

IFB #: 022-43

Counseling & Case Management Services

		New Hope Counseling
		Gainesville, GA
ITEM NO.	ITEM DESCRIPTION	PRICE
1a	Cost per Group Session	\$100 / Group Session
1b	Cost per Individual Therapy Session	\$75 / Session HR
2	Cost of Management Session	\$75 / Session HR
3	Cost of Non-Clinical Task	\$20 / HR
4	Treatment Liaison	\$20 / HR
QUESTIONS		
5	Does your company have the ability to provide both English and Spanish speaking populations depending on program needs?	YES
6	Does your company have the ability to provide all services listed above under G.1, "Basic Requirements" and G.2. "General Services?"	YES

RECOMMENDED AWARD:

NEW HOPE COUNSELING, GAINESVILLE, GA

BUDGET AMOUNT: \$50,000.00

TOTAL AWARDED AMOUNT: \$50,000.00

BIDS MAILED: 24 HALL: 6

BIDS RECEIVED: 1 (1-NO BIDS) HALL: 1

FUNDS: FAMILY TREATMENT & DUI COURTS, TECHNICAL & PROFESSIONAL EXPENDITURES ARE REIMBURSED TO COUNTY BY CLIENTS THROUGH TREATMENT SERVICES



Hall County Government
FINANCIAL SERVICES

Part II Bid (This section to be completed by the bidder)

Date of Bid: 06/01/2022

Bid No: 022-43

The undersigned agrees, if bid is accepted within ninety days (90) calendar days after date of opening, to furnish all supplies or services in strict accordance with provisions of this Invitation for Bid at the price in the Bid Schedule. Delivery will be complete _ calendar days after receipt of Notice of Award.

Hall County shall reserve the option to reject any or all bids, in whole or in part, or to select any bidder that the owner chooses to complete the described work. Award of bid will not be based solely on low bid, but also on quality, references, and other subjective criteria as the owner may deem necessary, and as the owner may determine at its sole discretion. The undersigned bidder expressly understands that his proposal may be rejected by the County for any reason without liability on the part of the owner to the undersigned bidder, even if the undersigned bidder is the apparent or actual lowest responsive and responsible bidder for the work.

Time Discounts allowed for prompt payment as follows: Discounts of less than fifteen (15) days will not be used in determining the award of a bid but may be used when paying invoices.

 N/A % Discount N/A Calendar Days.

Bid prices to remain firm for ninety (90) or N/A calendar days after opening of bid.

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same supplies or services and is in all respects fair and without collusion or fraud. I understand that collusion bidding is a violation of State and Federal law and can result in fines, prison sentences and civil damage awards.

POST OFFICE DRAWER 1438
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

DIRECTOR
Wesley Geddings

Part II Bid (This section to be completed by the bidder)

Date of Bid: 06/01/2022

Bid No. 022-43

I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

**Bidder Information
(Type or Print)**

New Hope Counseling

Name of Company

PO Box 2323

Address

Gainesville, GA 30503

City State Zip Code

(770) 539-9669

Phone Number

amanda@newhope-counseling.com

Email Address

| 8 | 1 | - | 2 | 6 | 7 | 8 | 4 | 8 | 9 |
Tax ID Number

Name and Title of Person authorized to sign

Name: Amanda Hardin

Title: Director

Signature: 

**Name and Mailing Address or where
to send payments**

New Hope Counseling

Name of Company

PO Box 2323

Address

Gainesville, GA 30503

City State Zip Code

(770) 539-9669

Phone Number

(770) 539-9522

Fax Number

Or

| | | - | | - | | | | |
Social Security Number

**Acknowledge receipt of all issued addenda
by listing their numbers and date of issuance
below:**

BIDS NOT SIGNED MUST BE DECLARED AS "NON-RESPONSIVE" AND NOT CONSIDERED FOR AWARD

Bid Schedule – Invitation for Bid #022-43

It is the intent of the Hall County Board of Commissioners to procure the services of a qualified firm to assist in the facilitation of treatment for the various programs comprising Hall County Treatment Services.

- A. Scope: To provide Hall County Treatment Services with a guaranteed bid price for a 12-month period. This contract will begin upon contract execution and be in effect until June 30, 2023. The successful bidder may be allowed two (2) annual one (1) year renewals of this contract all upon the same terms and conditions.
- B. Contract Administration: The contract administrator for this invitation and any contract(s) or purchase order(s) arising as a result of this invitation will be Julie Dorough, Buyer. All questions concerning this invitation and any questions unable to be resolved by user departments arising during the contract period are to be addressed to contracts administrator at jdorough@hallcounty.org.
- C. User Departments: Successful bidder will be required to deliver services and items covered by this invitation on an "as needed basis" during the life of contract from various departments who will be authorized to use this service during contract period.
- D. Quantities: None of the user departments, individually or collectively, shall be required to utilize a contract to any minimum or maximum amount during the life of a contract issued as a result of this invitation. The County when entering into a contract, reserves the right to solicit for bid any single service or group of like needs covered by such a contract, separately from said contract when deemed advantageous to the County to do so.
- E. Vendor Information: The services or items offered shall be comparable with the detailed requirements listed below (unless otherwise noted). Proposals for alternate services or products must be accompanied by a product brochure or specification sheet. The "H. Bidder's Response" section is used to verify compliance to item specifications and/or requirements. Any deviations from specifications or requirements must be noted by bidder in the section "K. Exceptions to or Variations from Specifications", otherwise bid is as specified. If any line item has a zero or is left blank, that line item will be considered to be a "No Bid".

