



FEDERAL TRANSIT ADMINISTRATION

SECTION 5303 PROGRAM METROPOLITAN PLANNING

FY 2024 GRANT APPLICATION

Please use Adobe Acrobat Reader to complete this application. You may use the tab button to navigate between fillable form fields.

All application components should be completed and returned electronically. Only the Transmittal Letter and Authorizing Resolution should be printed and returned as a scanned application attachment.

APPLICATION DUE DATE

OCTOBER 31, 2022

**Georgia Department of Transportation
Intermodal Division - Transit Program Attn: Patricia Smith, Ph.D.
600 W. Peachtree Street NW Atlanta, Georgia 30308**

Legal Applicant Name (as it appears in the W9)

FY 2024 Section 5303 Grant Application Checklist

Name/Description of Item	Completed? (Yes/No)
Part A: Grant Applicant Profile	
Part B: Transmittal Letter (on Letterhead)	
Part C: Authorizing Resolution	
Part D: Project Description, Budget, and Milestones	
Part E: Title VI Data Collection and Reporting	
Part F: SAM Registration	
Part G: Equal Employment Opportunity Questionnaire	
Part H: TAMP Accountable Executive Form	
Part I: Expenditures Form	
Part J: Indirect Cost Documentation	

Reviewed By: (to be completed by GDOT staff)	GDOT Transit Planner	Date
	GDOT Transit Planning Manager	Date
	GDOT Transit Program Manager	Date

*****Please note - Incomplete and incorrect applications will be returned to the Applicant Organization for corrections.**

Late submissions will be documented as such and used as part of the application evaluation upon which final budgets are based and awarded. ***

Introduction and Funding Distribution

Please refer to Table 1 below to identify Applicant Organization's total available allocation of FY2024 Section 5303 planning funds.

Considerations:

- The amount depicted under "Total Allocation" represents only the Federal funding available to each MPO.
- The proposed project must also include non-federal matching funds of 20% of the total project cost.
- For FY2024, GDOT has identified state matching funds of up to 10% of the total project cost. Your organization must provide the remaining 10% local match.

For FY2024, GDOT has identified additional funding availability. Organizations with identified planning project needs beyond their allocation are encouraged to apply for additional funding. All such additional funding requests will be considered according to criteria in Appendix D.

Table 1: Urban Area Population and Section 5303 Allocation Statistics

FY 2024 SECTION 5303 FUNDING DISTRIBUTION					
Based on 2010 Census URBANIZED AREA (UZA) POPULATION					
MPO	Base Amount	Population 2010 Census*	Population Factor	Population Allocation	Total Allocation
Albany	\$30,000	95,779	1.51%	\$50,162	\$80,162
Athens	\$30,000	128,754	2.03%	\$67,432	\$97,432
Atlanta	\$500,000	4,491,847	70.91%	\$2,352,516	\$2,852,516
Augusta	\$40,000	283,283	4.47%	\$148,364	\$188,364
Brunswick	\$25,000	51,024	0.81%	\$26,723	\$51,723
Cartersville	\$25,000	60,135	0.95%	\$31,495	\$56,495
Chattanooga**	\$4,798	78,999	1.25%	\$41,374	\$46,172
Columbus	\$40,000	192,338	3.04%	\$100,733	\$140,733
Dalton	\$30,000	84,604	1.34%	\$44,310	\$74,310
Gainesville	\$30,000	146,760	2.32%	\$76,863	\$106,863
Hinesville	\$30,000	51,456	0.81%	\$26,949	\$56,949
Macon	\$30,000	138,217	2.18%	\$72,388	\$102,388
Rome	\$30,000	60,851	0.96%	\$31,870	\$61,870
Savannah	\$40,000	260,677	4.12%	\$136,524	\$176,524
Valdosta	\$25,000	77,085	1.22%	\$40,372	\$65,372
Warner Robins	\$30,000	132,462	2.09%	\$69,374	\$99,374
GDOT Discretionary	\$70,000				\$70,000
Totals	\$1,009,798	6,334,271	100%	\$3,317,449	\$4,327,247
*Population figures match those used in GDOT's PL funding distribution					
**Chattanooga will not receive any STATE MATCH					
	\$4,327,247	Available for 5303 MPO Planning - FY 2020 (FTA Annual Apportionment)			
	(\$1,009,798)	Base Amount			
	\$3,317,449	Available 5303 Funds - Distributed via Formula Allocation			

Does your organization employ 100 or more employees?

Yes

No

In FY 2023, did Applicant Organization receive \$250,000 or more in FTA planning funds?

