



# Hall County Government

FINANCIAL SERVICES  
PURCHASING DIVISION

May 11, 2026

Holt Consulting Company, LLC  
2915 Premiere Parkway  
Suite 125  
Duluth, GA 30097  
Attn: Brad Gowen  
bgowen@holtconsulting.com

POST OFFICE DRAWER 1435  
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR  
**Taylor Samples, CPA**

ASSISTANT FINANCE DIRECTOR  
**Elizabeth White**

PURCHASING MANAGER  
**Andy Youngblood**

RE: RFQ #46-001, Demand Services for Civil Engineering Services  
Contract Fiscal Year: 2027 Renewal

Dear Brad,

Attached you will find Contract Renewal #1 extending your present contract for Category A – Transportation Improvement Design through June 30, 2027, as per the same terms and conditions of Bid #46-001.

If you agree with the renewal, please sign and return a copy of the attached agreement on or before April 30, 2026. Digital signatures are acceptable. A copy will be returned to you upon execution by Hall County.

Please furnish an updated Certificate of Insurance form along with a current W9. Additionally, please provide a current contact list including name(s), email(s), and phone number(s) for your company, after which a Notice to Proceed will be issued on your renewal.

Hall County appreciates your cooperation with this process.

Julie Dorough  
Buyer  
Hall County Board of Commissioners

cc: Contract File

Contract Renewal #1

Demand Services for Civil Engineering Services

March 30, 2026

**Whereas**, the County desires to Renew the Contract period for a one-year period through June 30, 2027, in accordance with the terms and conditions of Bid #46-001, Demand Services for Civil Engineering Services dated August 14, 2025; and

**Whereas**, the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

**Whereas**, with both parties agreeing to the Renewal as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the Contract Term through June 30, 2027.
2. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved in writing prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

**Therefore**, With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

**HOLT CONSULTING COMPANY, LLC**

**HALL COUNTY, GEORGIA**

By: *Paul A. Holt*

By: \_\_\_\_\_

Print Name: Paul A. Holt

David Gibbs, Chairman

Title: Principal

Board of Commissioners

Date: April 6, 2026

Date: \_\_\_\_\_

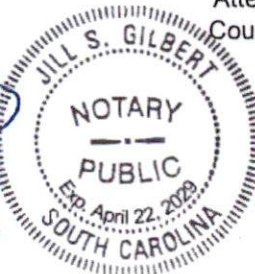
Sworn to and subscribed before me this

Attestation: \_\_\_\_\_

6<sup>th</sup> Day of April, 2026

County Clerk

Notary Public: *Jill S. Gilbert*



Notary commission expires: April 22, 2029

APPROVED AS TO FORM

*Nathaniel R. Anderson*

Nathaniel R. Anderson,  
Senior Assistant County Attorney