



AGENDA ITEM

Consent Agenda

REPORT TO: Work Session (01/05/26)

REPORT TO: Voting Meeting (01/08/26)

ITEM NO: 793/2025

SUBJECT: Approve the annual contract renewal for Accela Records/Permit Management Software subscription and license agreements for various County departments to Accela, Inc. of San Ramon, CA, in the amount of \$428,163.51.

Meetings:

Work Session Date: 01/05/26

Voting Meeting Date: 01/08/26

Executive Summary:

Presenter: KF

Recommendation:
Approve.

Purpose of Request:

To approve the hosting and reporting of the Planning and Development permitting and licensing database software. This is an annual subscription and hosting agreement. This agreement is based on a calendar year and splits fiscal years.

History:

Facts and Issues:

Options:

Funding Requested

\$ 428,163.51

Are funds within current budget?

Yes

Source of Funds

Development Services

Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?

Yes

Has it been reviewed by the County Attorney?

Yes

Is there a deadline for this item?

Approvals:

| Buyer | Submit | Approve | Purchasing |
|-------|--------|---------|------------|
| AY | KE | KA | AY |

| Budget | Finance | Attorney | Administration |
|--------|---------|----------|----------------|
| EW | EW | NA | CR |
| Clerk | | | |
| JR | | | |

Attachments:
Financial Supplement
Renewal Form



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 793/2025

Funds Requested: \$ 428,163.51

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Development Services

No

Funding Source Items:

| Fiscal Year | Fund | Division | Account | Amount |
|--------------------|-------------------------------|-----------------|----------------|---------------|
| 2026 | 272-DEVELOPMENT SERVICES FUND | 7410-PLANNING | 521301-GIS | \$214,081.75 |
| 2027 | 272-DEVELOPMENT SERVICES FUND | 7410-PLANNING | 521301-GIS | \$214,081.76 |

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: KF

Phone: 6781