



May 11, 2026

Mr. Jorge Gomez, P.E.
 Director of Public Works and Utilities
 Hall County
 2875 Browns Bridge Road, 4th Floor
 Gainesville, Georgia 30504

RE: IFB #026-45 Hall County – Spout Springs Water Reclamation Facility Expansion to 1.6 MGD
 Proposed Change Order – Construction Services

Dear Jorge:

Hall County issued a change order to Civil Engineering Consultants in June 2025 for additional construction administration services through the original construction contract completion date of April 26, 2026. However, Lakeshore Engineering will not complete the project by that deadline and currently anticipates completion by August 25, 2026.

CEC requests approval for a change order in the amount of \$49,000 (350 hours), hourly not to exceed without prior Owner authorization, to provide the necessary construction services through the end of August 2026 and Lakeshore’s scheduled contract completion date. These services include, but are not limited to, continued special inspections (structural and electrical), submittal review, responses to RFIs, punch list development, as-needed field inspections, project close-out documentation, and preparation of record drawings.

	Task	Hours Budgeted	Fee
A.	Submittal Review	24	\$3,360.00
B.	Process RFIs and Change Orders	16	\$2,240.00
C.	Project Meetings (On-site)	40	\$5,600.00
D.	Construction Inspections (PE)	240	\$33,600.00
E.	Pay Application Processing	30	\$4,200.00
	Total	350	\$49,000.00

This change order request does not include any modifications to the Plan of Operation. During previous construction phases, Aqua-Aerobic completed updates to the manual; however, it does not appear that an update was completed for the dewatering facility.

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Please call with any questions.

Very truly yours,
CIVIL ENGINEERING CONSULTANTS, Inc.



Andrew E. Lovejoy, P.E.
President

Cc: Jason Skarda, Assistant Director of Public Works and Utilities, Hall County
Tim Bolinger, Civil Engineer, Hall County