(If yes, approved DBE program is required. Please attach a copy of DBE plan or provide a hyperlink.) _____

Please check one of the boxes to indicate whether your agency has a current indirect cost plan on file with GDOT or agrees to the de-minimis rate of 10%

Approved ICR file with GDOT _____

De minimis CR (10% fixed) _____

Appendix B: Definition of FTA Technical Activities

As provided in FTA Circular 8100.1D

1. Program Support and Administration (44.21.00). Include basic overhead, program support, and general administrative costs directly chargeable to the FTA project; examples include direct program support, administration, interagency coordination, citizen participation, public information, local assistance, and Unified Planning Work Program (UPWP) development. (If direct program administrative and support costs are included in each work or activity, do not enter them a second time in this category).
2. General Development and Comprehensive Planning (44.22.00). Include only the costs of activities specifically emphasizing regional policy and system planning for non-transportation functional areas, plus the development and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling, and forecasting activity; examples include land use, housing, human services, environmental and natural resources, recreation and open space, public facilities, and utilities.
3. Long Range Transportation Planning (LRTP)—System Level (44.23.01). Include only the costs of activities specifically emphasizing long range transportation system planning and analysis; examples include long range travel forecasting and modeling including appropriate data base development and maintenance for transportation in the entire metropolitan area or State, system analysis, sketch planning, system plan development, reappraisal or revision, and all long- range Transportation System Management (TSM) activities.
4. Short Range Transportation Planning (SRTP) (44.24.00). Include only the costs of activities specifically emphasizing short range transportation system or project planning and analysis proposed in the next three to five years; examples include management analyses of internal operations such as management/administration, maintenance, personnel, and labor relations; service planning including appropriate data base development and maintenance; Transportation Development Plan (TDP) preparation; financial management planning, including alternative farebox policies; and all short range Transportation System Management (TSM) activities including vanpool/ridesharing, high occupancy vehicles, parking management.
5. Transportation Improvement Program (TIP) (44.25.00). Include only the costs of activities specifically emphasizing TIP development and monitoring.
6. Other Activities (44.27.00). Include only the costs of those activities whose primary emphasis is unrelated to the specific types of activities described above.

Contract Authorization Request

Part A: Grant Applicant Profile

General Information	SUBRECIPIENT ORGANIZATION Information		
	Organization Official Name (as it appears in W9)	Physical Address	Mailing Address (if different)
		DUNS Number	eVerify
Subrecipient Contract Information	Key Personnel (EXCLUDE THIRD PARTY OPERATORS)		
	Contract Reviewer	Name	
		Title	
		Phone	
		Email	
	Executor - Authorized Official that will execute the grant	Name	
		Title	
		Phone	
		Email	
	Executor 2 - Second executor only if required by the subrecipient	Name	
		Title	
		Phone	
		Email	
	Attestor/Witness - Designated Staff Person who will Attest the Executing Official's Signature and Affix the Government's Seal	Name	
		Title	
		Phone	
		Email	
	Notary - Designated Notary who will Notarize the Executing and Attesting Officials' Signatures	Name	
		Title	
		Phone	
		Email	

	Attorney, If needed	Name
		Title
		Phone
		Email

Part B: Transmittal Letter

The following page includes a sample transmittal letter with fillable fields. Applicants should only complete the fillable fields. All remaining fields will auto-populate. Once all fields are complete, Applicants should print the letter on the Applicant Organization's letterhead. A scanned copy of the signed letter (on letterhead) should be submitted as an attachment with the complete application package.

Applicants must submit the transmittal letter on the Applicant Organization's letterhead and include the signature of the Authorized Official.



Hall County Government

BOARD OF COMMISSIONERS

October 13, 2022

Ms. Patricia Smith, Ph.D.
Transit Program Manager
Division of Intermodal
Georgia Department of Transportation
600 W. Peachtree Street
Atlanta, Georgia 30308

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8288 | f: 770.531.3972

CHAIRMAN
Richard P. Higgins

Kathy L. Cooper, District 1
Billy Powell, District 2
Shelly Echols, District 3
Jeff Stowe, District 4

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Jock A. Connell

ASSISTANT
COUNTY ADMINISTRATOR
Zachary T. Propes

COUNTY CLERK
Jennifer Rivera

Dear Patricia Smith, Ph.D.:

The Gainesville-Hall Metropolitan Planning Organization is applying for FY 2024 financial assistance under Title 49 U.S. Section 5303 metropolitan transportation planning grant to aid in regional transportation planning in the amount of \$133,578.75 as detailed in the table below:

	Federal Share	State Share	Local Share	Total
Regional Transportation Planning	\$106,683.00	\$13,357.87	\$13,357.88	\$133,578.75

Local funding, representing the 10% local matching share of the project, is being committed in the form of cash by Hall County.