The County prefers to accept proposals from vendors with five (5) years' experience minimum; however, this factor and the following will be studied to assist the County in deciding the most favorable vendor:

1. Number of years in business;
2. Firm's organization / management structure;
3. Firm's facilities and equipment;
4. Firm's experience in doing the same type contract;
5. References;
6. Contracts of like nature currently being performed;
7. Number of professional staff available for this contract;

F. Basic Requirements: Products and services purchases made by the County are tax exempt per Exemption Certificate #58-6000836. Vendor's invoices must reference the listed Item Number for each line item and be billed per the quoted Unit of Measure and Unit Price.

G. Specifications:

1. Basic Requirements

- Treatment Provider shall be an approved provider through Department of Behavioral Health and Developmental Disabilities (DBHDD).
- Treatment Provider shall have qualified, certified (CACI, CACII, NCACI, NCACII or other State recognized certification for treatment of substance use disorders) and/or licensed (LPC, LMSW, PhD, or other appropriate licensure related to treatment of substance use disorders) staff who provide services.
- Treatment Provider will utilize State approved, evidence based curriculum and will ensure fidelity. Counselors providing group facilitation will have been trained in the specific curriculum and have obtained certification, if required.
 - Evidence-based curriculums may include but are not limited to:
 - Moral Reconciliation Therapy (MRT)
 - Thinking for a Change
 - Anger Management for the Substance Abuse and Mental Health Clients (SAMHSA)
 - Relapse Prevention
 - Living in Balance
 - Matrix
 - Prime Solutions
 - Seeking Safety
 - Cognitive Behavioral Interventions for Substance Abuse (CBI-SA)
 - Curriculum schedule will be determined by Treatment Services policies and in collaboration with Treatment Provider.
- Treatment Provider shall assist in the facilitation of treatment for the various programs comprising Treatment Services. Facilitation of services will be held at set days and times based on specific programs and services will be rendered at Treatment Services' office building or Treatment Provider location(s) depending on specific program. Group days, times, and locations are subject to change at the discretion of Treatment Services based on program needs and available resources. Any changes will be discussed with Treatment Provider in advance.
- Treatment Provider shall provide a treatment liaison to participate on the various court teams, as assigned. The liaison will serve as the point of contact between the Treatment Provider, Treatment Services, and the court team. The liaison will attend staffing and court sessions, Probation Revocation hearings, policy meetings, etc. as assigned.
 - The treatment liaison will be provided with the dates, times, and locations for all scheduled staffing sessions, court sessions, policy meetings, Probation Revocation hearings, etc.
 - The treatment liaison will provide weekly updates to their assigned court team via email, phone, case management database, or at staff meetings. He/she will notify the court coordinator of any program infraction (ie. missed treatment sessions, missed individual treatment appointment, etc.) within 24 hours. Treatment liaison will notify court coordinator of any incident involving a participant expressing suicidal/homicidal ideations, threatening behaviors, behavior indicating that a participant is under the influence of drugs or alcohol, medical emergencies, etc. immediately via phone or email.
- Treatment Provider shall include per hour cost of services for those participants who require additional treatment.

- Bid shall consist of service cost to participants prorated over the course of participation in the program AND breakdown of rate per group, individual therapy session, case management session and/or non-clinical task (i.e. administrative time, attendance at staffing, etc) if billed directly to Treatment Services instead of to individual participants. Bid is to be given without drug screening included (Treatment Services will provide all drug screening services.)
- Bid may be awarded to multiple providers at the county's discretion.
- Treatment Provider shall bid on providing services to both English and Spanish speaking populations depending on program needs.
- Treatment Provider shall agree to undergo audits conducted by Treatment Services to ensure clinical and programmatic fidelity as outlined by the standards set forth by Council of Accountability Court Judges.
- Treatment Provider reserves the right to blend participants of certain court programs as population fluctuates into alternative service based groups. This serves to enhance programming and ensure existence, specifically if the population falls below five (5) participants. This will be discussed with Treatment Services prior to occurrence.

