



Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

CONTRACT EXECUTION SIGNATURE REQUEST

Date: July 16, 2026

To: David Gibbs, Chairman, BOC

From: Andrew Youngblood, Purchasing Manager

Your signature is requested to execute the attached Contract:

Bid/Contract Number: 47-008

Bid/Contract Name: Master Planning & Architectural Design Services for
New Judicial Complex Expansion

Department(s) Requesting Contract: Administration

Award Recipient Name: SSOE Group, Inc.

Contract Description:

☐ Annual Contract ☒ New ☐ Renewal

FY 2026 Spend: \$0

☐ Price Increase Requested Increase Percentage:

☒ Project/Service Contract FY 2027 Estimated Amount: \$670,000.00 +
7.48% of final construction budget

☐ Product Contract Estimated Amount:

Comment:

Approve the award of RFQ 47-008 Master Planning & Architectural Design Services for New Judicial Complex Expansion to SSOE Group, Inc. of Atlanta, GA. The total cost for Master Planning is \$670,000.00 including a maximum of \$60,000 in billed reimbursable expenses. The Architectural Design Services shall be a cost not to exceed 7.48% of the final construction budget plus a maximum amount of reimbursable expenses totaling \$185,000.

Eight (8) responses were received for this solicitation with two (2) companies invited to in-person interviews - of which SSOE Group received the highest score.

The FY 2027 estimated amount has been reviewed against the approved FY 2027 budget by Finance.

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