The Gainesville-Hall Metropolitan Planning Organization certifies that it has the technical, financial, and managerial capabilities to carry out the work described in this grant application. The following information in support of the request for funding is submitted for your consideration. If you have any questions on these matters, please contact Randi Doveton at rdoveton@hallcounty.org or 770-297-5544.

Sincerely,

Richard Higgins, Chairman
Hall County Board of Commissioners

Part C: Authorizing Resolution

The following two pages include an authorizing resolution that must be enacted by the Chair of the Policy Committee of the Metropolitan Planning Organization (MPO), or the head of the governing body as appropriate. Please complete fillable fields on the resolution, then print and sign the designated fields. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed.

A scanned copy of the completed, signed, and notarized Authorizing Resolution should be submitted as an attachment with the full application package.

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, AND GEORGIA DEPARTMENT OF TRANSPORTATION, FOR A GRANT UNDER TITLE 49 U.S.C., SECTION 5303.

WHEREAS, the Secretary of the US Department of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY _____
hereinafter referred to as the "Applicant",

1. That the Designated Official _____, hereinafter referred to as the "Official", is authorized to execute and file an application on behalf of _____ with the Georgia Department of Transportation, to aid in the financing of a technical study grant pursuant to Section 5303 of the Federal Transit Act to implement specific items of the FY _____ Unified Planning Work Program.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 8100.1D, FTA Certifications and Assurances for Federal Assistance 2022 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this ____ day of _____, 2022.

Authorized Official

Type Name and Title

Signed, sealed and delivered this ____ day of _____, 2022 in the presence of

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting _____ of _____
(*Title of Certifying/Attesting Official*) (*Applicant's Legal Name*) certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on _____, 2022.

Name of Certifying/Attesting Officer

Title of Certifying/Attesting Officer

(Place Seal)

Part D: Project Description, Budget, and Milestones

The proposed project activities should address: (1) analysis and mapping data and information related to the needs for public transit services or facilities in the MPO's area of responsibility; (2) description of goals, objectives, and strategies to grow and/or strengthen the delivery of public transit services or facilities in the MPO's area of responsibility; and/or (3) building upon prior work leading to the development of an integrated intermodal transportation system within the MPO area. All projects must conform to FTA guidelines.

The Applicant should include excerpts/pages from the MPO's adopted/proposed Unified Planning Work Program (UPWP) that includes this Section 5303 project, including description of the transit task(s) to be carried out as described in this grant application.

The Applicant should describe the work to be undertaken with the FY 2024 Section 5303 funds in the sections below. It is expected that all work described below will be completed within 12 months of the Notice to Proceed for the project.

D-1: Goals and Objectives

Describe Applicant Organization's overall Section 5303 project goals and objectives

D-2: Tasks/Activities

Describe major project tasks/activities that will be completed for each Activity Line Item below. MPO's should attach pages from the Draft UPWP for FY 2023 (Work Elements).

44.21.00 Program Support and Administration:

44.22.00 General Development and Comprehensive Planning:

44.23.01 Long-Range Transportation Planning (LRTP) – System Level:

44.24.00 Short-Range Transportation Planning:

44.25.00 Transportation Improvement Program:

44.27.00 Other Activities

D-3: Deliverables

In Table 3 below, list and describe project deliverables to be produced by in-house personnel. If seeking additional FY2024 funding, please denote any deliverables that would result from an additional funding award.

Table 3: In-House Project Deliverables

PROJECT DELIVERABLES PRODUCED BY IN-HOUSE PERSONNEL			
Work Deliverable	Start Date	Completion Date	Person Responsible for Submitting FTA Quarterly Report to GDOT

Describe the proposed in-house projects, provide justification, goals and objectives and tasks to be accomplished in the space provided below.

D-4: Contracting Opportunities and DBE

D-4-1: Contractor Project Deliverables

In Table 4 below, list and describe anticipated contracting opportunities (i.e. consultants or other vendors), budgeted amounts, and expected dates for advertising the opportunities, and project milestones for all contracted services (i.e. consultant or other vendor activities). If seeking additional FY2024 funding, please denote any deliverables that would result from an additional funding award.

Table 4: Contractor Project Deliverables

PROJECT DELIVERABLES TO BE PRODUCED BY CONSULTANTS OR OTHER CONTRACTORS			
Milestone	Start Date	End Date	Person Responsible for Submitting FTA Quarterly Report to GDOT
Work Deliverable #1:			
Estimated Budget Amount:			
Draft RFP Submitted to GDOT for Approval:			
Advertise Contract Opportunity:			
Draft Contract Submitted to GDOT for Approval:			
Notice to Proceed Issued to Contractor:			
Draft Deliverable Submitted to GDOT for Approval:			
Final Deliverable Submitted to GDOT:			
Work Deliverable #2:			
Estimated Budget Amount:			
Draft RFP Submitted to GDOT for Approval:			
Advertise Contract Opportunity:			
Draft Contract Submitted to GDOT for Approval:			
Notice to Proceed Issued to Contractor:			
Draft Deliverable Submitted to GDOT for Approval:			
Final Deliverable Submitted to GDOT:			

D-4-1: DBE Goals and Activities

- 1.) What is your organization's goal for your Disadvantaged Business Enterprise (DBE) program?

