



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (01/05/26)

**REPORT TO:** Voting Meeting (01/08/26)

**ITEM NO:** 797/2025

**SUBJECT:** Approve the award of RFQ #46-020 Navajo Circle (CR1203) Life/Safety Grade Separation Planning Study and Concept Development for Public Works & Utilities to Volkert, Inc. of Atlanta, GA, in the amount of \$398,546.28.

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#### Meetings:

**Work Session Date:** 01/05/26

**Voting Meeting Date:** 01/08/26

#### Executive Summary:

**Presenter:** JG

**Recommendation:**  
Approve.

#### Purpose of Request:

Approve the award of RFQ #46-020 Navajo Circle (CR1203) Life/Safety Grade Separation Planning Study and Concept Development for Public Works & Utilities to Volkert, Inc. of Atlanta, GA, in the amount of \$398,546.28.

#### History:

Hall County has been awarded the Railroad Crossing Elimination Grant from the Federal Railroad Administration (FRA) for the Navajo Circle Life/Safety Grade Separation Planning Project in the amount of \$319,360.00. A 20% local match of \$79,840.00 is required and is funded by SPLOST VIII for a total budgeted amount of \$399,200.00.

A two-step qualifications based procurement (RFQ) was conducted with seven (7) firms submitting qualifications for the project. Four (4) firms were short listed to provide their technical approach: Garver, Moffat & Nicholl, STV, and Volkert. Volkert was the highest ranking firm in the selection and provided hourly estimates for staff review, then a cost proposal in the amount of \$398,546.28 for the Concept Development task.

#### Facts and Issues:

#### Options:

This project will be supported by SPLOST VIII and the FRA Grant.

Navajo Circle Crossing Elimination project is funded through the Federal Rail Administration Railroad Crossing Elimination Grant. Since this project has federal funding, we followed "The Brooks Act" for selecting professional services (<https://www.dot.ga.gov/PartnerSmart/Local/Documents/LAPManual/Manual/05-LAPManual-Chap5.pdf>). The Brooks Act outlines that professional engineering services are to be selected by qualifications, not price.

A Request for Qualification (RFQ) is an appropriate bid solicitation per the County's Purchasing Ordinance.

<b>Funding Requested</b>	\$ 398,546.28
<b>Are funds within current budget?</b>	Yes
<b>Source of Funds</b>	Multiple Grant Fund & SPLOST VIII
<b>Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?</b>	Yes
<b>Has it been reviewed by the County Attorney?</b>	Yes
<b>Is there a deadline for this item?</b>	

**Approvals:**

Buyer	Submit	Approve	Purchasing
JD	JG	JG	AY
Budget	Finance	Attorney	Administration
DA	TS	NA	CR
Clerk			
JR			

**Attachments:**

Financial Supplement  
Bid Tab  
Contract Signature Request  
Contract  
Cost Proposal



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 797/2025**

**Funds Requested:** \$ 398,546.28

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

Multiple Grant Fund & SPLOST VIII

No

**Funding Source Items:**

Fiscal Year	Fund	Division	Account	Amount
2026	250-MULTIPLE GRANT FUND	4971-ENGINEERING	521000-PROFESSIONAL SERVICES	\$319,360.00
2026	324-SPLOST VIII	4971-ENGINEERING	521000-PROFESSIONAL SERVICES	\$79,186.28

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** BC

**Phone:** 770-531-6800