



## AGENDA ITEM

### Community Services and Parks

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**REPORT TO:** Work Session (04/06/26)

**REPORT TO:** Voting Meeting (04/09/26)

**ITEM NO:** 149/2026

**SUBJECT:** Approve the award of RFQ/P #46-024 Architectural Design Services for South Hall Active Life Center for Parks & Leisure Services to Lose & Associates, Inc. (dba Lose Design) of Duluth, GA, in the amount of \$832,500.00.

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#### Meetings:

**Work Session Date:** 04/06/26

**Voting Meeting Date:** 04/09/26

#### Executive Summary:

**Presenter:** BH  
**Recommendation:** Approve.

**Purpose of Request:**  
Approve the award of RFQ/P #46-024 Architectural Design Services for South Hall Active Life Center for Parks & Leisure Services to Lose & Associates, Inc. (dba Lose Design) of Duluth, GA, in the amount of \$832,500.00.

**History:**  
Vendor is in good standing with the County.  
Top-scoring firms in technical evaluation for Civil and Architectural Design were interviewed and provided best and final offer. Lose Design provided lowest bid.

**Facts and Issues:**  
This Scope of Work outlines the tasks and deliverables for the architectural design services required for the new South Hall Park. This new park will include an active life community center and maintenance building as well as free standing restroom facilities and a 2 story scoring tower/concessions/ restroom at the baseball fields, as outlined in the enclosed master plan.

#### Options:

<b>Funding Requested</b>	\$ 832,500.00
<b>Are funds within current budget?</b>	Yes
<b>Source of Funds</b>	Impact Fees
<b>Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?</b>	No

**Has it been reviewed by the County Attorney?**

Yes

**Is there a deadline for this item?**

**Approvals:**

<b>Buyer</b>	<b>Submit</b>	<b>Approve</b>	<b>Purchasing</b>
LF	BH	BH	LF
<b>Budget</b>	<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>
JM	TS	JL	CR
<b>Clerk</b>			
JR			

**Attachments:**

Financial Supplement

Signature Request

Cost Proposal

Bid Tab

Contract



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 149/2026**

**Funds Requested:** \$ 832,500.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

Impact Fees

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2026	301-IMPACT FEES FUND	6210-PARKS AND LEISURE SERVICES	541400-INFRASTRUCTURE	\$125,000.00
2027	301-IMPACT FEES FUND	6210-PARKS AND LEISURE SERVICES	541400-INFRASTRUCTURE	\$707,500.00

**Budget Transfer Items:**

**Additional Information/Comments:**

The recommended funding source for this project is going to be impact fees. The CIP currently says SPLOST VIII funding for FY 2026 totaling \$ 350K. The CIP will be adjusted as part of this agenda item to reflect the recommended funding source for both FY 2026 and FY 2027.

**Contact for Questions:** BH

**Phone:**

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