



## AGENDA ITEM

### Consent Agenda

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**REPORT TO:** Work Session (07/11/22)  
**REPORT TO:** Voting Meeting (07/14/22)  
**ITEM NO:** 367/2022  
**SUBJECT:** Approve the Employment Agreement for the Communications and Strategic Engagement Manager.

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#### Meetings:

**Work Session Date:** 07/11/22

**Voting Meeting Date:** 07/14/22

#### Executive Summary:

**Presenter:** DLJ

**Recommendation:**

Department recommends approval of the Employment Agreement for the Communications and Strategic Engagement Manager.

**Purpose of Request:**

The purpose of this request is to approve the Employment Agreement for the new Communications and Strategic Engagement Manager.

**History:**

**Facts and Issues:**

The Communications and Strategic Engagement Manager position is a new position created by combining two previously vacant part-time positions in Administration. This new full-time position will implement organizational efforts around strategic engagement, brand identity, public awareness, communications planning, analytics, performance measures. Additionally, this position will plan, develop and coordinate organizational efforts to successfully execute the Hall County Strategic Plan, various departmental master plans and the annual work plan under the purview of County Administration.

**Options:**

**Funding Requested**

\$ 159,868.00

**Are funds within current budget?**

Yes

**Source of Funds**

General Fund

**Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?**

Yes

**Has it been reviewed by the County Attorney?**

No

**Is there a deadline for this item?**

2022-07-14

**Approvals:**

<b>Approve</b>	<b>Budget</b>	<b>Finance</b>	<b>Attorney</b>
AO	EW	WG	VS
<b>Administration</b>		<b>Clerk</b>	
LJ		AO	

**Attachments:**

Financial Supplement

Employment Contract - Communications and Strategic Engagement Manager



**HALL COUNTY BOARD OF COMMISSIONERS  
FINANCIAL SUPPLEMENT REPORT**

**AGENDA ITEM 367/2022**

**Funds Requested:** \$ 159,868.00

**Request Budgeted:** Yes

**Proposed Source of Funding:**

**Budget Transfer Requested:**

General Fund

No

**Funding Source Items:**

<b>Fiscal Year</b>	<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Amount</b>
2023	001 - GENERAL	101 - ADMINISTRATION	4104 - SALARIES	\$105,000.00
2023	001 - GENERAL	101 - ADMINISTRATION	4433 - CAR USE ALLOWANCE	\$5,400.00
2023	001 - GENERAL	101 - ADMINISTRATION	4110 - F.I.C.A.	\$8,446.00
2023	001 - GENERAL	101 - ADMINISTRATION	4131 - RETIREMENT	\$15,456.00
2023	001 - GENERAL	101 - ADMINISTRATION	4121 - HEALTH INSURANCE	\$25,171.00
2023	001 - GENERAL	101 - ADMINISTRATION	4122 - LIFE INSURANCE	\$347.00
2023	001 - GENERAL	101 - ADMINISTRATION	4123 - OTHER CNTY-PD INSURANCE	\$48.00

**Budget Transfer Items:**

**Additional Information/Comments:**

**Contact for Questions:**

**Phone:**