



# Hall County Government

FINANCIAL SERVICES  
PURCHASING DIVISION

## CONTRACT EXECUTION SIGNATURE REQUEST

Date: December 1, 2025

To: David Gibbs, Chairman, BOC

From: Andy Youngblood, Purchasing Manager

Your signature is requested to execute the attached Contract:

Bid/Contract Number: N/A

Bid/Contract Name: Historical Preservation Services

Department(s) Requesting Contract: Clerk of Court

Award Recipient Name: Kofile Technologies, Inc.

Contract Description:

☐ Annual Contract ☒ New ☐ Renewal

FY 2025 Projected Spend: [Click here to enter text.](#)

☐ Price Increase Requested Increase Percentage: N/A

☒ Project/Service Contract FY 2026 Estimated Amount:\$150,000.00

☐ Product Contract Estimated Amount:

Comment:

Approve the FY 2026 single source agreement for Kofile Technologies, Inc. to provide real estate historical record preservation services to the Clerk of Superior and State Courts in the amount not to exceed \$150,000. The FY 2026 Estimated amount has been reviewed against the approved FY 2026 budget by Finance.

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FINANCIAL SERVICES DIRECTOR  
**Taylor Samples, CPA**

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**Elizabeth White**

PURCHASING MANAGER  
**Andy Youngblood**