2. General Services

- Treatment Provider may provide counselors to facilitate group and individuals sessions for the various programs comprising Treatment Services. These sessions will take place at Treatment Services located at 2318 Browns Bridge Road, Gainesville, Georgia 30503. Treatment Services will provide all materials and curriculum required for these sessions. Counselors will report at a specified time for group preparation and will attend debriefing with staff.
- Treatment Provider staff will input clinical notations into a specified case management database within 24 hours of service rendered. The data base will be provided by Treatment Services.
- At a minimum, provider must be able to facilitate 15 hours of group therapy (each group between 1-1.5 hours in length) weekly. Program scheduled are based on various programs within Treatment Services and are subject to change based on court need and population.

H. Bidder's Response

Vendor Name: New Hope Counseling

IFB # 022-43

Description

Bid Amount

- | | | |
|--|---------------------|--|
| 1. Cost of Services to participant requiring additional treatment: | | |
| a. Cost per Group session | Participant Fee: \$ | <u>Please see attachment</u>
7 Hour |
| b. Cost per Individual therapy session | Participant Fee: \$ | <u>Please see attachment</u>
7 Hour |

BILLED TO TREATMENT SERVICES:

- | | | |
|---|----|--|
| 2. Cost of Case Management Session | \$ | <u>Please see attachment</u>
7 Hour |
| 3. Cost of Non-Clinical Task (i.e. administrative time, attendance at staffing, etc.) | \$ | <u>Please see attachment</u>
7 Hour |
| 4. Treatment Liaison | \$ | <u>Please see attachment</u>
7 Hour |

5. Does your company have the ability to provide services to both English and Spanish speaking populations depending on program needs?

Initial One: Yes X No _____

6. Does your company have the ability to provide all services listed above under G.1. "Basic Requirements" and G.2. "General Services."

Initial One: Yes X No _____

I. Evaluation and Award: Bid responses received from this IFB will be tabulated and evaluated by the Purchasing Division, presented to the Board of Commissioners, and a contract will be awarded to one (1) or more vendors as a result of this IFB.

J. Questions: Questions concerning proposal submission should be directed in writing to Julie Dorough, Purchasing Supervisor, jdorough@hallcounty.org.

K. Exceptions to or Variations from Specifications: Any exceptions, variances, or differences in enclosed specifications must be stated here to be considered (include additional page(s) if necessary). If none are stated, it will be understood that bid proposal is exactly as specified:

N/A

L. Vendor Information:

1. Firm Name: New Hope Counseling
Address: PO Box 2323, Gainesville, GA 30503
2. Normal business hours phone (toll-free): (770) 539-9669
3. Years in Counseling Services Business: 26 years
4. Firm's Organization and Management Structure:
Name: Amanda Hardin Title: Director
Name: _____ Title: _____
Name: _____ Title: _____
5. Vendor's contract administrator for this contract:
Name: Amanda Hardin Title: Director
Phone: (678) 571-1926 Email: amanda@newhope-counseling.com
6. Hours of normal operation: Monday-Thursday 9am - 5pm, Friday 9am - 4pm
7. Orders can also be mailed or phoned to:
Firm Name: New Hope Counseling
Address: PO Box 2323, Gainesville, GA 30503
Phone: (770) 539-9669
8. Payments to be mailed to: Firm Name: New Hope Counseling
Address: PO Box 2323, Gainesville, GA 30503
9. Prompt payment discount of 0 % /15 days will apply to all invoices.
10. Can you meet insurance requirements? Yes No
11. How many qualified, fully trained, personnel will be available to support the County's project? (personnel who will actually work on the project, not your office staff/administrative personnel):

10

M. State percent of work of your total business you now perform for government agencies: 25 %

List (3) three agencies:

Agency: Hall County Treatment Services - DUI Court, Dawson Co. Acct. Court, & Hall Co. Acct Court

Address: 2318 Browns Bridge Road, Gainesville, GA 30504

Contact: Jessi Emmett

Phone: (770) 718-5710

Email: jemmett@hallcounty.org

Agency: US Federal Probation

Address: 121 Spring St. SE, Gainesville, GA 30501

Contact: Kurt Warren, Chief Officer

Phone: (678) 450-2705

Email: kurt_A_warren@ganp.uscourts.gov

Agency: Hall County State Court Veteran's Court

Address: P.O. Box 1036, Gainesville, GA 30503

Contact: Judge B.E. Roberts III

Phone: (770) 718-5143

Email: groberts@hallcounty.org

N. Firm's past experience in doing the same type of project, not current projects,

List (3) three agencies:

Agency: Dawson County DUI Court/16.13.2 Program

Address: 189 Highway 53, Dawsonville, GA 30534

Contact: Jessi Emmett

Phone: (770) 718-5710

Email: jemmett@hallcounty.org

Agency: Hall County Correctional Institute

Address: 1694 Barber Road, Gainesville, GA 30507

Contact: Warden Walt Davis

Phone: (770) 718-2370

Email: wdavis@hallcounty.org

Agency: _____

Address: _____

Contact: _____

Phone: _____

Email: _____

NEW HOPE COUNSELING

P.O. Box 2323

Gainesville, GA 30503

Telephone 770-539-9669 Fax 770-539-9522

PROPOSAL – June 2, 2022

Bid No: 022-43

Hall County Counseling & Case Management Services Annual Contract

Vendor Information

Background

New Hope Counseling was founded in 1996 with the primary goal to make counseling affordable to ALL persons in needs of outpatient services. New Hope provides outpatient programming for the treatment of addictive diseases and their emotional, mental and behavioral consequences. New Hope also facilitates outpatient domestic violence programming to those charged with utilizing power and control tactics. Our focus is to encourage clients to change behavior through insight and understanding while working toward fulfilling the needs of the judicial system, social services, or their employer. Our goal is to facilitate growth and change for those who desire it, and a safe environment in which to experience self-acceptance.

Over the past 26 years, New Hope has worked hard to establish relationships with local agencies, including the court system, probation offices, parole, Department of Family and Children Services, as well as local attorneys and other agencies. Communication and flexibility with our referral sources is a key ingredient in our philosophy of treatment and have been integral components to the success of our agency.

New Hope Counseling is a DBHDD certified treatment provider offering DBHDD ASAM Level I treatment to first & multiple offenders in both of our locations. New Hope has two state certified clinical evaluators on board offering this individualized service to all levels of offenders. New Hope Counseling is also a state certified Family Violence Intervention Program provider offering behavior modification to those charged under the Family Violence Act.

In addition to serving the many local agencies previously mentioned, New Hope Counseling currently has contracts with the following agencies:

- Hall County Treatment Services Accountability Court Programming – outpatient treatment provider
- US Federal Probation – outpatient treatment provider
- Hall County State Court Veteran's Treatment Court – outpatient treatment provider
- State of Georgia Division of Family & Children Services – outpatient treatment provider

In the past, we have developed a program specifically for state probationers in the Gainesville area to address their alcohol and drug issues at a time when minimal treatment at an affordable cost was

available to a mandated clientele. We also created and implemented the substance abuse treatment curriculum for a local RSAT program that continues successfully today.

Additionally, New Hope Counseling worked directly with the Hall County DUI Court in its early stages – from inception to implementation. We were also a partner in the start-up and implementation of three DUI courts in Northeast Georgia – Hall, Dawson, and Forsyth Counties, as well as the Drug Court in Forsyth County. New Hope Counseling is familiar with and understands the dynamics of structured court programs. We also understand the need to consistently evaluate and refine the processes of the program – from court review to drug screening, to staying abreast of the most recent trends in treatment and offender laws in Georgia.

Outpatient programming at New Hope has been developed throughout the years to meet the needs of the mandated population. Our state certified substance abuse groups consist of 6 - 52 week curriculums in an effort to address the needs of clients who are at various stages of substance abuse and dependency. Additionally, our program sessions are 1-hour, 2-hours and 3-hours in length in order to meet programming requirements for probation, parole, DFCS, & ASAM levels of care. Our Gainesville location can accommodate a maximum of 12 hours of outpatient treatment a week, offering a blend of day, night, and weekend availability.

New Hope Counseling also provides the state certified Family Violence Intervention Program, which consists of the state mandated 24 week curriculum of 1.5 hours of group per week. There are also day, night, and weekend options available for this program as we take into consideration the varying needs of our clients. We also offer an anger management program curriculum published by SAMHSA. Staff is trained in the most current, evidence-based counseling modalities, including Moral Reconciliation Therapy, Seeking Safety, TREM, the Matrix Model, Prime Solutions, Duluth Model, Turning Points, & Living In Balance. Our agency prides itself on working to meet the needs of both our referral sources and our clientele – we will work just as hard to meet the present and ongoing needs of Hall County Treatment Services, if chosen as the treatment provider.

References

Reese Daniel
770-540-1112

Kris Ayers, Coordinating Chief, Department of Community Supervision, Gainesville
770-535-5710

Larry Baldwin, State Court Judge, Hall County
678-450-3720

Katie Bruner, Hall County DUI Court Coordinator, Gainesville, GA
678-276-6555

Scott Dunbar, DBHDD DUI Intervention Program Director
678-773-1975

Tom Watkins, DBHDD DUI Intervention Program Regulatory Consultant
678-617-1882

Statement of Work

If selected as the Hall County Treatment Services treatment provider, New Hope Counseling agrees to maintain the necessary certifications, staff, & facilities to provide the requested treatment services. New Hope Counseling maintains a DBHDD certified treatment provider offering DBHDD ASAM Level I treatment to first & multiple offenders in both of our locations. Two state certified clinical evaluators are also on board offering this individualized service to all levels of offenders.

New Hope Counseling agrees to furnish all labor, materials, and equipment necessary to provide substance abuse treatment and other services identified for the participants of the Hall County Treatment Services Programs, as required. New Hope also agrees to be available for audits at any time at the county's request.

