



AGENDA ITEM

Consent Agenda

REPORT TO: **Work Session (10/24/22)**

REPORT TO: **Voting Meeting (10/27/22)**

ITEM NO: 559/2022

SUBJECT: Approve the purchase of online credit card payment processing services for Parks and Leisure to CSG Forte Payments, Inc. of Allen, TX. The estimated annual cost is \$1,197.00.

Meetings:

Work Session Date: 10/24/22 **Voting Meeting Date:** 10/27/22

Executive Summary:

Presenter: BH

Recommendation:
 Approve the purchase of Online Credit Card Payment Processing Services for Parks and Leisure to CSG Forte Payments, Inc., a Delaware corporation, in the estimated annual cost of \$1,197.00.

Purpose of Request:
 To establish a new gateway provider so that the Parks Dept can accept online credit card, debit card, and electronic check (ACH) payments.

History:

Facts and Issues:
 csg Forte is the sole source that integrates with CivicPay within CIVICRec, our website provider.

Options:

Funding Requested	\$ 1,197.00
Are funds within current budget?	Yes
Source of Funds	Parks and Leisure
Does the action involve a Resolution, Ordinance, Contract, Agreement, etc.?	Yes
Has it been reviewed by the County Attorney?	Yes
Is there a deadline for this item?	2022-10-27

Approvals:

Buyer	Submit	Approve	Purchasing
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Buyer	Submit	Approve	Purchasing
AP	BH	BH	AP
Budget	Finance	Attorney	Administration
EW	WG	VS	AO
Clerk			
AO			

Attachments:

- Financial Supplement
- CivicPlus Sole Source Letter
- Service Level Agreement



**HALL COUNTY BOARD OF COMMISSIONERS
FINANCIAL SUPPLEMENT REPORT**

AGENDA ITEM 559/2022

Funds Requested: \$ 1,197.00

Request Budgeted: Yes

Proposed Source of Funding:

Budget Transfer Requested:

Parks and Leisure

No

Funding Source Items:

Fiscal Year	Fund	Division	Account	Amount
2023	002 - PARKS & LEISURE	1117 - PARKS & LEISURE -SVS DIS	4708 - OPERATING SERVICES	\$1,197.00

Budget Transfer Items:

Additional Information/Comments:

Contact for Questions: BH

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