- 2.) What efforts will your organization undertake to provide open and competitive opportunities for DBE firms to become aware of and participate in the contracted activities you propose under this grant?

D-5: Planning Coordination

Describe how the proposed planning tasks/activities will be coordinated with other MPO planning efforts.

D-6: TAM Targets

Describe how the MPO has (or plans to) incorporated transit asset management (TAM) targets in the locally adopted transportation planning documents. Describe the coordination that took place with local transit providers to set regional targets. Please provide a link to the MPO page where those TAM targets are published.

D-7: TAM Performance Measures

How has the MPO documented the agreed upon provisions for cooperatively developing and sharing information related to the transit asset management performance measures?

Please provide documentation (if available). Otherwise, please see the TAM agreement in Appendix C (page 25) of this application, sign and return.

D-8: PTASP Targets

Describe how the MPO has (or plans to) incorporated Public Transportation Agency Safety Plans (PTASP) targets in the service operations. Describe the coordination that took place with local transit providers to set regional targets. Please provide a link to the MPO page where those PTASP targets are published.

D-9: Project Federal Funding Request

It is expected that a large majority of requested Section 5303 funding be directed to the technical long- range and short-range transit planning activities undertaken by the MPO. FTA's Activity Line Item (ALI) codes should be carefully reviewed and selected before costs are distributed by categories. If Applicant Organization is proposing to use ALI codes other than those listed below, please call GDOT for assistance PRIOR to submitting this grant application. See Appendix B (page 24) for a full description of each ALI listed below. These descriptions are taken directly from the FTA program Circular 8100.1C.

D-8-1: Project Budget

Do you intend to charge indirect costs to this project? If yes, please submit a letter from their cognizant agency with the approved rate.

Complete Table 5 below with requested project budget information and line-item funding sources.

Table 5: Project Budget

FTA Scope Number	FTA ALI Number	Budget Line-Item Description	Federal Funding Request Amount	State Funding Request Amount	Local Funding Amount	Total Funding Amount
442	44.21.00	Program Support and Administration				
442	44.22.00	General Development and Comprehensive Planning				
442	44.23.01	Long-Range Transportation Planning (LRTP) - System Level				
442	44.24.00	Short-Range Transportation Planning				
442	44.25.00	Transportation Improvement Program				
442	44.27.00	Other Activities				
TOTALSECTION5303FUNDSREQUESTED:						

D-8-2: Anticipated Travel Budget

If any of the proposed funds in Table 5 are planned to be used for travel, please identify the specific event/activity, ALI number, and anticipated costs in Table 6 below.

Table 6: Anticipated Travel Budget

Event/Activity	FTA ALI Number	Anticipated Cost

D-10: Additional Funding

****Only answer if seeking FY2023 funding greater than amount allocated in Table 1. ****

If seeking additional Section 5303 funds for FY2024, describe how the additional funds will be used. Descriptions should address how the proposed project will meet the FY2024 additional funding priorities and scoring criteria listed in Appendix D (page 28). Specify additional project deliverables and/or contracting opportunities that would result if additional FY2024 funding is awarded (these additional deliverables and contracting opportunities should also be listed in D-3 and D-4). Specify all ALI numbers from D-8.

Part E: Title VI Data Collection and Reporting

All applicants for FTA Section 5303 funding are required to maintain and provide GDOT with certain information pertaining to Title VI. Please answer the following Title VI questions below.

E-1: General Reporting Requirements

Check this box if there are no lawsuits or complaints naming the Applicant Organization.

- 1.) In Table 7, list any active lawsuits or complaints naming the Applicant Organization which allege discrimination on the basis of race, color, or national origin with respect to service or other transit benefits. The list should include:
- The date the lawsuit or complaint was filed;
 - A summary of the allegation;
 - Any action taken thus far; and
 - The status of the lawsuit or complaint.

Table 7: List of Title VI Complaints or Lawsuits

Date (Month/Year)	Summary (include basis of complaint: race, color, or national origin)	Action Taken	Status

- 2.) Please provide a description of all pending applications for financial assistance and financial assistance currently provided by other federal agencies.
- 3.) Please provide a summary of all civil rights compliance review activities conducted at the applicant's transit system in the last three years. The summary should include:
- The purpose or reason for the review:
 - The name of the agency or the organization that performed the review:
 - A summary of the findings and recommendations of the review:
 - A summary report on the status and/or disposition of such findings and recommendations.