Staffing

New Hope Counseling has a staff consisting of more than 20 qualified individuals. If selected to provide services, New Hope agrees to provide the following staff:

- 1) a qualified staff person to fulfill all responsibilities of the liaison position, including attendance at twice monthly staff meetings and court sessions;
- 2) a qualified staff person to assist the court liaison
- 3) one qualified counselor for every 15 participants.

Additional staff will be secured to provide services to Hall County Treatment Services as needed.

The initial contact with New Hope Counseling is key in determining the level of care needed for an individual. Primary Patient Care Coordinator is Amanda Hardin and another staff member to be determined at the time of award. The following descriptions are a representation of New Hope's ability to provide the services that are required to make the partnership with Hall County Treatment Services a success.

Amanda Hardin received her Master's in Clinical Counseling from Brenau University in 2005 and is credentialed as a Licensed Professional Counselor and Family Violence Intervention Program facilitator. She is also a DBHDD certified Clinical Evaluator for first and multiple offenders and is in process of certification as a Risk Reduction Instructor. She is currently serving as GACAs Secretary and has been involved in the Hall County Domestic Violence Task Force for five years. She also serves as the secretary for Friends of Recovery or FOR, the board that assists with supporting the Hall County Treatment Services accountability court programs. Amanda became the Director of New Hope Counseling six years ago. Since becoming Director, New Hope has expanded services to include a Risk Reduction Program, as well as trauma services for our local veterans. She has been providing counseling services for 20 years and has a background in out-patient programming for substance abuse, domestic violence, anger management, and cognitive skills. At New Hope, Amanda is instrumental in program coordination, curriculum development, staffing, and marketing. She will diligently work to ensure that counselors assigned to Hall County's program will receive direction, supervision, and training on a regular basis. Amanda also oversees the group facilitators of the court teams to ensure that measures are in place to provide an accurate flow of information in a timely

fashion. She makes regular court appearances and works directly with Hall County Treatment Services in tracking the DUI Court participants. Amanda also conducts Clinical evaluations for New Hope, as well as assisting with staff issues.

Linda McClure is a Licensed Professional Counselor (LPC) and Certified Professional Credentialing Specialist (CPCS). She received her Master of Education in Community Agency Counseling from Clemson University in 1998. Her background includes previous experience as a Mental Health and Substance Abuse Counselor with multiple local mental health agencies and an Intake Counselor and supervisor with a local psychiatric facility. She has invaluable experience with crisis intervention. She has over twenty years experience as a counselor working with a diverse client population. Linda has also been providing clinical supervision to New Hope's counseling staff since 2007.

Margaret Amoss, LPC, received her Master's Degree in Clinical Counseling from Brenau University in 2009. She has seven years experience in the substance abuse field. Margaret began her counseling experience working with adults with developmental disabilities at Lanier Village Estates, a retirement community in Gainesville, Georgia. She also worked at Chestatee Hospital as the lead counselor for a day partial program for adults with developmental disabilities for 2 years. Margaret began working with New Hope Counseling in February 2010. Since that time, she has been an alcohol and drug education facilitator, anger management facilitator, evaluator, and individual counselor. She has training in brainspotting and other trauma related techniques.

Sydney Saylor is an APC licensed clinician with a Master's of Science degree from Brenau University in Clinical Counseling, received in 2020. She will be eligible to sit for licensure in August of 2022. She began as an intern at New Hope Counseling in May 2019 and was hired on as a counselor in April 2020. While obtaining her degree, she also completed an internship working with a local psychologist completing neuropsychological assessments and reports for a local private school. She has been an individual counselor, evaluator, group facilitator since joining New Hope Counseling.

We strive to ensure that all facilitators are educated in their field and have appropriate credentials. This is a sampling of our staff. Many of New Hope's staff are currently pursuing credentials as a CAC/CADC or FVIP facilitators and are enrolled in the necessary classes to complete this certification process. New Hope supports individuals in becoming credentialed and assists in tuition payment of the CAC/CADC and FVIP education requirements and clinical supervision. New Hope has contracted with a Certified Professional Credentialing Specialist (CPCS) to provide weekly supervision to those facilitators on the LPC track. Currently, supervision is held every Thursday. Also, New Hope Counseling is an approved internship site for many graduate level programs in the counseling field – North Georgia College, Brenau University and Mercer University. Currently, New Hope utilizes multiple interns pursuing their Master's Degrees in Psychology and Counseling. Each intern holds individual client caseloads, conducts witnessed urine drug screens, and is familiar with the disease concept and Alcohol and Drug Education. Interns are under direct supervision at all times and are required to have a minimum of one hour supervision on-site weekly, in addition to two hours of weekly group supervision at the college. All staff that New Hope appoints to Hall County Treatment Services will be seasoned in alcohol and drug counseling and have appropriate education credentials. Documentation of credentials is available upon request.

