



# Hall County Government

FINANCIAL SERVICES

## EXPRESSION OF INTEREST FOR DESIGN SERVICES FOR POND FORK BASIN PHASE 1 SEWER IMPROVEMENTS

**Date Issued: September 21, 2022**

**Task Order #2023-005**

POST OFFICE DRAWER 1435  
GAINESVILLE, GA 30503

Hall County Board of Commissioners is requesting a response of interest from the Demand Services Contract #41-006, related to the design services for the Pond Fork Basin Phase 1 sewer improvements and all items listed under the following Scope of Work that may be required for the Pond Fork Basin as specified. Firms are requested to respond by email with their quotation and their Company's availability to perform this work, no later than 2pm, October 6, 2022.

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**DIRECTOR**  
**Wesley Geddings**

This project must be completed by July 31, 2023.

1. SCOPE OF WORK:

**Design Project Description**

Surveying database preparation, civil engineering design, construction documents, specifications, easement plats, opinion of probable construction costs and construction administration in the Pond Fork Creek basin of southeastern Hall County (Phase I). Anticipated improvements include approximately 5,600 feet of new 8" diameter gravity sewer, a new sanitary sewer pump station (1.65 mgd with approximately 250 feet Total Dynamic Head), along with new 10" diameter force main of approximately 12,500 feet length.

The pump station will be located on property to be acquired along a drainage way between Dorsey Creek Road and Pennington Trail, which leads to Pond Fork Creek. The force main will discharge into a new pump station currently under construction by the City of Gainesville in the Gainesville 85 Business Park. These improvements will allow development on public sewer along the employment corridor fronting Athens Highway (GA 11/US 129). This is the first of four planned phases of sanitary sewer improvements by Hall County in this basin.

**Request for Proposals**

Hall County (the "County") intends to engage the professional design services of a firm ("Consultant") with demonstrated experience and

ability to design wastewater improvements in the Pond Fork Basin area at reasonable cost in a timely fashion (the "Project"). The County is using this Request for Qualifications, Schedule of Work, and Fee Proposal process to evaluate and compare between firms that may have interest in the Project.

**Responding firms ("Respondents") should provide sufficient information to demonstrate the strength of its capabilities in three areas:**

General Qualifications - by a Statement of Qualifications not to exceed ten (10) pages;

Schedule of Work not to exceed three (3) pages; and

Fee Proposal (by accompanying sealed envelope) not to exceed two (2) pages.

The County will score Respondents in the areas of General Qualifications and Schedule of Work to create a preliminary composite score. The Respondent(s) with the highest ranking score(s) will have their Fee Proposal envelope opened and scored at which point the County may choose to conduct finalist interviews or may move directly into final discussions of negotiated fees.

**Required Elements:**

1. Statement of Qualifications

Should address:

- the Consultant's history and capability to perform required services;
- related experience such as past performance on similar types of projects within the last 5 years;
- familiarity with local geography and facilities;
- experience and skills in project management;
- design approach/methodology;
- technical competence;
- commitment to the County's interests; and
- reputation.

## 2. Schedule of Work

Time is of the essence on this Project. Respondents should describe availability of in-house or affiliated resources under the Consultant's control and Timeframes (in terms of both duration and effort) with key milestones that the Consultant is able to commit to.

At a minimum, this should be in the form of the following, but Respondents may provide additional information in alternative formats, as long as this minimum base information is provided:

### A. Resources

Name of the lead professional: \_\_\_\_\_

Georgia registration number: \_\_\_\_\_

# Of Professional Engineers available to this project: \_\_\_\_\_

# Of technical staff available to this project: \_\_\_\_\_

### B. Timeframes

Notice to proceed to 30% drawings: \_\_\_\_\_ calendar days

30% drawings to 75% plan \_\_\_\_\_ calendar days

75% plans to 100% plans \_\_\_\_\_ calendar days

## 2. COMPENSATION OPTIONS:

Provide a matrix to show the number of hours budgeted for each task to demonstrate your understanding of the work involved. Distinguish as to whether your fee proposal is Lump Sum by task, or an hourly estimate with a not-to-exceed cap by task or for the project overall. Use of a percentage factor applied to construction costs is not sufficient to justify a fee proposal.

Provide a table of Hourly Rates for all positions which might reasonably be associated with work to be performed on this Project.

Identify any approaches, technology or special capabilities your firm uses to lower costs and accelerate deliverables.

## 3. CONTACTS:

Questions regarding this Task Order should be directed to Mike Hawkins, [mhawkins@hallcounty.org](mailto:mhawkins@hallcounty.org). Technical questions should be directed to Jorge Gomez at [jgomez@hallcounty.org](mailto:jgomez@hallcounty.org) or Tim Bollinger, [tbollinger@hallcounty.org](mailto:tbollinger@hallcounty.org).