E-2: MPO Reporting Requirements

E-2-1: Assessment of Planning Efforts

Provide a written description of continuing planning efforts which are responsive to the requirements of Title VI to ensure that transit planning and programming are nondiscriminatory. The description should also discuss how activities or projects programmed in the UPWP and TIP will be implemented on a nondiscriminatory basis. FTA expects to address any Title VI concerns raised during compliance reviews conducted by either transit providers or by FTA or as a result of a Title VI service complaint issue involving programming, planning activities, or capital improvements.

E-2-1: Monitor Title VI Activities

Monitor the Title VI activities and/or programs of local transit systems. In particular, the MPO is requested to provide documentation describing efforts to:

- 1.) Identify minority communities that will be affected by proposed service changes, such as route modifications, additions, deletions, or extensions under consideration by local transit providers.

- 2.) Provide technical assistance or guidance to local transportation providers in updating and developing Title VI information.

3.) Information Dissemination – provide a description of the methods used to inform minority communities of planning efforts (e.g., public notices, public hearings, other formal or informal public discussions, presentations, meetings, etc.) relating to transit service and improvements.

4.) Minority Participation in the Decision-Making Process - provide a written statement describing how minority groups or persons are afforded an opportunity to participate in local decision-making processes. In particular, the statement should describe liaison activities with minority community groups and other efforts to obtain minority views on transportation issues.

5.) Minority Representation on Decision-Making Bodies – provide a racial breakdown for transit related non-elected boards, advisory councils or committees, and a description of efforts made to encourage the participation of minorities on such boards or committees.

Part F: SAM Certification

GDOT subrecipients must verify they are current within the Federal government's System for Awards Management (SAM) before a contract can be extended. More information can be found on the SAM website: <https://www.sam.gov/SAM/pages/public/index.jsf>

Please attach a copy of the Applicant Organization's SAM certification when submitting the application package.

GEORGIA, HALL COUNTY OF

ALERT! This entity is only available FOR OFFICIAL USE ONLY.

Unique Entity ID USZBJ4CMC7B6	CAGE / NCAGE 48UT7	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date May 2, 2023	
Physical Address 2875 Browns Bridge RD Gainesville, Georgia 30504-5635 United States	Mailing Address P.O. Drawer 1435 Gainesville, Georgia 30503-1435 United States	

Business Information

Doing Business as Hall County Government	Division Name Administration	Division Number (blank)
Congressional District Georgia 09	State / Country of Incorporation (blank) / (blank)	URL http://www.hallcounty.org

Registration Dates

Activation Date May 4, 2022	Submission Date May 2, 2022	Initial Registration Date Dec 22, 2005
---------------------------------------	---------------------------------------	--

Entity Dates

Entity Start Date Jan 1, 1818	Fiscal Year End Close Date Jun 30
---	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

Yes

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

No

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Not Selected**Exclusion Summary**

Active Exclusions Records?

No**SAM Search Authorization**

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes**Entity Types****Business Types**

Entity Structure

U.S. Government Entity

Entity Type

US Local Government

Organization Factors

(blank)

Profit Structure

(blank)**Socio-Economic Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types**U.S. Local Government****County****Financial Information**

Accepts Credit Card Payments

No

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

48UT7**Electronic Funds Transfer**

Account Type

Checking

Routing Number

*******0248**

Lock Box Number

(blank)

Financial Institution

WELLS FARGO BANK, NA

Account Number

*******81172570****Automated Clearing House**

Phone (U.S.)

7045900500

Email

(blank)

Phone (non-U.S.)

(blank)

Fax

(blank)**Remittance Address****HALL COUNTY GOVERNMENT****Finance Department****PO Drawer 1435****Gainesville, Georgia 30503****United States****Taxpayer Information**

EIN

*******0836**

Type of Tax

Applicable Federal Tax

Taxpayer Name

HALL COUNTY OF

Tax Year (Most Recent Tax Year)

2006

Name/Title of Individual Executing Consent

Grants Manager

TIN Consent Date

May 2, 2022

Address

2875 Browns Bridge RD.**Gainesville, Georgia 30504**

Signature

Nancy Smallwood

Points of Contact**Accounts Receivable POC**

Typhanie Ansley, Accounts Receivable
tansley@hallcounty.org
7705358273

Electronic Business

Nancy Smallwood
nsmallwood@hallcounty.org
7702975503

P.O. Drawer 1435
Gainesville, Georgia 30503
United States

Government Business

Nancy Smallwood
nsmallwood@hallcounty.org
7702975503

P.O. Drawer 1435
Gainesville, Georgia 30503
United States

Security Information

Company Security Level
Government Non-Classified

Highest Level Employee Security Level
Government Non-Classified

Service Classifications**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	561612	Security Guards And Patrol Services
	517919	All Other Telecommunications
	921190	Other General Government Support

Size Metrics**IGT Size Metrics**

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
\$622,739,175.00	1730

Location

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
(blank)	(blank)

Industry-Specific

Barrels Capacity	Megawatt Hours	Total Assets
(blank)	(blank)	(blank)

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.

