



AGENDA ITEM

Administration

REPORT TO: Work Session (07/20/26)

REPORT TO: Voting Meeting (07/23/26)

ITEM NO: 459/2026

SUBJECT: Approve the award of RFQ #47-008 Master Planning & Architectural Design Services for New Judicial Complex Expansion to SSOE Group, Inc. of Atlanta, GA. The estimated cost for Master Planning is \$670,000.00, and the Architectural Design Services shall be at a cost not to exceed 7.48% of the final construction budget.

Meetings:

Work Session Date: 07/20/26

Voting Meeting Date: 07/23/26

Executive Summary:

Presenter: DS

Recommendation:

Approve.

Purpose of Request:

Approve the award of RFQ #47-008 Master Planning & Architectural Design Services for New Judicial Complex Expansion to SSOE Group, Inc. of Atlanta, GA. The estimated cost for Master Planning is \$670,000.00, and the Architectural Design Services shall be at a cost not to exceed 7.48% of the final construction budget.

History:

Facts and Issues:

Eight (8) responses were received for this solicitation with two (2) companies invited to in-person interviews - of which SSOE Group received the highest score.

Options:

Total cost for Master Planning shall not exceed \$670,000.00. This included a maximum of \$60,000.00 in billed reimbursable expenses.

Cost for Architectural Design Services shall not exceed 7.48% of final construction budget plus a maximum amount of reimbursable expenses totaling \$185,000.00.

Funding Requested	\$ 670,000.00
Are funds within current budget?	Yes
Source of Funds	SPLOST IX
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	

Approvals:

Buyer	Submit	Purchasing	Budget
AY	AY	AY	EW
Finance	Attorney	Administration	Clerk
TS	JL	CR	JR

Attachments:

Financial Supplement
47-008 Bid Tab
Revised Signature Request Cover Sheet
Contract
Revised Cost Proposal



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 459/2026

Funds Requested: \$ 670,000.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

SPLOST IX

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2027	325-SPLOST IX	1576-CAPITAL PROJECTS	521000- PROFESSIONAL SERVICES	\$670,000.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: DS

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