



## AGENDA ITEM

### Financial Services

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**REPORT TO:** Work Session (05/26/26)

**REPORT TO:** Voting Meeting (05/28/26)

**ITEM NO:** 275/2026

**SUBJECT:** Approve the renewal of annual contract for IFB #033-45 Overhead Door Maintenance & Repair Services for various County departments for Top Notch Dock & Door of Flowery Branch, GA. The estimated annual cost is \$137,972.00.

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#### Meetings:

**Work Session Date:** 05/26/26

**Voting Meeting Date:** 05/28/26

#### Executive Summary:

**Presenter:** TS

**Recommendation:**  
Approve.

#### Purpose of Request:

Approve the renewal of annual contract for IFB #033-45 Overhead Door Maintenance & Repair Services for various County departments for Top Notch Dock & Door of Flowery Branch, GA. The estimated annual cost is \$137,972.00.

#### History:

Top Notch Dock & Door is a vendor in good standing with the County and has been the contract holder for many years.

#### Facts and Issues:

Year three (3) of a possible five (5) year contract.

There are no requested price increases for FY 2027.

#### Options:

**Funding Requested**

\$ 137,972.00

**Are funds within current budget?**

Yes

**Source of Funds**

Various

**Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?**

Yes

**Has it been reviewed by the County Attorney?**

Yes

**Is there a deadline for this item?**

Approvals:

<b>Buyer</b>	<b>Submit</b>	<b>Purchasing</b>	<b>Budget</b>
JD	JD	AY	JM
<b>Finance</b>	<b>Attorney</b>	<b>Administration</b>	<b>Clerk</b>
TS	JL	CR	JR

**Attachments:**

- Financial Supplement
- Signature Request and Renewal Contract
- Updated Pricing



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 275/2026**

**Funds Requested:** \$ 137,972.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

Various

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2027	TBD	TBD	522200-REPAIRS AND MAINTENANCE	\$137,972.00

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** TS

**Phone:** 770-531-3900