All New Hope staff sign agreements to follow the code of ethics from both NAADAC & GACA with the understanding that violation of these ethics can result in immediate termination from their contractual agreement.

New Hope Counseling's staff credential are as follows:

LPC – 4

LAPC – 1

CADC I (in progress) – 1

CAC II – 1

Master's Level in Psychology/Counseling – 6
(currently working toward full licensure)

Bachelor's Level in Psychology – 3

Risk Reduction Certified - 2

Family Violence Intervention Facilitators – 5

Family Violence Intervention Facilitators In Training – 1

Staffing – Spanish Services

New Hope Counseling currently has one Spanish speaking counselor on staff, a state certified Clinical Evaluator. While there are no group services currently provided in Spanish, New Hope Counseling will recruit Spanish speaking counselors in an effort to provide a depth of staff necessary should there be a need for this population.

Curriculum

New Hope Counseling has trained facilitators in specific substance abuse curricula which include *The Matrix Model*, *Living In Balance*, *Prime Solutions*, *Moral Reconation Therapy*, *Seeking Safety*, *TREM* (Trauma Recovery and Empowerment Model), *STAR* (Strategic Trauma and Abuse Recovery), and *Thinking for a Change*. Additionally, we have developed our own alcohol and drug curriculum, a hybrid of The Matrix Model and Living in Balance, which includes but is not limited to, substance abuse education, the concept of addiction, relapse, spirituality, anger management, problem solving, communication and some co-occurring issues such as depression and anxiety. New Hope Counseling will utilize the assigned treatment curricula the Hall County Treatment Service's programs require. Through our contracts New Hope has consistently sent appropriate staff to the local Court trainings sponsored by the CJCC & other county & DBHDD training opportunities.

Confidentiality

Upon entering treatment with New Hope Counseling, all participants sign a release of information authorizing our agency to release information to, and obtain information from, the Hall County Treatment Services. A release will also be obtained for any probation officers, parole officers, or attorneys as needed. Any releases or consent forms signed will follow HIPAA guidelines and regulations.

New Hope prides itself on prompt and immediate notification to referral sources of any non-compliance issues related to participants. Hall County Treatment Services will be notified immediately

of attendance, drug screen results, participation issues, etc. New Hope further agrees to report and provide all treatment information to the Hall County Treatment Services and its affiliates as requested.

All participant records are protected by 42 CFR Section 2.31, which states as follows:

"This information has been disclosed to you from records protected by Federal Confidentiality. The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR PART 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The Federal rules restrict any use of this information to criminally investigate or prosecute any alcohol or drug abuse patient."

New Hope currently provides group sign-in sheets, fee information, and treatment progress and recommendations at each court staffing. Documentation of any facilitator concerns about a participant or any unusual or inappropriate behavior during individual or group services is also provided. New Hope will continue to provide this information, along with any additional information that the Hall County Treatment Services may request. Weekly group progress notes are also available to Hall County Treatment Services at any time.

Additional Facilitation Services

New Hope Counseling agrees to provide qualified facilitators for group and individual counseling for the various programs that comprise Hall County Treatment Services. As referenced earlier, these facilitators are educated in their field and have appropriate credentials. When providing services, staff will be required to input clinical notations into the specified case management database provided by Treatment Services within 24 hours of service rendered. Should there be a need for additional staff to meet the needs of Treatment Services; New Hope will recruit additional staff members in an effort to provide all requested services. It is understood that these additional services may be provided at the Hall County Treatment Services location or at the New Hope Counseling location, as per the request of Treatment Services.

Treatment Liaison

New Hope Counseling agrees to furnish a Treatment liaison that will be responsible for the administrative duties associated with the program. This would include, but not be limited to, weekly communication with the Treatment Services team, attendance at court staffings, and tracking attendance, participation, and overall progress of participants. This liaison will be the point of contact for all participants in the program, addressing questions, concerns, and issues as they arise. This liaison will be at a minimum a Master's level clinician, a Bachelor's level with an appropriate amount of experience, or a certification holder within the field of substance abuse. New Hope will defer to Hall County Treatment Services for clarification of any changes or additional responsibilities included in this role. Compensation for this position can be funded in two ways; the cost can be passed on to the participants or the county can be billed for these services. A specific cost analysis can be found in the Cost Proposal for both of these options.

New Hope's Director, Amanda Hardin, LPC, will be involved at every level of this role from the award of contract until this role is filled & established with qualified staff. Ms. Hardin will also be available for supervision and assistance to this role throughout the contract, should it be awarded to New Hope.

Facility

New Hope Counseling's Gainesville offices are located at 316 and 322 Spring Street, approximately 2 blocks from the Hall County Courthouse. All of our facilities are available for inspection by Hall County at any time.

