AGENDA ITEM

Consent Agenda

REPORT TO: **Work Session (10/19/26)**

REPORT TO: **Voting Meeting (10/22/26)**

ITEM NO: 705/2026

SUBJECT: Approve the annual renewal of the agreement with ADP, Inc. for the purpose of providing payroll services for all County departments, and authorization for the Chairman to execute any necessary documents to effectuate the renewal; subject to review and approval by the County Attorney. The estimated annual cost is $358,053.00.

Meetings:

Work Session Date: 10/19/26

Voting Meeting Date: 10/22/26

Executive Summary:

Presenter: TS

Recommendation:
Approve

Purpose of Request:
Approve the annual renewal of the agreement with ADP, Inc. for the purpose of providing payroll services for all County departments, and authorization for the Chairman to execute any necessary documents to effectuate the renewal; subject to review and approval by the County Attorney. The estimated annual cost is $358,053.00.

History:

Hall County has used ADP as its payroll provider since September 2015. They are a vendor in good standing.

Facts and Issues:
This would be year two (2) of a new five (year) pricing agreement for services with ADP.

The new pricing agreement was approved last September 2025. This would just be the annual renewal of that new pricing agreement.

The price increase would be 1% for years 2-4, and then a 2% increase in year 5. The actual total payout can flucuate some depending on number of employees, etc.

Options:

Funding Requested $ 358,053.00

Are funds within current budget?	Yes
Source of Funds	Various
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	2026-10-22

Approvals:

Submit	Budget	Finance	Attorney
TS	JM	TS	JL
Administration		**Clerk**	
CR		JR	

Attachments:

Financial Supplement
ADP Contract - Sept. 2025
Cost Analysis Summary

HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT

AGENDA ITEM 705/2026

Funds Requested: $ 358,053.00

Request Budgeted: Yes

Proposed Source of Funding:

Various

Budget Transfer Requested:

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2027	TBD	TBD	521000-PROFESSIONAL SERVICES	$358,053.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: TS

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