Part G: Equal Employment Opportunity Questionnaire

The FTA Master Agreement requires all applicants, recipients, subrecipients and contractors receiving funding to comply with applicable Federal civil rights laws and regulations and to follow applicable Federal guidance. FTA applicants, recipients, subrecipients and contractors who meet both of the following threshold requirements must implement the EEO Program elements (FTA C 4704.1A Chapter 2.2)

This requirement applies to state-administered programs covered by Federal Transit Laws and FTA Master Agreement funding categories under 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities; 5311 – Rural formula grants for Rural Areas; 5339 – Bus and Bus facilities; 5307 – Urbanized Area formula grants; and 5303, 5304 and 5305 – Metropolitan and Statewide Planning funds.

All FTA applicants, recipients, subrecipients and contractors who do not meet the EEO Program threshold are not required to submit an EEOP. However, they are still required to comply with all Equal Employment Opportunity statutes and regulations.

A recipient is required to submit a full or abbreviated EEO Program based on the number of its transit-related employees and whether it reaches a monetary threshold. Transit related employees include temporary, full-time, or part-time employees.

- Employs 100 or more transit related employees (requires a full EEO Program)
 - Employs 50 or more transit-related employees; (requires an abbreviated EEO program)
- And:
- Requests or receives capital or operating assistance in excess of \$1 million in the previous Federal fiscal year or requests or receives planning assistance in excess of \$250,000 in the previous Federal fiscal year.

Example: If ‘ABC Transit’ is a direct subrecipient and has 22 employees, it does not meet the threshold. If ‘ABC Transit’ subcontracts with a *Third-Party Operator* each entity is considered separately. If ‘ABC Transit’ with 22 employees, contracts with two agencies, one with 25 employees, and one with 52 employees (i.e. $22+25=52$), then ABC Transit would not be required to have an EEO Program, but the contracted agency with 52 employees would be required to develop and submit to ‘ABC Transit’ an abbreviated EEO Program.

EEO Program Components (Full EEO Program)

- Statement of Policy
- Dissemination
- Designation of Personnel Responsibility
- Utilization Analysis
- Goals and Timetables
- Assessment of Employment Practices
- Monitoring and Reporting

Abbreviated EEO Program Components

- Statement of Policy
- Dissemination Plan
- Designation of Personnel Responsibility
- Assessment of Employees Practices
- Monitoring and Reporting Plan

Please complete all fields annually and submit to GDOT Transit Department:

Name of Transit Organization Gainesville-Hall Metropolitan Planning Organization

Type: ☒ MPO ☐ Transit Agency ☐ Third-Party Contractor

1. How many transit related employees do you have in your organization? 2
(A transit related employee is an employee of an FTA applicant, recipient, or subrecipient who is involved in an aspect of an agency's mass transit operation funded by FTA. For example, a city planner involved in a planning bus routes would be counted, but a city planner involved in land use would not be counted)

2. How much did your organization receive in capital or operating assistance the previous federal fiscal year? \$ \$0

3. How much did your organization receive in planning assistance the previous federal fiscal year?
\$ \$87,759 federal, \$10,970 state

4. Has your agency submitted a full EEO Program/or abbreviated program to GDOT based on the thresholds noted? ☐ Yes ☒ No

5. If yes, what is the date of your last submission? _____

6. Do you contract out any of your transit services? ☐ Yes ☒ No.

If yes,

a. What is the name of the agency(ies)? _____

b. How much did the agency receive in capital or operating assistance? \$ _____

c. How many transit employees does the agency have? _____

d. Did the contracting agency submit an EEO Program to you? ☐ Yes ☐ No

If yes, what is the date of their last EEO Program submission? _____

I certify that the foregoing is true and correct.

Signature

Title:

Date

Randi Leon Don
Director, GHMPO
9/12/2022

Part H: TAMP Accountable Executive Form

GDOT GROUP TRANSIT ASSET MANAGEMENT (TAM) PLAN

PARTICIPANT ACCOUNTABLE EXECUTIVE APPROVAL FORM

FY 2022 TAM PERFORMANCE TARGETS

As the Accountable Executive for the below-named Participant in the Group Transit Asset Management (TAM) Plan sponsored by the Georgia Department of Transportation (GDOT), I hereby approve the FY 2022 TAM Performance Targets on behalf of the Participant transit provider organization.

