

## CONTRACT EXECUTION SIGNATURE REQUEST

	Date:	06/03/22		
POST OFFICE DRAWER 1435 GAINESVILLE, GA 30503 t: 770.535.8270   f: 770.531.6711	To:	Richard Higgins, Chairman, BOC		
	From:	Julie Dorough, Buyer		
DIRECTOR Wesley Geddings	Your signature is requested to execute the attached bid/contract award documents for:			
	Bid/Contract No: 012-43			
	Bid/Contract Name: Elevator Repair Services Annual Contract			
	Department(s) Requesting Contract: Building Maintenance			
	Award Recipient Name: Premier Elevator			
	Date of BOC Approval: Pending 06/22/22 BOC Approval			
	Contract Description:			
	🛛 Annual Contract 🛛 🖾 New 🗌 Renewal			
	Prior Y	ear's Spend: \$55,000		
	🗌 Pric	e Increase Requested	Increase Percentage	: 0%
	🛛 Pro	ject/Service Contract	Awarded Amount:	\$60,000
	🗌 Pro	duct Contract	Awarded Amount:	\$0

Comments: Year one (1) of a possible three (3) year contract. This contract was rebid after only one (1) year at the request for Building Maintenance due to inability of previous year's vendor to adequately respond to service requests. Building Maintenance often had to seek out other sources to have repairs done in a timely manner with the majority of the work being completed by Premier Elevator.

Reviewed and Approved by:

Andy Penick Purchasing Manager

eda Wes Geddings Financial Services Director

## CONTRACT EXECUTION SIGNATURE REQUEST PRICE INCREASE DETAILS

Bid/Contract No: 012-43

Bid/Contract Name: Elevator Repair Services Annual Contract – New Contract, Price Increase – N/A