

☐ CA Approval Form Number



Hall County Request for County Administrator Approval

Department:		Date Submitted:				
Submitted By:		Multiple Depts?				
Budget Type:						
Special Routing:	Budget	Contracts	Grants	Purchasing	Personnel	Other
Special Routing Comments:						
County Administrator Action Requested:						
Financial Supplemental Report Attached? Yes No						
Department Head:						
HR Director:						
Finance Director:						
County Administrator/ Deputy County Administrator:						
County Administrator Action:						

Financial Services Use Only

Financial Action Requested:

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Budgeted

Yes	No

Fund #	Department Name	Current Balance	Requested Allocation

Finance Comments:

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Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

MEMO

To: Casey Ramsey, Assistant County Administrator

From: Taylor F. Samples, CPA, MBA – Financial Services Director

Date: July 31, 2026

Re: Emergency Repair of Falcon Crest Drive

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andrew Youngblood

On July 23, 2026, Hall County experienced a 200-year flood event that washed out a section of 4240 Falcon Crest Drive in Flowery Branch, cutting off road access to approximately 50 homes.

Public Works contacted the Demand Services contractors under the On-Call Public Works program; however, none were able to respond immediately, and one indicated the work was beyond its capacity. In accordance with the emergency procurement provisions of the Hall County Purchasing Ordinance, the Financial Services Director authorized the Director of Public Works to secure an alternative contractor. E.R. Snell was contacted and was able to mobilize and begin work immediately.

E.R. Snell, together with Hall County Public Works Staff, worked through the weekend to restore access to the neighborhood at an estimated total cost of \$869,340.00. A more permanent solution to include paving and striping of the roadway is ongoing and will be presented to the Board of Commissioners for approval.

The funding source for this emergency repair will come from a combination of SPLOST VIII and the Capital Projects Fund. Once the final invoice is received, we'll complete budgetary true-ups as part of the mid-year budget reconciliation process in February 2027.

We'll place this emergency procurement ratification on an upcoming agenda in August 2027, but expected no later than the second voting meeting in August 2027.

If you have any questions, please let me know.

Respectfully,

Taylor F. Samples, CPA, MBA
Director of Financial Services

Falcon Crest Drive Culvert Emergency Repairs Estimate

Pay Item No.	Description	Quantity	Unit	Cost
1	Mobilization / Demobilization	1	LS	\$ 98,100.00
2	Maintenance of Traffic	1	LS	\$ 9,100.00
3	Infrastructure	1	LS	\$ 507,766.00
4	Roadway	1	LS	\$ 149,964.00
5	Site Restoration	1	LS	\$ 29,300.00
6	Extra pipe, grading, etc.	1	LS	\$ 90,970.00
7	Credit back to Hall Co	1	LS	\$ (15,860.00)
Total:				\$ 869,340.00