Participant Organization Name: _____

Transit Provider Name (if/ different): _____

FTA Program Subgroup (check all that apply):

_____ 5311 Rural

_____ 5307 Urban

Did the Accountable Executive change from the FY2021 named AE?

Yes _____

No _____

Name of Accountable Executive: _____

Signature of Accountable Executive: _____

Title: _____

Date: _____

Enclosure

[illegible]

Appendix A: FTA Certifications and Assurances

As part of this grant application package, all applicants must attach a signed copy of the most recent available FTA Certifications and Assurances (FY 2022) included as the following two pages.

- The full FTA FY 2022 Certifications and Assurances document is available at:
<https://www.transit.dot.gov/sites/fta.dot.gov/files/2022-02/FY22-certifications.pdf>
- The FTA FY 2022 Certifications and Assurances sheet listing all of the relevant documents should be marked with a check mark (v) showing that ALL categories numbered 01 through 21 are being certified by your organization.
- Original signatures must be placed on the FTA Fiscal Year 2022 Certifications and Assurances page which includes the “Affirmation of Applicant” and “Affirmation of the Applicant’s Attorney”.

**FEDERAL FISCAL YEAR 2022 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

Name of Applicant:

The Applicant agrees to comply with applicable provisions of Categories 01 – 21.

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
1.	Certifications and Assurances Required of Every Applicant.	_____
2.	Public Transportation Agency Safety Plans	_____
3.	Tax Liability and Felony Convictions.	_____
4.	Lobbying	_____
5.	Private Sector Protections	_____
6.	Transit Asset Management Plan	_____
7.	Rolling Stock Buy America Reviews and Bus Testing	_____
8.	Urbanized Area Formula Grants Program	_____
9.	Formula Grants for Rural Areas	_____
10.	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
12.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13.	State of Good Repair Grants	_____
14.	Infrastructure Finance Programs	_____
15.	Alcohol and Controlled Substances Testing	_____
16.	Rail Safety Training and Oversight	_____
17.	Demand Responsive Service	_____
18.	Interest and Financing Costs	_____
19.	Cybersecurity Certification for Rail Rolling Stock and Operations	_____
20.	Tribal Transit Programs	_____
21.	Emergency Relief Program	_____

FEDERAL FISCAL YEAR 2022 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for federal assistance to be awarded by FTA in FY 2024)

AFFIRMATION OF APPLICANT

Name of the Applicant:

Gainesville-Hall Metropolitan Planning Organization

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2024, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2024.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____

Date: 10/12/2022

Name _____

Richard Higgins, Chairman

Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For:

Gainesville-Hall Metropolitan Planning Organization

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____

Date: 10/12/2022

Name _____

Van Stephens

Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Appendix B: Definition of FTA Technical Activities

As provided in FTA Circular 8100.1D

1. Program Support and Administration (44.21.00). Include basic overhead, program support, and general administrative costs directly chargeable to the FTA project; examples include direct program support, administration, interagency coordination, citizen participation, public information, local assistance, and Unified Planning Work Program (UPWP) development. (If direct program administrative and support costs are included in each work or activity, do not enter them a second time in this category).
2. General Development and Comprehensive Planning (44.22.00). Include only the costs of activities specifically emphasizing regional policy and system planning for non-transportation functional areas, plus the development and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling, and forecasting activity; examples include land use, housing, human services, environmental and natural resources, recreation and open space, public facilities, and utilities.
3. Long Range Transportation Planning (LRTP)—System Level (44.23.01). Include only the costs of activities specifically emphasizing long range transportation system planning and analysis; examples include long range travel forecasting and modeling including appropriate data base development and maintenance for transportation in the entire metropolitan area or State, system analysis, sketch planning, system plan development, reappraisal or revision, and all long- range Transportation System Management (TSM) activities.
4. Short Range Transportation Planning (SRTP) (44.24.00). Include only the costs of activities specifically emphasizing short range transportation system or project planning and analysis proposed in the next three to five years; examples include management analyses of internal operations such as management/administration, maintenance, personnel, and labor relations; service planning including appropriate data base development and maintenance; Transportation Development Plan (TDP) preparation; financial management planning, including alternative farebox policies; and all short range Transportation System Management (TSM) activities including vanpool/ridesharing, high occupancy vehicles, parking management.
5. Transportation Improvement Program (TIP) (44.25.00). Include only the costs of activities specifically emphasizing TIP development and monitoring.
6. Other Activities (44.27.00). Include only the costs of those activities whose primary emphasis is unrelated to the specific types of activities described above.