Should Hall County request the use of our facility, each classroom at the Spring Street location has a capacity of 15 people with 5 classrooms available, in addition to private rooms for individual counseling. All facilities have restrooms available for participant use. A floor plan showing the total size of the building and the designated space to be committed to the Hall County Treatment Services may be found in the Appendix.

New Hope Counseling agrees to house a "locked" container to collect payments should the Court deem New Hope responsible for fee collections. This locked container is currently located in the group entrance stairwell at 322 Spring Street. New Hope also agrees that only the New Hope Liaison, Amanda Hardin, will have access to this locked box. This provides a system that is easily accessible to the participants as well as ensuring a secure method of retrieving the contents.

Memorandum of Understanding

If selected as the treatment provider for Hall County Treatment Services, New Hope agrees to submit to a formal contract or Memorandum of Understanding with Hall County Treatment Services that operationally defines the details of services New Hope will provide.

If selected as a treatment provider for Hall County Treatment Services, New Hope further agrees to furnish a Certificate of Liability Insurance in an amount not less than \$1,000,000 per occurrence, as outlined in the Terms and Conditions of the Bid.

NEW HOPE COUNSELING

P.O. Box 2323

Gainesville, GA 30503

Telephone 770-539-9669 Fax 770-539-9522

PROPOSAL – June 2, 2022

Bid No: 022-43

Hall County Counseling & Case Management Services Annual Contract

Price Per Participant

Pro-Rated Participant Cost for a 15 Month Program \$35 per week
(Includes Groups, Individual Sessions, & Case Management)

TOTAL COST PER PARTICIPANT* \$2,121

*Based on successful completion of a 15 month program, with no treatment delays due to non-compliance. This cost analysis also includes a Treatment Liaison position provided by New Hope Counseling.

New Hope agrees to continue to carry a negotiable balance due for participants who experience difficulty paying in a timely fashion. If necessary, New Hope looks to Hall County Treatment Services for assistance in collecting fees that become unreasonable.

Participant Cost Breakdown Outside of Monthly Fee

Cost per 1 hour group	\$15
Breathalyzer	no charge
Individual Counseling Session (1 hour session)	\$20
Victim Impact Panel	\$20
DBHDD Clinical Evaluation	\$60

NEW HOPE COUNSELING

P.O. Box 2323

Gainesville, GA 30503

Telephone 770-539-9669 Fax 770-539-9522

PROPOSAL – June 2, 2022

Bid No: 022-43

Hall County Counseling & Case Management Services Annual Contract

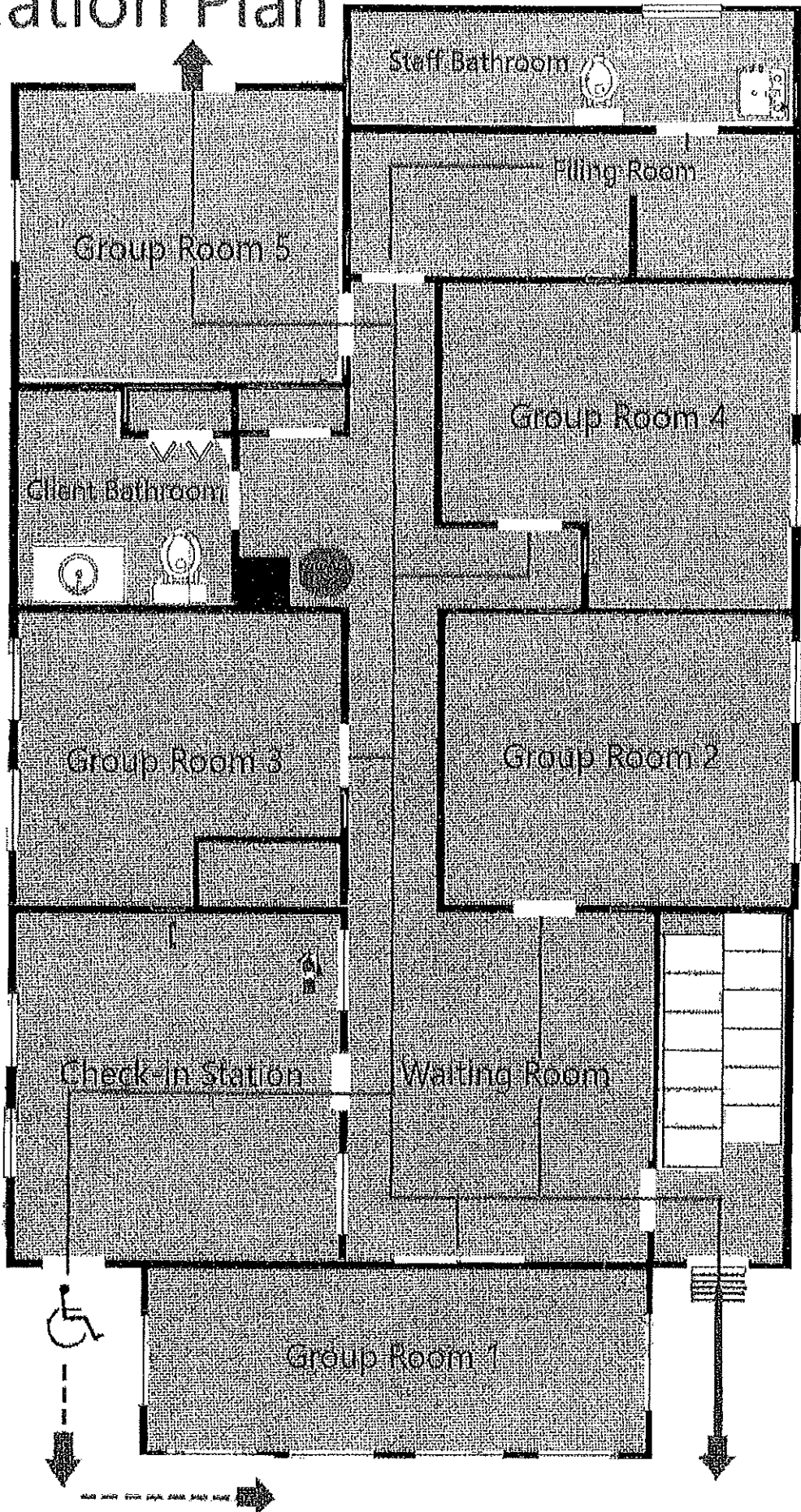
Hall County Treatment Services Cost Per Service

