Construction Documents & Costing
  - Prepare detailed construction drawings, specifications, and construction cost estimates and deliver within 120 days of the issuance of a Notice to Proceed.

## **Executive Summary – County Landfill Front Entrance Improvements**

### **Project Goal**

Improve the Hall County Landfill’s front entrance to enhance safety, efficiency, and public accessibility while supporting long-term operational needs.

### **Key Improvements**

- Access Roads & Site Enhancements
  - New entrance connection from Oakbrook Drive with potential roundabout.
  - Upgraded access roads, queuing lanes, and parking for cars and trucks.
  - Dedicated tire loading area with reinforced concrete ramp for 53’ dry van trailers.
  - Drainage, stormwater, landscaping, and lighting upgrades.
- Inbound Scale & Scale House
  - New inbound truck scale with proper foundations and ergonomic alignment.
  - Permanent scale house with restroom, kitchenette, HVAC, utilities, stand-alone septic system, and ADA compliance.
  - Designed for operational efficiency, technology integration, and staff safety.
- Public Drop-off (Z-Wall) Facility
  - Covered Z-wall system serving ~16 vehicles.
  - Railing-height loading wall for waste transfer into roll-off containers.
  - Reinforced slabs, canopy, and safety barriers.
  - Clear separation between public and heavy equipment areas.
- Existing Scale House Conversion
  - Reconfigured for outbound-only traffic.
  - “Bump-out” transaction window.
  - Automated kiosks for account customers to streamline exits.
- Signage & Traffic Safety
  - Comprehensive wayfinding plan for all users.
  - Durable signage, traffic control measures, and safety barriers.
- Construction Documentation
  - Detailed drawings, specifications, and cost estimates within 120 days of the issuance of a Notice to Proceed.



Required Contract Completion Date: 120 days from the issuance of a Notice to Proceed, or sooner.

**Lump Sum Bid \$** \_\_\_\_\_

(Ful \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Sworn to and subscribed before me this

5th Day of November, 2025.

Notary Public: \_\_\_\_\_

Notary commission expires: 06/09/2029

**HALL COUNTY, GEORGIA**

By: \_\_\_\_\_

David Gibbs, Chairman

Hall County Board of Commissioners

Date: \_\_\_\_\_

Attestation: \_\_\_\_\_

Commission Clerk

