AGENDA ITEM

Other Business

REPORT TO: **Planning Commission Meeting (11/02/26)**

ITEM NO: 723/2026

SUBJECT: Training: Meeting Procedure and Motions. Staff to conduct additional training review of adopted procedures and practice making motions prior to hearing further business.

Meetings:

Voting Meeting Date: 11/02/26

Executive Summary:

Presenter: KA

Recommendation:
Conduct Training

Purpose of Request:
The purpose of this training is to go over example motions and possible scenarios in a meeting.

History:

Facts and Issues:

Options:

Approvals:

Submit	Review
KE	KA

Attachments:

Meeting Procedure and Motions Training