Group Facilitation	\$100 per group hour
Individual Counseling	\$75 per session hour
Case Management Session	\$75 per session hour
Non-Clinical Tasks	\$20 per hour
Treatment Liaison	\$20 per hour

APPENDIX

Fire Evacuation Plan

1st Floor



- | | |
|-------------------|--|
| Primary Route | |
| Secondary Route | |
| Emergency Phone | |
| Fire Extinguisher | |
| Handicap Ramp | |
| Location | |

COMPANY NAME	CITY	STATE	ZIP	CONTACT NAME	Bids	Hall	Vendor Request	Bid Board	No Bid
A BETTER CHOICE COUNSELING	OAKWOOD	GA	30566	WILLIAM JUDD	1	1			
BIDNET	LATHAM	NY	12110	BID CLERK	1			1	
CARE STAR	CINCINNATI	OH	45247	WALEED FADAYEL	1				
CREATION COUNSELING	GAINESVILLE	GA	30501	LAUREN SHOAF	1	1			
DANIEL & DANIEL COUNSELING	FLOWERY BRANCH	GA	30542	JIM DANIEL	1	1			
DODGE DATA & ANALYTICS	NEW YORK	NY	10022	JAYALAKSHMI L	1			1	
FAMILY 360 CENTER	CONYERS	GA	30013	DR. CHALONDA SMITH	1				
FOCUS7.LLC	DECATUR	GA	30035	CHARLES ERBY	1				
GEORGIA HOPE	DALTON	GA	30720	ERIN WIDNER	1				
HENDERSON COMMUNITY OUTREACH CENTER	ELKO	GA	31025	JANET GROVER MCGHEE	1				
INVERSE FOCUS LLC	SUMMERVILLE	GA	30747	MAGDANA PHILOSSAINT	1				
MATRIX COUNSELING & ASSESSMENT SERVICES	HIRAM	GA	30141	PATRICIA HARRIS	1				
MIDTOWN COUNSELING	GAINESVILLE	GA	30501	JOSE GALAVIZ	1	1			
NEW HOPE COUNSELING	GAINESVILLE	GA	30501	AMANDA HARDIN	1	1	1		
NORTH AMERICA PROCUREMENT COUNCIL, INC.	GRAND JUNCTION	CO	81504	SARMILA PRADHAN	1				
PRIM VENDOR	WILMINGTON	NC	28403	BID CLERK	1		1	1	
PRIME VENDOR	WILMINGTON	NC	28403	RONI	1			1	
PWXPRESS	JACKSONVILLE	FL	32208	MARY MILLER	1		1	1	
SOUTHERN DYNAMIC RESOURCES	SNELLVILLE	GA	30039	SEMON BATTLE	1				
THE COUNSELING HEALING CENTER	STONE MOUNTAIN	GA	30083	ANTITA CARTER	1				1
THE ROAD TO RECOVERY	GAINESVILLE	GA	30501	ROCIO WOODY	1	1			
WILSON'S GARDEN OF HOPE, LLC	AUGUSTA	GA	30909	SHATISHA M WILSON	1				
THE WESLEY CENTER FOR BEHAVIORAL WELLNESS	HIRAM	GA	30141	MIA WOLFREY, LCSW	1				
THW BONDS	CLOVIS	CA	93619	SHEILA SMITH	1		1	1	