Appendix C: Performance-Based Transit Planning Agreement

Background

In accordance with enacted provisions of the Moving Ahead for Progress in the 21st Century (MAP-21) Act, and the Fixing America's Transportation System (FAST) Act, the final rule for statewide and metropolitan transportation planning was published on May 27, 2016. A provision of the rule, 23 CFR 450.314 (h), requires that MPO(s), State(s), and the providers of public transportation develop and jointly agree upon specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, and the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO.

To comply with these federal requirements, GDOT has developed a draft Transit Asset Management Agreement available for your use. The Agreement specifies the roles and responsibilities of GDOT and MPOs with regard to transit asset management data, targets, and plans. MPOs may develop alternative written agreements to meet the requirements of 23 CFR 450.314 (h), however, such agreements must be shared with GDOT and jointly agreed upon.

FAQs

"Who should sign the Agreement?"

The Agreement can be signed by an MPO and transit provider staff members. Per GDOT's consultation with FTA, it is *not* required that an MPO board vote to approve the Agreement.

"What if we need to update or amend an agreement?"

Agreement updates will be made on an as-needed basis rather than according to a set cycle. For example, modifications to individual agreements may be required due to changes in MPO boundaries, transit providers, or similar circumstances.

"My MPO is already developing a different agreement, does this mean we have to use the Agreement provided instead?"

No. An MPO may develop and use an alternative agreement so long as it meets all federal requirements. GDOT developed the included Agreement for MPOs that have not developed their own. If your MPO wishes to use an alternative agreement, that alternative should be shared with GDOT staff to ensure it complies with all requirements of 23 CFR 450.314 (h).

_____ certifies that it has submitted a Performance-based Transit Planning Agreement to the Georgia Department of Transportation.

If your MPO has not developed its own agreement, please sign the included Agreement, gather signatures from all transit providers in your MPO, and return the Agreement as part of your grant application. If necessary, add additional lines for transit provider signatures. If you have suggested changes to the language in this draft agreement, please contact GDOT. If your MPO has developed an alternative agreement, please include it with your application, or sooner if available.

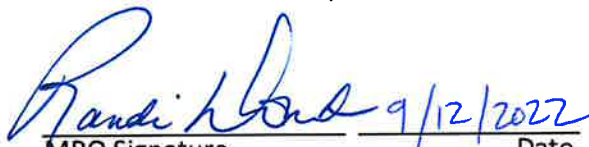
Please direct any questions or inquiries to GDOT Intermodal, Patricia Smith, Ph.D. [PSmith@dot.ga.gov]

Performance-Based Transit Planning Agreement

On May 27, 2016, the final rule for statewide and metropolitan transportation planning was published, based on 2012's Moving Ahead for Progress in the 21st Century (MAP-21) Act and 2015's Fixing America's Transportation System (FAST) Act. As part of this final rule, 23 CFR 450.314 (h) requires the metropolitan planning organizations (MPO), State(s), and the providers of public transportation (referred to here as "providers") to jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, and the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO.

The Georgia Department of Transportation (GDOT), the MPO, and provider(s) hereby agree to share transit asset management data, targets, and plans as follows:

- Providers will share their Transit Asset Management (TAM) Plan, and TAM targets with the MPO and GDOT and report to the National Transit Database.
- Providers will coordinate with the MPO and GDOT during the development of their TAM Plan and targets.
- The MPO will set TAM targets for their planning area in coordination with providers in their planning area and share those targets with providers and GDOT.
- GDOT sponsors a Group TAM Plan for participating Tier 2 transit providers, collects inventory information from these providers, sets targets in coordination with the providers, and shares the TAM Plan with providers and MPOs statewide.
- MPOs will reflect TAM targets in their short range and long-range planning documents and share with GDOT and providers in their planning area.
- GDOT will provide a Statewide Transportation Improvement Program (STIP) Performance Report, reflecting TAM targets set by the GDOT Group Plan, and will share this report with MPOs and transit providers statewide.


MPO Signature Date

Randi Doveton, GHMPO Director

Print Name and Title

Gainesville-Hall MPO


Organization Name

Performance-Based Transit Planning Agreement

Name of Public Transportation Provider 1: Hall Area Transit

 9/8/2022 Phillipa Lewis Moss, Director
Provider Signature Date Print Name and Title

Name of Public Transportation Provider 2: Jackson County Transit

 9/7/2022 Gina Roy, Assistant County Admin
Provider Signature Date Print Name and Title

Name of Public Transportation Provider 3: _____

Provider Signature Date Print Name and Title

Name of Public Transportation Provider 4: _____

Provider Signature Date Print Name and Title