



Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

March 31, 2026

S & ME, Inc.
4350 River Green Parkway
Suite 200
Duluth, GA 30096
Attn: Jamie Keown
jkeown@smeinc.com

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andy Youngblood

RE: RFQ #46-001, Demand Services for Civil Engineering Services
Contract Fiscal Year: 2027 Renewal

Dear Jamie,

Attached you will find Contract Renewal #1 extending your present contract for:

Category A – Transportation Improvement Design

Category D – Geotechnical Services

through June 30, 2027, as per the same terms and conditions of Bid #46-001.

If you agree with the renewal, please sign and return a copy of the attached agreement on or before April 30, 2026. Digital signatures are acceptable. A copy will be returned to you upon execution by Hall County.

Please furnish an updated Certificate of Insurance form along with a current W9. Additionally, please provide a current contact list including name(s), email(s), and phone number(s) for your company, after which a Notice to Proceed will be issued on your renewal.

Hall County appreciates your cooperation with this process.

Julie Dorough
Buyer
Hall County Board of Commissioners

cc: Contract File

Contract Renewal #1

Demand Services for Civil Engineering Services

March 31, 2026

Whereas, the County desires to Renew the Contract period for a one-year period through June 30, 2027, in accordance with the terms and conditions of Bid #46-001, Demand Services for Civil Engineering Services dated August 14, 2025; and

Whereas, the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

Whereas, with both parties agreeing to the Renewal as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the Contract Term through June 30, 2027.
2. Change Orders: Any and all change orders requested by the successful bidder on this project must be approved in writing prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved Change Order. If work is done before approval of a Change Order, the subsequent Change Order will be rejected.

Therefore, With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

S & ME, INC.

HALL COUNTY, GEORGIA

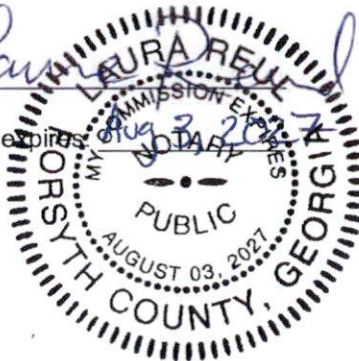
By: Jamie Keown
 Print Name: JAMIE KEOWN
 Title: PROJECT MANAGER
 Date: 3/31/2026

By: _____
 David Gibbs, Chairman
 Board of Commissioners
 Date: _____

Sworn to and subscribed before me this
31 Day of March, 2026

Attestation: _____
 County Clerk

Notary Public: Laura Reul
 Notary commission expires 3/31/2027



APPROVED AS TO FORM
Nathaniel R. Anderson
 Senior Assistant County Attorney