



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (07/20/26)

**REPORT TO:** Voting Meeting (07/23/26)

**ITEM NO:** 459/2026

**SUBJECT:** Approve the award of RFQ #47-008 Master Planning & Architectural Design Services for New Judicial Complex Expansion to SSOE Group, Inc. of Atlanta, GA. The estimated cost for Master Planning is \$670,000.00, and the Architectural Design Services shall be at a cost not to exceed 7.48% of the final construction budget.

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### Meetings:

**Work Session Date:** 07/20/26

**Voting Meeting Date:** 07/23/26

### Executive Summary:

**Presenter:** DS

**Recommendation:**

Approve.

### Purpose of Request:

Approve the award of RFQ #47-008 Master Planning & Architectural Design Services for New Judicial Complex Expansion to SSOE Group, Inc. of Atlanta, GA. The estimated cost for Master Planning is \$670,000.00, and the Architectural Design Services shall be at a cost not to exceed 7.48% of the final construction budget.

### History:

### Facts and Issues:

Eight (8) responses were received for this solicitation with two (2) companies invited to in-person interviews - of which SSOE Group received the highest score.

### Options:

Total cost for Master Planning shall not exceed \$670,000.00. This included a maximum of \$60,000.00 in billed reimbursable expenses.

Cost for Architectural Design Services shall not exceed 7.48% of final construction budget plus a maximum amount of reimbursable expenses totaling \$185,000.00.

|                                                                                    |               |
|------------------------------------------------------------------------------------|---------------|
| <b>Funding Requested</b>                                                           | \$ 670,000.00 |
| <b>Are funds within current budget?</b>                                            | Yes           |
| <b>Source of Funds</b>                                                             | SPLOST IX     |
| <b>Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?</b> | Yes           |
| <b>Has it been reviewed by the County Attorney?</b>                                | Yes           |
| <b>Is there a deadline for this item?</b>                                          |               |

**Approvals:**

| Buyer   | Submit   | Purchasing     | Budget |
|---------|----------|----------------|--------|
| AY      | AY       | AY             | EW     |
| Finance | Attorney | Administration | Clerk  |
| TS      | JL       | CR             | JR     |

**Attachments:**

Financial Supplement  
47-008 Bid Tab  
Revised Signature Request Cover Sheet  
Contract  
Revised Cost Proposal



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 459/2026**

**Funds Requested:** \$ 670,000.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

SPLOST IX

No

**Funding Source Items:**

| Fiscal Year | Fund          | Division                 | Account                             | Amount       |
|-------------|---------------|--------------------------|-------------------------------------|--------------|
| 2027        | 325-SPLOST IX | 1576-CAPITAL<br>PROJECTS | 521000-<br>PROFESSIONAL<br>SERVICES | \$670,000.00 |

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:** DS

**Phone:** 770-297-5542