



November 10, 2025

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Mark Pettitt  
Hall County Clerk of Superior Court  
225 Green Street SE  
Gainesville, Georgia 30501

Dear Mark Pettitt,

This Agreement pertains to the purchase order issued by the Hall County Superior Court Clerk to Kofile Technologies, Inc. ("Kofile"). Kofile possesses the requisite expertise and qualifications to perform services related to the long-term management, preservation, digital access, and secure storage of permanent retention and active records.

For Fiscal Year 2026, the total compensation for services provided by Kofile to the Hall County Superior Court Clerk shall not exceed **One Hundred Fifty Thousand Dollars (\$150,000.00)**.

This proposal shall be governed by the terms of use found at <https://kofile.com/termsandconditions>.

**Hall County Acceptance**

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Print Name of Authorized Official

\_\_\_\_\_  
Title of Authorized Official

\_\_\_\_\_  
Date

**Kofile Acceptance**

Dick Surdykowski

\_\_\_\_\_  
Signature of Authorized Official  
Dick Surdykowski

\_\_\_\_\_  
Print Name of Authorized Official

Chief Revenue Officer

\_\_\_\_\_  
Title of Authorized Official

11/25/2025

\_\_\_\_\_  
Date

Please let me know if you have any questions. We look forward to serving Hall County and to working together.

Sincerely,

*Brad Crane*

Brad Crane  
Account Executive  
Brad.Crane@kofile.com  
706-499-0145

**APPROVED AS TO FORM**

A handwritten signature in blue ink, appearing to read "Nathaniel R. Anderson".

Nathaniel R. Anderson,  
Senior Assistant County Attorney