



Hall County Government

FINANCIAL SERVICES

CONTRACT EXECUTION SIGNATURE REQUEST

POST OFFICE DRAWER 1435

GAINESVILLE, GA 30503

t: 770.535.8288 | f: 770.531.3972

DIRECTOR

Dena Bosten, C.P.A.

Date: 8/12/2021

To: Dena Bosten, Financial Services Director

From: Debra Howington, Buyer

Your signature is requested to execute the attached bid/contract award documents for:

Bid/Contract No: 027-41

Bid/Contract Name: Uniform Purchase Supply Annual Contract

Department(s) Requesting Contract: Multiple

Award Recipient Name: Dana Safety Supply, Inc.

Date of BOC Approval: 7/9/2020, item #9

Contract Description: Uniform purchases

☒ Annual Contract ☐ New ☒ Renewal

Prior Year's Spend for this vendor only: \$29,484.47

☐ Price Increase Requested Increase Percentage:

☐ Project/Service Contract Awarded Amount: Annual Contract

☒ Product Contract Awarded Amount: \$0

Comments:

Reviewed and Approved by:

Matt Shiver
Purchasing Manager

Dena Bosten
Financial Services Director

**CONTRACT EXECUTION SIGNATURE REQUEST
PRICE INCREASE DETAILS**

Bid/Contract No: 027-41

Bid/Contract Name: Uniform Purchase Supply Annual Contract. This is year 2 of a 3 year contract.



Hall County Government

FINANCIAL SERVICES

June 16, 2021

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503
t: 770.535.8288 | f: 770.531.3972

DIRECTOR
Dena Bosten, C.P.A.

Dana Safety Supply, Inc.
4729 Nelson Brogdon Blvd.
Sugar Hill, GA 30518
Attn: Jonathan Sizemore

Subject: #027-41, Uniform Purchase Supply Annual Contract

FY22 Contract Renewal

Dear Jonathan,

Attached please find a supplemental agreement extending your present contract through June 30, 2022, as per the same terms and conditions of the bid #027-41.

If your contract allows for price changes, please indicate the changes for your contract. See the appropriate paragraph of the terms and conditions that were a part of your original bid. If a price change is not requested and approved, the present pricing will remain in effect through June 30, 2022. New purchase order will be issued for fiscal year 2022 and a purchase order number MUST appear on all invoices exceeding \$3,000.00 in value.

If you are in agreement with the renewal, please print, sign, notarize, and return two copies of the attached agreement as duplicate originals. **Do not fax documents back.** One copy will be returned to you upon execution by Hall County.

If you have not done so recently, please proceed to notify your insurance agent to furnish an updated certificate of liability insurance form. I must have this before I may issue a Notice to Proceed on your renewal.

I would request that you please respond by June 25, 2021. Hall County appreciates your cooperation with this process.

Hall County Board of Commissioners

Debra Howington
Buyer

cc: Contract File

Cc: Contract File

State of Georgia
County of Hall

Contract #027-41

Supplement Agreement #1

Uniform Purchase Supply Annual Contract

June 16, 2021

Whereas, the County desires to extend the contract period for a one year period through June 30, 2022, in accordance with the terms and conditions of Bid #27-41 / Uniform Purchase Supply Annual Contract, dated August 14, 2020, and

Whereas the Contractor has agreed to this extension and agrees to provide services and/or materials previously supplied in accordance with the original agreement; and

Whereas, with both parties agreeing to the extension as stated and therefore, the above numbered contract is hereby changed as follows:

1. By extending the contract coverage for a one year period through June 30, 2022,
2. Allow for price adjustments as agreed to and recorded in Attachment A,
3. Change orders: any and all change orders requested by the successful bidder on this project must be approved per the County purchasing policies through the contract administrator prior to any work being performed. Any work performed outside the contract agreement for which compensation over and above the contract is requested must have an approved change order. If work is done before approval of a change order, the subsequent change order will be rejected.

With the above change to the original contract set forth herein, the parties hereto agree that all terms and conditions of the original agreement will remain in full force and effect and legally binding on both parties.

In witness whereof, the parties hereto have set their hands and affixed their seals the day and year first above written.

Subscribed and sworn to in our
presence this _____ day of
_____, 2021

Hall County, Georgia

Notary Public
Commission expires: _____

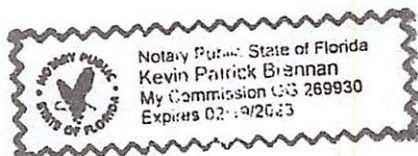
By: _____
Richard Higgins, Chairman
Board of Commissioners

Subscribed and sworn to in our
presence this 10th day of
August, 2021

Dana Safety Supply, Inc.

Notary Public
Commission expires: 2/19/23

By: Jonathan Sizemore
Jonathan Sizemore
Bids and Contracts Specialist



Contract # 027-41

June 16, 2021

N/A

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.